

Minutes
November 10, 2016

Commissioners Present: Mark Gazarek and Brian Robertson.

Also Present: Lucinda Land, Heather Pendleton, Clark Lynn Army, Adam Hoff, Paul Schmelzer, Bill Johns, Alex Parker and Jim Maurer.

Commissioner Gazarek opened the meeting at 9:32 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Commissioner Gazarek invited Clark Lynn Army and Adam Hoff to speak.

Clark Lynn Army read the Maumee Watershed Conservancy District Resolution 2185, dated November 8, 2016, recommending authorization from the Board of Hancock County Commissioners to approve additional services required from Stantec to continue work on Phase 2 of the flood mitigation project. The additional services come to \$305,000. The additional work is time sensitive.

Adam Hoff reported the Gap Analysis is complete. The soil borings are done and they should have a draft report this week. They are in the process of changing the USACE stable model to an unstable model. Rain does not fall evenly along the watershed, so the unstable model will be a better representation of flooding. Stantec will be meeting with ODOT District 1 in order to coordinate. They are looking at a variety of alternatives in order to provide the best, most cost effective solution. Adam said something will need to be done with Eagle Creek because a reduction in flooding in that area will reduce flooding within Findlay as well as the areas near Eagle Creek. They are prepared to move forward with the wetlands and archaeological surveys. These two surveys are time sensitive because the crops need to be harvested and the ground cannot be frozen.

Brian Robertson asked how the wetlands survey and archaeological survey are different from the previous surveys completed by USACE. Adam said the previous surveys were surface level. The new archaeological survey will include shove test pits and will take a more in depth look. The new wetlands survey will include divers to check for endangered wildlife. Brian asked if they are taking into consideration agricultural impact and the impact on residential properties. Adam said they are absolutely considering it. Brian referred to an October 10, 2016 update given to the Commissioners by Steve Wilson that included a different amount for the surveys. He asked Adam to explain the difference in cost, and requested they get information in a timelier manner. Adam said they met with the USACE to discuss their expectations for receiving a permit. After that discussion, Stantec modified the recommendation based on the expectations of the USACE.

The Commissioners asked Lucinda to prepare a resolution authorizing payment to the Maumee Watershed Conservancy District in the amount of \$305,000 for the additional services being provided by Stantec. The resolution will be presented on Tuesday.

The Assistant Clerk presented two invoices received from the Maumee Watershed Conservancy District. The first was for services provided from the Conservancy District in October, 2016 for \$5,027.77. The second was for services rendered from Stantec for \$284,400. The Commissioners will review the invoices.

Minutes from the November 8, 2016 meeting were read with Mark Gazarek making the motion to approve, Brian Robertson seconded. Motion passed 2-0.

The Assistant Clerk presented the following resolutions:

Resolution #668-16 – Transfer of funds within the appropriation-Sanitary Landfill. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Resolution #669-16 – Additional appropriation within the Auditor’s certification-Commissioners to appropriate to Community Development Block Grant. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Resolution #670-16 – Transfer of funds within the appropriation-Public Defenders. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Resolution #671-16 – Additional appropriation within the Auditor’s certification-Commissioners to appropriate to Prosecuting Attorney-General Office. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Resolution #672-16 – Transfer of funds within the appropriation-Family First Council. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Resolution #673-16 – Additional appropriation within the Auditor’s certification-Commissioners to appropriate to Agricultural Service Center. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Resolution #674-16 – Additional appropriation within the Auditor’s certification-Commissioners to appropriate to Water Pollution Control. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 2-0.

The Assistant Clerk presented a Proclamation recognizing Anthony Iriti for his multiple contributions to the Findlay-Hancock County area. The Commissioners signed.

The Commissioners signed payroll for JFS. They also signed travel requests from the Public Defenders’ office and the Sheriff’s office. They signed a letter to Wage Works giving notice of cancellation of FSA Administration services effective 1/1/17. Mark Gazarek made the motion to approve the Warrant Journal, Brian Robertson seconded. Motion passed 2-0.

Lucinda Land presented the following resolutions for consideration:

Resolution #675-16 – Authorizing amendment to the contract with Robin Kershner, d/b/a Kershner Excavating for the installation of a new Home Sewage Treatment System as part of the Hancock County WPCLF Grant at the residence of Veronica Western, 2201 W. Main Cross St., Findlay, Ohio. WPCLF Project #HS390032-0003-2016-2. This is for an additional \$300 that was paid to receive a permit from Hancock Public Health. The total cost of the project is \$11,070. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Resolution #676-16 – Authorizing a contract with Bluffton Aeration Service, Inc. for the installation of a new home sewage treatment system as part of the Hancock County WPCLF Grant at the residence of Dustin Judge, 2670 County Road 33, Bluffton, Ohio, Project #HS390032-0003-2016-1. This project is 100% funded by the grant. It is a repair to an existing system for a cost of \$2,284.90. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Lucinda confirmed with the Commissioners receipt of an email regarding the Rover pipeline. Doug Cade is comfortable moving forward with the resolution. Lucinda suggested including Washington Township, since that is the only Township in Hancock County involved in the project. Brian Robertson was agreeable. Mark Gazarek will review the information.

Heather Pendleton reported sending the budget reports for today's meeting to the Commissioners' staff. She ran the full general fund expense budget, but did not think it would be useful yet because not all of the budgets have been entered. Mark thanked Heather for the information she has provided.

Bill Johns asked to remember Veterans Day is tomorrow. Brian thanked Bill for his service. Mark said he enjoyed Charles Smith speech at the Veterans Day parade.

Reports/Meetings

Brian Robertson attended an executive committee meeting for Family First Council. He requested clarification regarding the salaried employees and new state requirements. Lucinda said they are not required to raise the salaries, but if the employee is not at the threshold, they become eligible for overtime pay or comp time. He also attended the Public Defenders meeting.

Mark Gazarek had no report.

Budget Hearings were held as follows:

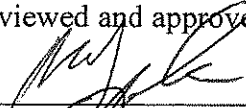
9:00 a.m.-Veterans Services
10:30 a.m.-JFS
11:00 a.m.-Public Defenders
11:15 a.m.-Soil & Water
11:30 a.m.-Juvenile Court/Probate Court
1:00 p.m.-OSU Extension
1:30 p.m.-Family First Council
1:45 p.m.-Auditor/IT/Mapping
2:30 p.m.-EMA
2:45 p.m.-HRPC

Respectfully submitted,



Sarah Mutchler, Assistant Clerk

Reviewed and approved by:



Mark D. Gazarek



Brian J. Robertson