

Minutes
February 28, 2019

Commissioners Present: Timothy Bechtol, Mark Gazarek, and Brian Robertson.

Also Present: Lucinda Land, Phil Johnson, Sheriff Heldman, Lt. Ryan Kidwell, Doug Cade, Adam Witteman, Dan Clinger, Maryann LaRoche, Alex Parker and Jim Maurer.

Commissioner Bechtol opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the February 26, 2019 meeting were read with Brian Robertson making the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #103-19 – Transfer of Hancock County (Additional Sales & Use Tax) General Fund to the Flood Mitigation Capital Projects Fund February 2019 \$287,226.02. Timothy Bechtol stated that this is the last transfer for these funds. Brian Robertson stated that this is a great milestone. Brian Robertson made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Resolution #104-19 – Transfer of funds within the appropriation- Developmental Disability. Brian Robertson made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Resolution #105-19 – Transfer of funds from Developmental Disability to MRDD Capital Improvement Fund. Brian Robertson made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Resolution #106-19 – Transfer of funds from Developmental Disability to Community Developmental/Disability Residential. Brian Robertson made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Brian Robertson made the motion to approve the warrant journal. Mark Gazarek seconded. Motion passed 3-0. The Commissioners approved payroll for the Commissioner's Office and JFS. A sick leave donation between County employees was initialed. The JFS travel request was approved.

Lucinda Land presented the following resolutions for consideration:

Resolution #107-19 – One (1) Weiler W430A Road Widner from Ohio CAT and authorizing the trade in of two (2) currently owned pieces of equipment. Cindy stated the purchase price is \$174,586.00 less a trade in of \$27,500 which makes the net price \$147,086.00. Brian Robertson stated his thanks to Doug Cade for providing information in a timely manner. Brian Robertson made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Resolution #108-19 – Resolution authorizing the 2019 annual payment to the Financial Assurance Trust Fund for the Hancock County Sanitary Landfill. Brian Robertson made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Resolution #109-19 – Authorization to solicit requests for qualifications (RFQ) from qualified contractors/technical resource providers for a jail and justice system assessment (JJ&A) for Hancock County, Ohio. Lucinda Land stated that this is the first step in the process to get a new jail. Brian Robertson inquired if this resolution would limit Hancock County in the chances that if a firm was looking to do a design build, would they be able to have the assessment as part of the process. Cindy did not know if it was possible that a firm who did the study would be able to provide a design build in a competitive process. Brian indicated that the Courthouse project was done in a similar manner. Cindy indicated that this may become an issue if the firm is not the study provider and suggested she may have to work through some more details prior to providing an absolute answer. Brian stated that the State of Ohio was here in December 2018, DLZ has been in our office and another firm is coming in March and suggested to delay taking action until after that presentation. Timothy Bechtol inquired if this resolution would just pertain to the action of getting a firm under contract to do the study. Cindy stated that is correct. Mark stated that at this point we don't know what we need and until we know whether we are expanding or getting a new jail, or adding on. Mark stated this study is more of a study of the whole justice system. Mark also indicated that this is what John Adams said was necessary to do as a first step and Lt. Ryan Kidwell agreed. Lt. Kidwell stated that the study will determine what's needed for bed space and facility. Cindy stated that after that study is done, a decision will have to be made for the next phase to determine if a RFQ will be needed for a design professional or if the design - build process will happen as a competitive option. Cindy further stated that if choosing the RFQ route, professionals will be solicited to provide credentials on what is needed. Tim inquired if there is a resource available through the State Corrections Board as a guide for which firms to send RFQ's that have done studies like this before. Lt. Kidwell indicated that the Corrections Board is not allowed to make official recommendations. Lt. Kidwell indicated that he has spoken to several agencies he works with and he has some solid resources. Cindy stated that those assessments done by those firms are public record and it is possible to contact them. Tim stated that doing this in this manner may eliminate firms who want to do the next step and Tim wants to make sure that we have a good field. Tim also stated that he does not want a conflict if additional steps are going to occur. Brian concurred. Cindy indicated that she didn't feel that a conflict was going to happen. Cindy stated that this process provides an independent study. Mark stated that according to John Adams, this process has been done for years. Cindy inquired from Lt. Kidwell if any firm contacted by NIC (National Institute of Corrections) had the study and design build phases performed by the same contractor. Lt. Kidwell indicated that he has spoken to Franklin County and most everyone involved in the pre planning process were contacted in the bid process to keep them involved. Sheriff Heldman stated that one issue that he likes with Cindy's proposal is that we have a checks and balance in place with everyone involved from the study phase to the design phase and working together instead of one group. Tim concurred. Brian made the motion with the understanding that at the time we do the review we may or may not have the right to take action. Mark seconded. Motion passed 3-0.

