



Douglas E. Cade, PE, PS
County Engineer
1900 Lima Avenue
Findlay, Ohio 45840
419-422-7433

Application for Employment

This application is only valid for 1 YEAR from the date that it is submitted.

If selected I understand that I will be subject to pre-employment and random Drug and Alcohol Screening and Driving Record check as a condition of my employment.

Applicant must initial here _____

I currently hold a valid Class A or B Ohio Commercial Driver's License ____Yes ____No
(In order to be eligible for employment at the County Maintenance Facility, you must currently hold at least an Ohio Class A or B CDL)

Date of Application: _____

Personal Information:

Name: _____ Primary Telephone#: _____
(Last) (First) (Middle)

Address: _____
(Street) (City) (State) (ZIP)

Are you legally eligible for employment in the United States? ____Yes ____No

Will you be at least 18 Years of Age before Starting Work? ____Yes ____No

What dates will you be available for work? From _____

Have you been previously employed by the Hancock County Engineer? ____Yes ____No

Are there any skills or qualifications which you feel would enhance your opportunity to work for the Hancock County Engineer? (Please list below):

Education	Name, City and State of School	Number of Years Completed	Did You Graduate?	Subject Studied
High School			Yes No	
College, Trade or Business School			Yes No	

General:

Subjects of Specific Study or Training: _____

Previous U.S. Military Service _____ Rank _____

Present Membership in National Guard of Reserve ___ Yes ___ No

Physical Record:

Can you perform the specific task(s) necessary in the position for which you are applying?

___ Yes ___ No Comments: _____

Employment History:

Present or most Recent Employment:

Employer's Name and Address: _____

Length of Employment From: _____ To: _____

Reason for Leaving: _____

Job Title or Classification: _____

Duties Performed: _____

Supervisors Name and Telephone: _____

May we contact your Supervisor: ___ Yes ___ No

Prior Employment:

Employer's Name and Address: _____
Length of Employment From: _____ To: _____
Reason for Leaving: _____
Job Title or Classification: _____
Duties Performed: _____
Supervisors Name and Telephone: _____
May we contact your Supervisor: ___Yes ___No

Employer's Name and Address: _____
Length of Employment From: _____ To: _____
Reason for Leaving: _____
Job Title or Classification: _____
Duties Performed: _____
Supervisors Name and Telephone: _____
May we contact your Supervisor: ___Yes ___No

References:

Provide the Names and Telephone of three references not related to you.

	Name	Telephone	Number of Years Acquainted
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

PLEASE DO NOT HAVE REFERENCE CALL THE COUNTY ENGINEER IT WILL NOT BENEFIT YOUR EFFORTS.

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed; falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

I hereby give the Hancock County Engineer's Office permission to access my Online Driving Records provided by the Ohio Bureau of Motor Vehicles, for the purpose of checking my driving record for employment purposes.

I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated during my probationary period without any prior notice.

Signature: _____ Date: _____

We are an equal opportunity employer and value diversity.