

Minutes

April 02, 2024

Commissioners present: Timothy Bechtol, Michael Pepple and William Bateson present.

Also Present: Christine Carrigan, Cindy Land, Phil Johnson, Engineer Doug Cade, Steve Wilson, Deborah Frederick, Denise Timmerman and Kenzie Tucker.

Commissioner Bechtol opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the March 28, 2024 meetings were read with Michael Pepple making the motion to approve, William Bateson seconded. Motion passed 3-0.

The Commissioners approved a travel request for the Engineer's office and Emergency Management Agency. In addition, the Commissioners signed the Hancock County Landfill Explosive Gas Monitoring Report dated March 29, 2024.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #190-24 – Authorizing the payment of the listed and/or attached Purchase Orders. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #191-24 – Additional appropriation within the Auditor's certification - Commissioner's to appropriate to Severance #2136 (Sheriff). Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #192-24 – Transfer of funds within the appropriation - General Fund #1001. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #193-24 – Transfer of funds within the appropriation – Sanitary Landfill Fund #5042. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Phil Johnson presented the following resolutions for consideration:

Resolution #194-24 – Authorizing the revision of the posted weight limits upon a bridge located on Township Road 51 in Union Township, over Marsh Run, that bridge being identified as HAN-TR51-6.71-SFN-3231801. Phil stated the Board is faced with changing the weight limit based on the conditions of the bridge. Doug stated the condition of the bridge has not changed. The federal criteria have changed making it necessary to change the posted weight limit. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #195-24 – Authorizing a 2024 contract with S&S Landscaping and Tree Service, LLC., for lawn mowing ground maintenance services for properties owned or overseen by the Board of Hancock County Commissioners in Findlay, Hancock County, Ohio. Phil stated this is an annual resolution retaining a firm for lawn maintenance. The per service event fee is not to exceed \$2,850.00. There will be a one-time charge of \$2,800.00 to remove sticks and debris. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Phil stated he is going to need a work session to work out some details before he can present the resolution authorizing entry into Change Order #1 to an agreement with SIGMA Technologies, LTD.

Phil Johnson requested an executive session in regards to real estate acquisition.

Doug Cade had no additional comments.

Steve Wilson inquired if Phil Johnson received the bid tabulation email and if there was anything he needed to move forward with awarding the contract.

Meetings/Reports

William Bateson attended the Fresh Brewed Business breakfast. Steve Wilson provided a flood mitigation update and the mayor presented the State of the City at the breakfast.

Michael Pepple had nothing to report.

Timothy Bechtol attended the Good Friday Community Breakfast.

At 9:46 a.m., Timothy Bechtol made a motion to enter into executive session in regards to real estate acquisition. William Bateson seconded. A roll call vote resulted as follows: Timothy Bechtol, yes; William Bateson, yes; Michael Pepple, yes. At 9:56 a.m., Timothy Bechtol made a motion to come out of executive session, in regards to real estate acquisition with no action taken. William Bateson seconded. Motion passed 3-0.

At 10:00 a.m., the Commissioners met with Mike Thompson for a maintenance update. Christine Carrigan, Cindy Land, Phil Johnson, and Engineer Doug Cade were also in attendance. Mike provided the following updates:

- The HVAC project is starting tomorrow at the 514 S. Main St. building. This part of the project will take three to four weeks to complete. The alley will be closed Friday morning. The contractor is required to notify the realtor's office to clear the parking lot Friday morning.
- Phil stated the letter received from the Census Bureau regarding the JFS HVAC project is not required to be completed.
- The courthouse cooling tower is anticipated to be shipped on April 17th.
- The contractor is waiting for decent weather to start the gutter repairs at the Justice Center.
- The copper water feed line fittings are going out and are leaking at the Justice Center. Mike would like to purchase a press tool kit to use to repair lines that are up to two inches. They will have to continue to contract out for lines that are three inches or more.
- There are five windows that need repaired at the courthouse. Mike submitted a quote from Clouse Construction Corp to the Commissioners for approval.
- Mike submitted a quote to the Commissioners for approval for the mortar joint repairs at the county home. The quote submitted is for power washing, tuck pointing defective mortar joints, sealing all masonry and washing all windows on one fourth of the building.


- Mike submitted a quote for adding topsoil to raise the grade of the courthouse lawn. In addition, the quote includes raising the irrigation systems and re-seeding the area.
- The steel liner installed in the county home gutters is leaking. Mike received a quote from Tooman Roofing to power wash and hand paint a waterproof seal on the gutters. Mike stated to replace the existing gutters with aluminum they would have to install a backing and the cost would be around \$100,000.00.
- Mike stated to replace the BMV roof with shingles it will cost around \$108,213.00. To replace the roof with a standing seam metal roof it will cost around \$261,603.00. The commissioners agreed that a metal roof would be better. Mike will work on preparing the specifications.
- The plans for the county home fire system was approved by Wood County. The contractors will start the project on April 10th.
- Mike inquired on the status of the inspection of the JFS IT lines. Tim stated the bids for the repairs are now live. The building permit was approved by Wood County with no conditions.
- Mike inquired on the status of the Recorder's office carpet contract. The plan is only to replace the carpet that is currently there.
- The contracts for the replacement of the surge protectors at the courthouse and Justice Center are in place. There is a delay in ordering the courthouse surge protector. The contractor is currently coordinating with AEP for the replacement of the surge protector at the Justice Center.
- Phil inquired on the status of the 514 S. Main St. elevator communication update project and the installation of the IT lines for the elevator at the courthouse.
- Phil also inquired on the status of the sidewalk repairs at the JFS building. Mike will work on getting quotes.
- Mike will be out for medical leave starting on the 26th.

At 11:00 a.m., the Commissioners held a variance hearing petitioned for by Steve Moore. Commissioner Bechtol called the hearing to order and introduced the Commissioners, Engineer Doug Cade, Kyle Parker, Sheriff Heldman, Captain Price, Phil Johnson and Gene Cole. Christine Carrigan and Steve Moore were also present. Kyle explained the variance request that was submitted by Steve Moore. In addition, he shared a parcel map of properties located on Township Rd. 94. The petitioner, Steve Moore was sworn in and provided his reason for petitioning the variance. Kyle was sworn in and provided traffic characteristics of Township Road 94 and the Engineer's recommendation. Commissioner Bechtol asked Sheriff Helman, Captain Price and Liberty Township Trustee, Gene Cole their thoughts regarding the variance.

Phil Johnson presented the following resolution for consideration:


Resolution #196-24 – Resolution - Commissioners' finding upon the variance request, sitting as the Board of Appeals for the Hancock County Access Management Regulations. Michael Pepple made a motion to approve, William Bateson seconded. A roll call vote resulted as follows: Timothy Bechtol, yes; William Bateson, no; Michael Pepple, yes. Motion passed 2-1.


Respectfully submitted,


Christine Carrigan, Assistant Clerk

Reviewed and approved by:


Timothy K. Bechtol


Michael W. Pepple


William L. Bateson