

Minutes  
March 14, 2017

Commissioners Present: Mark Gazarek, Brian Robertson and Timothy Bechtol

Also Present: Lucinda Land, Chris Long, Steve Wilson, Curt Smith, Doug Jenkins, and Jim Maurer.

Commissioner Gazarek opened the meeting at 9:30 a.m. in the Commissioners' 1<sup>st</sup> floor conference room. The Pledge of Allegiance was recited. Minutes from the March 9, 2017 were read with Mark Gazarek making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

The Clerk presented the following resolutions for consideration:

Resolution #137-17 – Transfer of funds within the appropriation-General Fund. Brian Robertson made the motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #138-17 – Authorizing payment of the listed and/or attached purchase orders. Brian Robertson made the motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #139-17 – Transfer of funds within the appropriation-Common Pleas Court. Brian Robertson made the motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #140-17 – 2017 Ditch Maintenance Recollections. Brian Robertson made the motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

The Commissioners approved travel requests for Timothy Bechtol, the Recorder and Treasurer. The clerk stated that we have received a letter from Soil & Water recommending that we accept the bid from Neff Construction for the work on the Nimrod-Bright Single County Ditch. Once Soil & Water sends the contract information to the Assistant Prosecutor, they will prepare a resolution.

Lucinda Land presented the following resolutions for consideration:

Resolution #141-17 – Resolution authorizing the Hancock County Commissioners to enter into a Memorandum of Agreement with the Hancock County Commissioners and the Maumee Watershed Conservancy District. Lucinda Land stated the amount is \$265,000 and this is the next phase of the flood mitigation project that MWCD contracted with Stantec. Steve Wilson explained the proposal from Stantec will include the following items:

Geomorphic Assessment	\$ 28,000
Dam (riffles) Assessment	15,000
Cultural Resources	57,000
HTRW Assessment	62,000
Surveying	53,000
Geotechnical Borings	<u>25,000</u>
	\$240,000

Program management fees will be around \$15,000-\$20,000.

Resolution #142-17 – Authorizing an IRU Dark Fiber Agreement with Findlay City Schools associated with the project to extend fiber optic strands to County and City buildings as per the direction of the Hancock County Data Center. Curt Smith explained that Hancock County is paying for a portion of the maintenance cost on the fiber. We will be paying an estimated cost of \$2,000 per year to the City of Findlay. Curt will get the final draft to Lucinda Land. Brian Robertson made the motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Chris Long reported that his guys are out plowing snow.

Steve Wilson had nothing else to report.

### **Reports**

Brian Robertson was interviewed last Friday by Sarah from the U of F regarding the watershed. He also toured the watershed with Mr. Wilson.

Timothy Bechtol attended a legislative meeting yesterday morning in Ottawa and yesterday afternoon he previewed the I-75 widening project. Saturday night he attended the Beef Banquet and last night he attended the Hancock County Junior High Quiz Bowl. His Ag Center update was the Soil & Water offices are finished and they are working on the RD offices now, which is the last one.

Mark Gazarek attended the monthly Alliance Board meeting on Friday and a special BVHS Board meeting yesterday at the hospital.

Steve Wilson clarified an article Jim Maurer wrote about the financial assurance at the Landfill. The EPA calculates the years of useful life based on the Landfill taking in 750 tons a day, which is the maximum allowed legally. The Landfill calculates this number using the actual daily tonnage making the years of useful life 35-40 years.

The Commissioners are in recess until 10:30 a.m.

### **10:30 a.m. – Bid opening for the Courthouse Drainage Project**

Mark Gazarek opened the meeting at 10:40 a.m. There were five bids turned in as follows:

E. Lee Construction	\$ 279,960	Alt. #1 \$ 24,690	Alt. #2 \$ 43,330
Heyne Construction	262,800	Alt. #1 \$ 14,800	Alt. #2 \$ 39,700
Mosser Construction	290,000	Alt. #1 \$ 18,000	Alt. #2 \$ 51,000
Alvada Construction	376,000	Alt. #1 \$ 11,000	Alt. #2 \$ 29,000
Quality Masonry	415,500	Alt. #1 \$ 61,000	Alt. #2 \$107,000

The Commissioners thanked everyone for bidding and stated they will take the bids under advisement. Our Prosecutor's office and Garmann Miller will both review the bids.

### **11:00 a.m. – Ohio EPA re: Litter Landing efficiencies - (Minutes attached)**

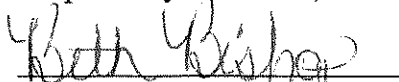
At 1:03 p.m. Mark Gazarek made the motion to go into executive session to discuss potential litigation, Timothy Bechtol seconded. A roll call vote resulted as follows: Mark Gazarek, yes; Timothy Bechtol, yes; Brian Robertson, yes. At 1:15 p.m. Mark Gazarek made the motion to come out of executive session with no action taken, Timothy Bechtol seconded. Motion passed 3-0.

**1:15 p.m. – Meeting with Judge Johnson**

Judge Johnson met with the Commissioners regarding rebidding for renovations to her building and offices. She asked why they haven't rebid yet and would like to be kept in the loop. Timothy Bechtol said they have to take things out of the project and they are also looking at other options and locations. One option they suggested was to swap her office with the Adult Probation office, however Judge Johnson was not in favor of moving from a courthouse to the business district. There is not enough space and she didn't think it would be appropriate for juveniles to walk down the alley in shackles. Brian Robertson stated that the Judge has not been receptive to alternate ideas and there's not much of a back and forth compromise, she only wants what she wants. The Judge said it has been two years and they have a security problem. She invited the Commissioners to come in and sit and watch what they do. It was mentioned that her offices be put in the Courthouse where there is already security, but when the security assessment was done, they said that the second floor of the courthouse could not be secured because of both stairways. The Commissioners need to continue to do their due diligence. They want to find space and move the Judge only one time long term. Lucinda Land stated that they could go into executive session to discuss potential real estate acquisition with her.

