

Minutes
August 15, 2019

Commissioners present: Timothy Bechtol and Mark Gazarek.

Also Present: Steve Wilson, Phil Johnson, Adam Witteman, Jim Maurer, and Maryann LaRoche.

Commissioner Bechtol opened the meeting at 9:30 a.m. in the Commissioner's 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the August 13, 2019 meeting were read with Timothy Bechtol making the motion to approve, Mark Gazarek seconded. Motion passed 2-0.

Commissioner Bechtol made the motion to approve Resolutions #509-19 through #516-19 due to them being routine in nature. Mark Gazarek seconded. Motion passed 2-0.

Resolution #509-19 –Resolution authorizing the designation of The Citizens National Bank, as a depository for the deposit of public monies for Hancock County, Ohio.

Resolution #510-19 –Resolution authorizing the designation of The Fifth Third Bank, as a depository for the deposit of public monies for Hancock County, Ohio.

Resolution #511-19 – Resolution authorizing the designation of The First Federal Bank, as a depository for the deposit of public monies for Hancock County, Ohio.

Resolution #512-19 – Resolution authorizing the designation of The Huntington National Bank, as a depository for the deposit of public monies for Hancock County, Ohio.

Resolution #513-19 – Resolution authorizing the designation of The Old Fort Banking Company, as a depository for the deposit of public monies for Hancock County, Ohio.

Resolution #514-19 – Resolution authorizing the designation of TriState Capital Bank, as a depository for the deposit of public monies for Hancock County, Ohio.

Resolution #515-19 – Resolution authorizing the designation of The Union Bank Company, as a depository for the deposit of public monies for Hancock County, Ohio.

Resolution #516-19 – Resolution authorizing the designation of Waterford Bank, N.A. as a depository for the deposit of public monies for Hancock County, Ohio.

The Assistant Clerk presented the following Resolutions:

Resolution #517-19 – Additional appropriation within the Auditor's certification – Commissioners to appropriate to General Fund. Timothy Bechtol made a motion to approve, Mark Gazarek seconded. Motion passed 2-0.

Resolution #518-19 – Transfer of funds from the General Fund to Capital Projects. Timothy Bechtol made a motion to approve, Mark Gazarek seconded. Motion passed 2-0.

Resolution #519-19 – Additional appropriation within the Auditor’s certification – Commissioners to appropriate to Capital Projects. Timothy Bechtol made a motion to approve, Mark Gazarek seconded. Motion passed 2-0.

Resolution #520-19 – Additional appropriation within the Auditor’s certification – Commissioners to appropriate to Coroner. Timothy Bechtol made a motion to approve, Mark Gazarek seconded. Motion passed 2-0.

Resolution #521-19 – Transfer of funds within the appropriation – ADAMHS. Timothy Bechtol made a motion to approve, Mark Gazarek seconded. Motion passed 2-0.

Resolution #522-19 – Transfer of funds within the appropriation – Hancock County Probation Services. Timothy Bechtol made a motion to approve, Mark Gazarek seconded. Motion passed 2-0.

Resolution #523-19 – Transfer of funds within the appropriation – Developmental Disabilities. Timothy Bechtol made a motion to approve, Mark Gazarek seconded. Motion passed 2-0.

Resolution #524-19 – Transfer of funds within the appropriation – Sheriff. Timothy Bechtol made a motion to approve, Mark Gazarek seconded. Motion passed 2-0.

Commissioner Timothy Bechtol made a motion to approve the warrant journal, Mark Gazarek seconded. Motion passed 2-0. They approved payroll for Commissioners’ staff and JFS. Several travel requests were approved for the JFS staff and one for the Engineer’s office. There was a document brought down by Mr. Wilson that came from the Mayor’s office regarding a Suicide Vigil. The Commissioners agreed to get more information about the document before moving forward.

The Assistant Clerk presented the following Resolution from the Prosecutor’s office for consideration:

Resolution #525-19 – Contract with Knowink LLC for the purchase of an Electronic Poll Book System. Timothy Bechtol made a motion to approve, Mark Gazarek seconded. Motion passed 2-0. Commissioner Bechtol stated that this is the last step in the upgrades to the Board of Elections equipment. The cost is \$95,125.00 and will be split over two years.