Resolution #110-19 – Amendments to the MEBC – Hancock County Employee health care plan document. Cindy stated these are changes to the effective as of January 1, 2019 and need to be approved today. Cindy stated that they are minimal changes and that they were discussed with the consortium and were confirmed by Sarah. Brian Robertson made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Lucinda requested an executive session in regards to litigation and Phil Johnson also requested an executive session pertaining to potential real estate acquisition.

Sheriff Heldman had nothing to report.

Adam Witteman reported that the Auditor's will be here March 11- March 15, 2019.

Doug Cade provided the Annual Report from the Engineer's Office. Timothy Bechtol inquired as to where this winter season ranks in comparison to the prior years. Doug stated that it's an average season so far and has used over 3,000 tons of salt. Doug also stated that the Saturday when a level 3 was called, his office spent over \$32,000.00.

Meetings/Reports

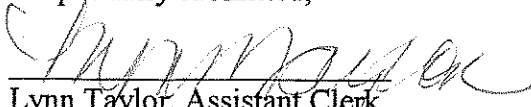
Brian Robertson stated that he met Director Randy Galbraith from JFS and he will be providing an update soon. Brian also had dinner with Bishop Donnelly.

Mark Gazarek attended the Blanchard Valley Health Systems semi- monthly meeting. Mark also clarified for the record the RFQ process for the jail study. Mark stated that he received a phone call from a firm in Columbus who inquired if Hancock County was doing request for proposals and wanted to know our process. Mark stated that we are going to this process exactly as the ORC states and what our legal counsel recommends. Mark stated that he informed the gentleman that DLZ was in the office and the Commissioner's did speak with them. Mark also stated that the gentleman already knew about DLZ and their presentation, hence the reason for his call. Furthermore, the gentleman wanted to know why Hancock County was having select firms present information to the board. Mark stated that people in Columbus are paying attention to what we are doing and Mark wants to be sure we are following the right process. Brian Robertson stated that anyone is permitted to make an informational meeting and be put on the calendar. Mark stated that we will follow the advice of the Prosecutor's Office and advertise. Brian stated that it's good to do due diligence and learn what others have done. Mark stated that he fears DLZ already has an unfair advantage because of their prior presentation. Timothy stated that although another firm has been in and shared information with the Board, no final decision has been made. Brian stated that due diligence is necessary for the estimate process. Mark stated that he told the gentleman yesterday that they are not allowed to come in prior to the RFQ and present information, however Mark will notify them of the RFQ decision today.

Timothy Bechtol reported that he attended the Chamber Advisory meeting. Tim stated the Fresh Brewed Business meeting will be March 5, 2019 and the newly elected Mayor will present the State of the City. Tim also stated he will be attending the Northwest Ohio Commissioner's and Engineer's quarterly meeting on March 25, 2019. Tim stated he has been busy with the State of the County and the First Friday presentation.

At 9:58 am, Timothy Bechtol made the motion to enter into executive session to discuss litigation and potential real estate acquisition. Brian Robertson seconded. A roll call vote resulted as follows: Timothy Bechtol, yes; Brian Robertson, yes; Mark Gazarek, yes. At 10:36 am, Timothy Bechtol made the motion to come out of executive session in regards to litigation and potential real estate acquisition with no action taken. Brian seconded. Motion passed 3-0.

Respectfully submitted,



Lynn Taylor, Assistant Clerk

Reviewed and approved by:



Timothy K. Bechtol



Mark D. Gazarek



Brian J. Robertson