

Minutes

August 20, 2020

Commissioners present: Mark Gazarek, Brian Robertson and Timothy Bechtol.

Also Present: Tammy Erwin, Cindy Land, Mary Ann LaRoche, Adam Witteman, Greg Wright, Mike Pepple, Melissa Kritzell and Jim Maurer.

Commissioner Gazarek opened the meeting at 9:30 a.m. in the Commissioner's 1st floor conference room. The Pledge of Allegiance was recited. Commissioner Gazarek introduced Mr. Bill Johns to speak at this time. Mr. Johns requested two proclamations for the Commissioners to consider. The first request is for Law Enforcement, August 29th which they plan on doing an event at The Cube for. The second proclamation is for the 100th Birthday of the Disabled American Veterans. Mr. Johns also stated that the information for the proclamations has been given to Kathy at the City of Findlay and he would like the Commissioners to be a part of them. Minutes from the August 18th meeting were read with Mark Gazarek making a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #610-20 – Transfer of funds within the appropriation – Real Estate. Mark Gazarek made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #611-20 – Transfer of funds within the appropriation – Dog & Kennel. Timothy Bechtol made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #612-20 – Transfer of funds within the appropriation – Real Estate. Timothy Bechtol made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #613-20 – Transfer of funds within the appropriation – Dog & Kennel. Timothy Bechtol made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #614-20 – Transfer of funds within the appropriation – Treasurer Delinquent Tax Assessment Collection. Timothy Bechtol made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #615-20 – Repayment of advance from Water Pollution Control to the General Fund. Timothy Bechtol made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #616-20 – Repayment of advance from Water Pollution Control to the General Fund. Timothy Bechtol made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #617-20 -- Repayment of advance from Water Pollution Control to the General Fund. Timothy Bechtol made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #618-20 – Repayment of advance from Water Pollution Control to the General Fund. Timothy Bechtol made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #619-20 – Repayment of advance from Water Pollution control to the General Fund. Timothy Bechtol made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #620-20 – Repayment of advance from Water Pollution Control to the General Fund. Timothy Bechtol made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #621-20 – Transfer of funds within the appropriation -- Ag Center. Timothy Bechtol made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

Commissioner Bechtol made a motion to approve the Warrant Journal, Brian Robertson seconded. Motion passed 3-0.

The Commissioners initialed a request from the Sheriff's office to pay a late fee of \$75.00 for a Fleetcor Technologies invoice.

Lucinda Land presented the following resolutions for consideration:

Resolution #622-20 – Authorizing a contract with Gary Lugibihl, D.B.A. Gary Lugibihl Excavating for the design and installation of a new home sewage treatment system as part of the Hancock County WPCLF Grant WPCLF Project #HS320032-003-2020-12. Cindy stated that this is located in Alvada and total amount is \$22,148.00 which is higher than normal due to it being a “mound” system. Cindy also stated that the timeline for completion has been extended to October 31, 2020 due to difficulty with the project. She stated that they will be changing all the project dates to October 31, 2020 with change orders next week so that the contractors have enough time to get them finished and it will not affect the cost of the projects. Timothy Bechtol made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #623-20 – Authorizing Change Order No. 2 to the contract with Tom Hiatt's Plumbing Excavating Services Co. LLC for the installation of a new home sewage treatment system as part of the Hancock County WPCLF Grant Project #HS390032-003-2020-07. Cindy stated that this is another extension from the previous change order, this one now extending it to October 31, 2020. Cindy stated there is no increase in cost, only a timeline change. Timothy Bechtol made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #624-20 – Authorizing the creation of the CARES Hancock County Small Business Relief Grant Program. Cindy stated that a lot of other counties have done this with money through the CARES ACT. Brian stated that they discussed this at the Regional Planning meeting

yesterday and they expect a lot of enthusiasm. Timothy Bechtol made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

Meetings/Reports

Brian Robertson attended the Regional Planning meeting last night to discuss the new grant program and a 25 acre lot split. He also stated that Liberty Township is looking for a Fire Levy this year.

Timothy Bechtol told the Commissioners they needed to have a discussion regarding an interior wall repair at Café (Scrambler) Marie's.

Mark Gazarek talked about the Governor's comments regarding continuing fall sports with different regulations and rules across the state but he is leaving all the details about school openings up to the school districts. Mark is hoping that this will get us back to somewhat normal in the near future.

