

Minutes  
April 2, 2020

Commissioners Present: Mark Gazarek, Brian Robertson and Timothy Bechtol.

Also Present: Lynn Taylor, Cindy Land, Phil Johnson, Tim Stuart, Doug Cade, Lizzy Hile, Steve Wilson, Jim Maurer, Dave Spahr, Betsy Candler, Bill Bateson, Mandy Lobdell and Mike Recker.

Commissioner Gazarek opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the March 26, 2020 meeting were read with Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 2-0. Mark Gazarek abstained.

Commissioner Gazarek announced that there will be only one meeting next week and it will be held on Thursday, April 9, 2020.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #178-20 – Authorizing the payment of the listed and/or attached Purchase Orders. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #179-20 – Transfer of funds from the General Fund to Juvenile Probate Bond Retirement. Timothy Bechtol wanted clarification if this resolution can be tabled due to the timing and Cindy Land suggested to contact the Auditor's Office. This Resolution was tabled.

Resolution #180-20 – Resolution – Order fixing time of View and First Hearing. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #181-20 – Advance of funds from the General Fund to Water Pollution Control. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #182-20 – Advance of funds from the General Fund to Water Pollution Control. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #183-20 – Additional appropriation within the Auditor's certification – Commissioners to appropriate to Sheriff. Timothy inquired if the Sheriff's Office sent additional information regarding the expenses relating to the COVID-19 cleaning. Brian Robertson stated that the information was received for labor in regards to cleaning, cleaning supplies etc. Brian also stated that fuel expenses will be lower than anticipated due to low gas prices, therefore some adjustments will be made. Mark Gazarek indicated that some expenses should be reimbursable through the Federal Government. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Timothy Bechtol made the motion to approve the Warrant Journal. Brian Robertson seconded. Motion passed 3-0. The Commissioners signed the March Explosive Gas Monitoring Report. Timothy Bechtol made the motion for Commissioner Gazarek to sign the HRPC Office of Community Development Organization Contact Letter, Brian Robertson seconded. Motion passed 3-0. The Commissioners signed the March 2020 Fund Report.

Cindy Land presented the following resolutions for consideration:

Resolution #184-20 – Hancock County Authorization to participate in the ODOT 2020 Road Salt Contract. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #185-20 – Authorizing the 2020 OPWC County/Township Resurfacing Program Contract with M & B Asphalt Co. Inc. for the Hancock County 2020 Road Resurfacing Program. Cindy state that the total contract price is \$1,627,732.00 of which the County's portion is not to exceed \$849,411.40. A portion of that is to be paid by OPWC. MVGT will pay \$475,670.38. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #186-20 – Authorizing a contract with the Shelly Co. of Findlay, Ohio for Han- CR 313-00; PID 107829 Resurfacing Project. Cindy stated that the bid submitted was \$1,792,855.25 with 80% of the costs being funded by Federal Highway Funds. The remaining funds of \$358,571.05 will be funded by MVGT. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #187-20 – Authorizing the 2020 County/Township Resurfacing Program Contract with M & B Asphalt Co., Inc. for the Hancock County 2020 Road Resurfacing Program. Cindy stated that the lowest bid was \$2,273,905.60 of which the County's portion is not to exceed \$1,879,131.20 and of that \$394,774.40 is attributable to various Townships. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #188-20 – Resolution authorizing a lease contract with Headquarters Development Company, LTD, 153 Woodcliff Drive, Findlay, Ohio 45839 for lease of office space for County Offices. Cindy stated that this is the lease for the Public Defender's Office and the amount has not changes and \$2,567.00 a month for 2 years beginning May, 2020 through April, 2022. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #189-20 – Resolution authorizing the Hancock County Commissioners, in their capacity as the Board of Directors of the Hancock County Solid Waste Management District to enter into a contract with Rader Environmental Services, Inc. for collection of Household Hazardous Waste at Litter Landing. (Weekly Collection 2020) Cindy stated that this will begin on the first Monday in May, 2020 and ending on August 31, 2020 for a cost of \$64,000.00. A total of 17 collection events this year, not including Memorial Day, as that day is not applicable. Brian Robertson stated that this is for Hancock County residents only, and not commercial businesses. Mark Gazarek concurred. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #190-20 – Rejection of all previously solicited bids for the CDBG Allocation Projects for a parking lot in McComb and sidewalks in McComb and Jenera. Cindy stated that the bids were misleading and had some confusing aspects and some were over the 10% estimate. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #191-20 – Resolution authorizing the 2020 annual payment to the Financial Assurance Trust Fund for the Hancock County Sanitary Landfill. Cindy stated that this is an annual payment to the trust fund based on the prior year operations. The payment will be \$464,517.00. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #192-20 – Authorization to enter into grant application agreement for a PY 2019 Target of Opportunity Program Grant from the State of Ohio CDBG Program. Lizzy Hile stated that because of Hancock County's relationship with the State of Ohio, our County has been selected to receive unallocated 2019 CDBG funds to be used in relationship with our Community partner, Hope House to provide assistance with homelessness. Hope House will distribute the grant funds per Lizzy. This grant will not have an effect on any 2020 grant money. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Phil Johnson presented the following resolutions for consideration:

Resolution #193-20 – Vacation of a portion of Township Road 240 in Jackson Township, Hancock County, Ohio, pursuant to ORC §§5553.01 ET. SEQ. Phil Johnson stated that we have 60 days to set a hearing from the date of filing, therefore the view are hearing are set for April 28, 2020. Brian Robertson inquired if a virtual view is possible. Cindy Land indicated that new legislation reflects that. Mark Gazarek stated that we should move the date if possible. Brian Robertson made the motion to change the view and hearing to Thursday, April 30, 2020, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #194-20 – Vacation of portions of Township Road 196 and Township Road 198 in Amanda Township, Hancock County, Ohio, Pursuant to ORC §§5553.01 ET. SEQ. Brian Robertson made the motion to change the view and hearing to Thursday, April 30, 2020, Timothy Bechtol seconded. Motion passed 3-0.

Phil Johnson requested an executive session to discuss potential litigation and potential real estate acquisition.

Doug Cade reported that the 2020 road projects cover about 45 miles of road resurfacing for the County and about 46 miles for the Townships. Projects for 2021 will look different. Mark Gazarek inquired if the COVID-19 situation will affect their projects and Doug indicated he is looking at a 38% budget reduction or a 2.5 million dollar loss. Doug also stated that revenue from fuel sold to other departments will be down. Furthermore, Doug stated that some bridge projects are on hold. In addition, Doug reported that his staff will be working on a rotating schedule of 2 days one week, 3 days the next week.

Tim Stuart reported that Vaughn Industries is open for essential jobs, therefore, they are available to work at the Sheriff's Office on the camera project.

Steve Wilson stated his gratitude for the approval of today's landfill resolution. Steve also reported that the adjusted landfill hours are working out well. Mark Gazarek stated that residents are at home and taking items to the landfill during this time. Steve stated the CAC building demolition is going well and the structure should be down this week.

## Meetings/Reports

Timothy Bechtol stated that it's Census time and recognized that the Board of Elections has a box outside their office for ballots. Mark Gazarek inquired if anyone can do a physical vote on April 28<sup>th</sup>. Betsy Candler stated that there are a few exceptions for physical voting (blindness, deaf were mentioned), otherwise, no physical voting is allowed. Tim also stated that he attended the conference call with the City of Findlay, Blanchard Valley Hospital, and the Health Department for COVID -19 updates. Tim prepared a sign for mailroom at the Courthouse stressing the importance of social distancing.

Brian Robertson stated that he met with Courtney Comstock at Liter Landing. Brian also attended the EMA meeting and had an Ad Hoc meeting with the Auditor's Office. Brian attended a conference call with the Revolving Loan Committee. Currently there are 12 outstanding loans to individual businesses for a total of \$370,000.00. Brian inquired if the Board of Elections wanted to provide any updates. Betsy Candler stated that the MOU provided needs to be signed. Brian stated that the MOU presented has some alterations that the Board of Commissioners did not agree to, therefore, no action will be taken.