At 1:35 p.m. Timothy Bechtol made the motion to go into executive session to discuss potential real estate acquisition, Mark Gazarek seconded. A roll call vote resulted as follows: Timothy Bechtol, yes; Mark Gazarek, yes; Brian Robertson, yes. At 1:58 p.m. Mark Gazarek made the motion to come out of executive session with no action taken, Timothy Bechtol seconded. Motion passed 3-0.

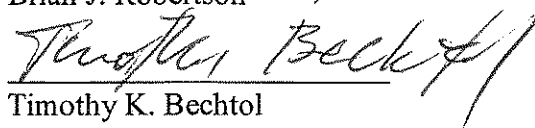
Respectfully submitted,

  
Beth Bishop, Clerk

Reviewed and approved by:

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Mark D. Gazarek

  
Brian J. Robertson

  
Timothy K. Bechtol

EPA/Litter Landing Efficiencies Meeting Minutes  
March 14, 2017

Commissioner's Present: Mark Gazarek, Brian Robertson and Timothy Bechtol

Also Present: Heather Pendleton, Michael Schroeder, Steve Wilson, Don Moses, Lindsay Summit, Jim Mauer, William Recker, John Benton, Christian Pedersen, Chet Chaney-Ohio EPA, Jim Skora-GT Environmental

Commissioner Gazarek opened the meeting at 11:03 a.m. He thanked Mr. Chaney, Mr. Skora and their team who completed a study on the efficiencies of Litter Landing in October, 2016. Commissioner Gazarek reminded the room that several commodity prices have dipped, resulting in much of Litter Landing's budget being subsidized from the Landfill Tier Fee Fund. After the commissioners made the decision to eliminate glass recycling in 2016, Mr. Chaney and Mr. Skora brought in their colleagues to evaluate and submit recommendations for how to increase efficiencies at Litter Landing.

Jim Skora gave a presentation based on the attached report. All information presented was based on the visit he and his colleagues made to Litter Landing in October, 2016. He touched on an overview of facility intake and staffing, revenue and expenses and a site walkthrough evaluation. Mr. Skora highlighted the following conclusions as a result of the site walkthrough evaluation:

- Glass collection can be done. It has a high weight and low value, however there are facilities that will pay for glass, as well as freight to haul it. Glass would need to be sorted by color.
- Mixed paper is handled loosely, loaded into a semi-trailer, instead of baled. Handling it loosely is highly inefficient and takes much more space as opposed to baling.
- Plastics are mixed when the public drops them off, then separated by hand. This is a slow and tedious process, requiring high number of staff. The volume of plastic is exceeding the capacity to store it.
- The system in place for aluminum cans is good, however there is no buyback.
- Sorting by hand is too slow! A sorting table could increase efficiency and decrease staffing needs.
- The balers at Litter Landing need to be upgraded as they cannot keep up with the volume of materials.
- Drop-off boxes can't be filled to the top due to the doors being on the sides of the boxes. There are currently 28 drop-off boxes throughout the county, reducing that number would be beneficial.

After evaluating all the information gathered by visiting Litter Landing in October, 2016, Mr. Skora and his team organized their suggestions and recommendations into two categories, Best Management Practices and Significant Change in Operations. Best Management Practices focuses more on improving what is already in place, including upgrading nearly all of the equipment. Significant Change in Operations summarizes changes designed to reduce cost and simplify Litter Landing without sacrificing services, whether directly or through the private sector.

Highlights of Best Management Practices include: improving building infrastructure by expanding the west roof for storage and higher efficiency lighting. Upgrading balers and installation of a sort line would increase efficiency, as well as reinstating glass but only collecting it at Litter Landing and not in the drop-off boxes. Installation of sort lines and upgrading other equipment will reduce workforce, therefore reducing costs. Also, by seeking out grants and/or instating user fees for programs like Household Hazardous Waste drop-off, revenue would increase. Improving signage and communication for the public regarding the drop-off boxes can also help prevent non-recyclable materials from getting into the boxes.

Highlights of Significant Change in Operations include four options:

- Option 1A: District Eliminates Processing of Recyclables
  - Commercial cardboard and glass will still be processed at Litter Landing. All public drop-off materials would be transported to a local or regional facility for processing. Drop-off box numbers would be reduced from 28 to 18.
- Option 1B: District Eliminates Processing of Recyclables
  - This option could include a transfer station. This means recyclables would be collected, sorted and compacted before being transferred to a local or regional third party facility.
- Option 2: District Eliminates Processing of Recyclables and Collection of Recyclables
  - Litter Landing would process commercial cardboard and glass. All public drop-off materials would be delivered to a local or regional facility via a third party contracted hauler.
- Option 3: District Eliminates Processing of Recyclables, Collection of Recyclables and Processing of Cardboard
  - Litter Landing would only process commercial glass. All public drop-off materials would be delivered to a local or regional recycling facility for processing via a third party contracted hauler.

Mr. Skora concluded by stating that major time and updates are needed if there are going to be any changes at Litter Landing. He noted that currently the expertise to increase efficiency is not available.

Commissioner Gazarek thanked the group again and opened up the floor for comments and questions. William Recker stated that when Litter Landing was first created, it was meant to be strictly residential. The location is not set up for commercial drop-off and the operation has outgrown itself. There were no other comments or questions.

Commissioner Robertson thanked Mr. Skora, Mr. Chaney and their evaluation team for their analysis. He stated that at this point the commissioner's need to discuss their options and reach a decision. With no other business, the meeting was adjourned at 12:02 p.m.