At 11:00 a.m. the Commissioners met to discuss renovations of the existing courthouse with the Judge and Garmann Miller. Those present were: Tammy Erwin, Cindy Land, Bruce Miller, Katie Yinger, Judge Routson, Kim Switzer, Mike Pepple, Bill Bateson and Jim Maurer. Bruce Miller started off the meeting discussing the bids and stated that they received bids initially but had forgotten to add prevailing wages so they had to re-bid the project. The bids came in lower with wage rights. It went from \$208,000 down to \$195,000 low bidder. They are seeing very good bidding, but delivery issues with products coming in. He stated that they received 4 bids with Mel Lanzer being the low bidder. They have done projects with them before and have never had any issues with the firm. Bruce stated that they would like to do the work on second shift to have as little disturbance as possible at the courthouse at a cost of \$8,500. Katie then explained the basics of the project. She stated that most of the work will be in the Judge's area outside of his chambers, enlarging the vestibule right off his bench into his chambers, shrinking the restroom a little bit, but by enlarging that area they will be able to install a door between his chambers right off the bench. They will be re-doing some finishes in the chambers as well and in the renovated restroom, also in the chamber support area. They will be restoring the ceilings to the original plaster. Between the third and fourth floors, they will be renovating the current storage room into an office area. They will be taking out the partition and adding tech and electrical as needed to make it useable office area, replacing the door so that it swings in and installing a new platform so it is a safer entry into that space. There will be a mini-split system for the HVAC so that it will function completely on its own zone in that area with a thermostat. The size of the room is about 16 x 20 with two stations. Judge Routson stated that the project had a larger scope when discussions were first started. They reduced the restroom issue as requested by Commissioner Bechtol so they pulled that out for now. Bruce stated that when the Commissioners are ready to move forward, the drawings are done and the Judge has already paid for them. Mark Gazarek asked the Judge where the funding is coming from for this project.

Judge Routson stated that the entire funding for this project is coming from Court Modernization Fund which comes from additional costs of filing fees. These funds are designed for courtroom improvements and there are adequate funds available to pay for this project. Judge Routson stated how pleasantly surprised he was with how low the bids came in and felt that this was a good time to do the project. Timothy Bechtol had a few questions regarding project. He stated that there is room at the back end of the Commissioners building available for storage for the Clerk at the courthouse. Also, he suggested the best time to do the restrooms, that were mentioned, is if they do any further renovations to the Domestic Relations Court area when they move out so that it could all be done at the same time. One last comment that Timothy made was that out of respect for Judge Johnson, he would encourage us to pursue that project in tandem with this one, as to not forget about how important that project is. Kim Switzer asked the Commissioners to contact James and let him know the impact of the renovations being done on second shift and that James and his staff may need to be available during some of those hours if not all of them.

Mark Gazarek made a motion to proceed with the project. Timothy Bechtol seconded. Motion passed 3-0.

Lucinda Land presented the following resolution for consideration:

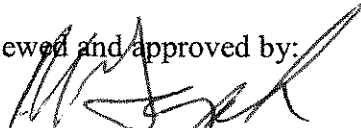
Resolution #625-20 – Authorizing a contract with Mel Lanzer Co. Inc., Napoleon, Ohio, for the alteration of the Hancock County Courthouse project. Cindy stated that the total contract price is \$227,990 and confirmed that includes all the alternatives are accepted with the exception of #5. Mark Gazarek made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Respectfully submitted,




Tammy Erwin, Assistant Clerk

Reviewed and approved by:



Mark D. Gazarek

Brian J. Robertson



Timothy K. Bechtol

GARMANN/MILLER

ARCHITECTS • ENGINEERS

Tribulation of Bids

Project Name Hancock County Courthouse - Multiple Projects
 GMAE Project No. 18036.00

Date July 21, 2020
 Time 3:30PM

Bids opened by Craig Oldiges (via Quest)

Name of Contractor	Acknowledgement to City of Ashtabula		Item 1 General Construction	Alternate #1 (Wood Flooring)	Alternate #2 (Plastering)	Alternate #3 (Second Shift Work)	Alternate #4 (Stone Tops)	Alternate #5 (Electric Fire Piece)	Alternate #6 (Additional Millwork)	Total
	X	to City and Contract Bond								
ACI Construction Co., Inc.	X	X	\$204,000.00	\$17,500.00	\$5,500.00	\$9,400.00	\$1,400.00	\$1,200.00	\$6,400.00	\$245,400.00
Mel Lutzer Company	X	X	\$195,000.00	\$11,200.00	\$3,400.00	\$8,500.00	\$1,290.00	\$1,290.00	\$8,600.00	\$229,280.00
Midwest Contracting, Inc.	X	X	\$204,300.00	\$12,000.00	\$5,300.00	\$14,900.00	\$1,400.00	\$1,200.00	\$23,300.00	\$247,400.00
The Spletzer Company	X	X	\$208,250.00	\$10,800.00	\$7,400.00	\$13,300.00	\$1,900.00	\$1,100.00	\$7,800.00	\$250,550.00
Published Estimate			\$224,000.00							

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