Mark Gazarek stated that he was not present at the meetings last week because he was a patient at the Emergency Room. Mark also stated that it's easy to get overwhelmed with a lot of information with the current situation that we are in, however, we will get through this epidemic.

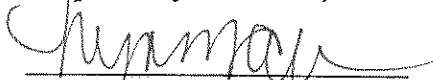
At 10:13 a.m., Mark Gazarek made a motion to enter into executive session to discuss potential litigation and potential real estate acquisition. Timothy Bechtol seconded. A roll call vote resulted as follows: Mark Gazarek; yes, Timothy Bechtol; yes, Brian Robertson; yes. At 10:40 a.m., Mark Gazarek made the motion to come out of executive session with no action taken, Timothy Bechtol seconded. Motion passed 3-0.

At 10:30 a.m., the Commissioners held a work session with the Budget Commission. Those in attendance were Lynn Taylor, Cindy Land, Phil Johnson, Prosecutor Riegler, Auditor Rauschenberg, Adam Wittman, Diane Rowland, Mandy Lobdell, Bill Bateson, Mike Recker, Jim Maurer and Treasurer Welton attended via phone. Brian Robertson stated that this work session is needed due to the anticipation of the loss of revenue among the Federal, State and Local entities. Mark Gazarek stated that a 20% reduction is probably an understated amount, and this reduction will not be felt short term, it will take longer to feel the effects. Auditor Rauschenberg stated that her Real Estate office has been busy. She has not yet seen any numbers from the State, however there is typically a delay in final numbers being received. Furthermore, casino revenue will be nonexistent. Auditor Rauschenberg is in the process of reaching out to Townships. Mark Gazarek inquired from Treasurer Welton on his interest income projection and Treasurer Welton stated that he doesn't have anything official, but he anticipates it will be low. Treasurer Welton also reminded the attendees that typically second half real estate receipts are lower due to residents paying the annual tax amount in the first half of the calendar year. Prosecutor Riegler stated that June, July and August will most likely begin the hardest financial downturn. Mark Gazarek stated that non-essential spending should be in place as well as a hiring freeze, limited seminar approval and no hiring should be taken place effective immediately. Furthermore, Mark stated that although the Sheriff's Office has the largest expenses, it remains important to keep the community safe. Brian Robertson concurred and stated the importance of coming together to dialogue. The County needs to have a change in

spending behavior as an estimated \$5.1 million - \$5.35 million reduction in revenue will impact Hancock County. Timothy Bechtol concurred. Prosecutor Riegler stated that it's important that the Elected Officials do what they can do and to deal with this situation as best as they can. Law enforcement does play a vital role and it is wise to start discussing now. Auditor Rauschenberg stated that she is attending free webinars and wanted to discuss the possibility of reaching out to a consultant for assistance as recent updates to FMLA regarding COVID-19 can be overwhelming. Cindy Land stated that we have used Clemans Nelson in the past. However, Jonathon Downs is also specialized in this area. Mark Gazarek stated that it is important to be consistent and to use our Prosecutor's Office as much as possible to keep the costs down. Cindy will reach out to both Clemans Nelson and Jonathon Downs to discuss.

At 1:15 p.m., the Commissioners had a bid opening for the Pool Renovation Project in Mt. Blanchard. Lynn Taylor, Phil Johnson, Lizzy Hile, Dave Spahr and Jim Maurer were in attendance. The mail room was checked and no other bids were received. Construction Services Inc. provided the only bid of \$75,800.00 and included a bid bond. The bid will be reviewed and a recommendation will be determined.

Respectfully submitted,

  
Lynn Taylor, Assistant Clerk

Reviewed and approved by:

  
Mark D. Gazarek

  
Brian J. Robertson

  
Timothy K. Bechtol