Phil Johnson presented the following Resolution for consideration:

Resolution #526-19 – Authorizing entry into and execution of Easement Agreement for real property located near the intersection of East Main Cross Street and Bright Road in Findlay. Phil stated that there is a small 40 x 10 ft. area on Litter Landing property and the easement is for sidewalk repair and improvement. Phil also stated that it was ok to use Donald Rasmussen’s

grant of easement document instead of the one that he had typed up due to it being the same thing. Timothy Bechtol made a motion to approve, Mark Gazarek seconded. Motion passed 2-0.

Meetings/Reports

Mark Gazarek met with Marion Township trustees on Wednesday evening and with Liberty Township trustees. This morning he met with Convention and Visitors Bureau (CVB).

Timothy Bechtol received some helpful information from Mike Thompson from the Justice Center about some of the particulars for the plumbing project going out to bid shortly and next week, should have some recommendations on the jail door replacement project.

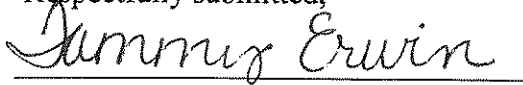
At 10:00 A.M. the Commissioners met with Judge Routson and Kim Switzer regarding projects. Those present were Timothy Bechtol, Mark Gazarek, Jim Mauer, Adam Witteman, Judge Routson and Kim Switzer. Judge Routson wanted to talk about the second half of the renovations of the courthouse. A few years ago they engaged in a substantial renovation and there were some things that were not done that they would like to finish and do now. They have been saving money for a long time and they are not asking the Commissioners for any general fund money. He wanted to make sure that everyone is on the same page and answer any questions the commissioners may have now before they go any further with plans. The project renovations would be three components; one is Chambers corner, Court Room #1 and addressing security issues. There may be a few other modest changes in the back of the large conference room and within the courtroom itself. They are looking at refurbishing the mezzanine, which is currently a storage space and move a staff attorney in there and could possibly be used for other purposes. Space is always a concern in the courthouse. Judge Routson has included refurbishing the restrooms on the first floor for public use. It really could use a facelift and some improvements to accommodate ADA standards and adding a changing table for use if there are small children which it does not have now. Judge Routson stated that they have been working with Garmann Miller and they have around \$357,000 which gives ample funds in court projects to pay for all of it. If there is any resistance from the Commissioners, they need to know because Commissioners would have to sign the contracts even though the courts would be paying for it, and they need to know how to proceed. Kim Switzer stated that last year from January to July, they had 62 bond reports due. This year they are double that number, which means double the cases for the court to process and for probation to see.

Mark Gazarek stated that he is in favor of those improvements and fixing the building with the court's money. With improvements to ADA standards, sanitation, and fixing the mezzanine for additional office space, anything to improve service to the public, he is 100% in support of.

Timothy Bechtol stated that he was in favor of it but had a few questions for clarification. The mezzanine area is largely populated by Clerk of Courts files now and wondered where that would go. Kim Switzer stated that they did talk with the Clerk and she would use Carl's current office for storage. They are currently purging evidence, which is time sensitive and think they

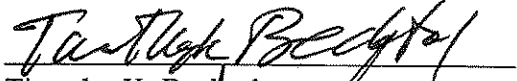
will be done by beginning of September. She did state that they may need some man power from the county maintenance to help move some items. Tim asked what all has to be done to the mezzanine to make is suitable for office space. Kim stated that they would need to create an HVAC system, which is where most of that expense comes from. They would be putting up temporary walls, putting in new carpet and repairing some walls with drywall etc. Judge Routson asked when the decision might be made on the scope of the new project, Timothy Bechtol stated within the next few weeks to months. Judge Routson recommended that they get together as elected officials and have a space consideration meeting to see what everyone thinks should happen because it could change the function of the other rooms for space. Judge Routson invited the Commissioners to come to their next meeting, which they haven't set yet. Tim stated that he was in favor of this new project and thanked the Judge and Kim Switzer for coming.

Respectfully submitted,

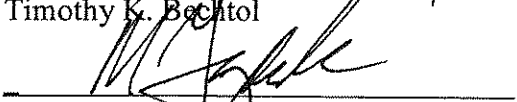


Tammy Erwin, Assistant Clerk

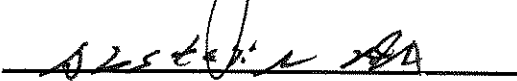
Reviewed and approved by:



Timothy K. Bechtol



Mark D. Gazarek



Brian J. Robertson