

Minutes
August 30, 2018

Commissioners Present: Brian Robertson, Timothy Bechtol and Mark Gazarek.

Also Present: Cindy Land, Phil Johnson, Adam Witteman, Maryann LaRoche, Jim Mauer, James Coulter, Paula Dillon and Doug Jenkins.

Commissioner Robertson opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the August 28, 2018 meeting were read with Timothy Bechtol making the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #515-18 – Transfer of funds within the appropriation- Hancock County Victim Assist VOCA Grant. Timothy Bechtol made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Resolution #516-18 – Transfer of funds within the appropriation- Insurance Pension Taxes. Timothy Bechtol made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Resolution #517-18 – Additional appropriation within the auditor's certification – Commissioners to appropriate to Redevelopment Tax Equivalent (TIF). Lucinda Land wanted clarification from Adam Witteman regarding which TIF this pertains to and Adam confirmed it's for the schools. Timothy Bechtol made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Resolution #518-18 – Transfer of funds within the appropriation- Hancock County Sheriff's Office. Timothy Bechtol made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Resolution #519-18– Additional appropriation within the auditor's certification- Commissioners to appropriate to Alcohol, Drug Addiction & Mental Health Services. Timothy Bechtol made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Timothy Bechtol made the motion to approve the Auditor's warrant journal. Mark Gazarek seconded. Motion passed 3-0. The Commissioners signed payroll from JFS. The Commissioners approved a travel request from the Engineer's Office and the Recorder's Office.

Lucinda Land presented the following resolutions for consideration:

Resolution #520-18 – Resolution authorizing Change Order No. 1 to the contract with Great Lakes Demolition Company, LLC of Vickery, Ohio for the construction of the W.A.B. Dalzell Ditch Single County Ditch project. Timothy Bechtol recommended a postponement on this resolution until later in the afternoon to discuss this resolution with Steve Wilson. Lucinda Land stated this resolution confirms the project is complete and allows the Auditor's Office to establish final assessments to the property owners. Paula Dillon provided pictures of the Dalzell Ditch that runs along the rear of her property on Northtowne Drive. Paula stated the trees are

overgrown and water is not flowing. In prior years, Paula would provide the up keep on the ditch to make sure the weeds are in clear, however, due to her health, she no longer can take care of the ditch. Paula stated that Steve Wilson has been out to view her property and Steve indicated that the trees will be removed next year when the ditch is on maintenance. Paula stated that since she will be assessed, she wants something done now. James Coulter stated he also lives along Northtowne Drive and is upset with the Contractor's work along Dalzell Ditch. James stated the ditch looks like a jungle, and it's the worst he has ever seen. James stated that his property lies very close to the City/County border and when James spoke to the Contractor he was told that the Contractor did not intend on working along the border. James also stated that sidewalks along Broad Avenue have been destroyed by the heavy trucks working along Dalzell and will need repaired. James has pictures if someone wants to see them. Brian Robertson stated the scope of work needs to be reviewed and Mark Gazarek concurred. Lucinda Land recommended the Commissioner's reconvene until 3:30-3:45 this afternoon to discuss with Steve Wilson. Lucinda also stated the public is welcome to attend and Paula and James were not sure if they could attend, but acknowledged the meeting.

Lucinda also requested an executive session at 11:00 am to discuss personnel matters and hiring.

Resolution #521-18 – Amendment to Resolution No. 345-16, authorizing the agreement for Local Public Agency (LPA) Federal Project for the County Road 304/330 resurfacing in Hancock County, Ohio. Timothy Bechtol made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Philip Johnson presented the following resolutions for consideration:

Resolution #522-18 – Authorization to enter into a Memorandum of Understanding with the City of Findlay regarding maintenance of certain City and County owned properties. Philip stated this MOU does not involve any ownership changes; however the MOU will allow the City and County departments to be more efficient in maintaining the properties owned by both the City and County. Timothy Bechtol made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Resolution #523-18 – Approving Change Order No. 1 to the contract with Quinn Concrete Construction, Inc. for the CDBG Sidewalk Project. Mark Gazarek stated that no General Fund money will be used and Philip confirmed this is solely CDBG funds. Timothy Bechtol made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Adam Witteman had nothing to report.

Maryann LaRoche had nothing to report.

Brian Robertson stated he appreciated the public comments regarding Dalzell Ditch and for coming to the meeting to voice their opinion.

Meetings/Reports

Mark Gazarek reported that all 3 Commissioner's attended the opening ceremonies of the Hancock County Fair. Mark also attended the Raise The Bar board meeting and the BVHS board meeting. Mark spent time at the fair and enjoyed the good food.

Timothy Bechtol reported that the Hancock County Fair is underway and has been spending time there. Timothy stated that he has several questions about the hunting permission process for the area behind the old County home. Tim would like to discuss limiting the number of people who are granted permission to hunt that area. Brian Robertson stated that he grew up in a County where a deadline for hunting was established and they created a lottery system for anyone who submitted an application. Lucinda Land stated the Hancock County Landfill allows hunting but have worked with ODNR on their issues. Lucinda stated that ODNR has indicated they do not want to get involved with hunting near the County home and Liberty Township house due to the proximity to school children and other buildings. ODNR also expressed liability concerns. Philip Johnson suggested the current tenant of the acreage along CR 140 should be contacted for their input and Mark Gazarek suggested that Don Moses from the landfill should be contacted. Lucinda Land stated this area that has been hunted in the past is very congested with children and that concerns her. Brian Robertson stated there is a fuel tank near the Liberty Township house and that is also concerning. Timothy Bechtol stated a decision needs to be made soon and Brian agreed. Brian requested a meeting to be scheduled to discuss this further with all parties. Lucinda suggested suspending all applications until a final outcome has been reached.

Brian Robertson reported he met with a citizen who is a neighbor of the fairgrounds. Brian is speaking to her regarding the lack of a detention pond near the new buildings at the fairgrounds. Brian also stated the grand opening of Chick Filet is a week away. Brian also stated the wait for household hazardous waste removal at Liter Landing was sometimes an hour wait and he has pictures of a contractor waiting in line. Brian suggested some discussion will need to be had regarding next year. For example, Brian would recommend the program for Hancock County residents only and no contractors are permitted. Lucinda said maybe the time frame needs to be extended.

At 11:03 a.m., Brian Robertson made the motion to enter into executive session, Mark Gazarek seconded. A roll call vote resulted as follows: Brian Robertson, yes; Timothy Bechtol, yes; Mark Gazarek, yes. At 11:56 a.m., Brian Robertson made the motion to come out of executive session with no action taken, Timothy Bechtol seconded, motion passed 3-0.

At 1:30 p.m., the Commissioners attended a conference call to discuss the BRSEP bid. Those in attendance were Gary Tuttle, Sarah Mutchler, Jay Begg, Cory Noonan, Timothy Bechtol, Mark Gazarek, Brian Robertson, Brice Beaman, Roger Crowe, Michael Lammers, Mike Kerschner, Holly Stacy, Shayne Thomas, Ronald Metzger, and Steven Seitz. Roger Crowe made the motion to approve Resolution #524-18 the Authorization by the Joint Board of County Commissioners of Allen, Hancock, Hardin, Putnam, Seneca & Wyandot Counties, Ohio of an agreement with Michael Heiss d/b/a H & H Land Clearing for maintenance of the Blanchard River pursuant to the BRSEP. Jay Begg seconded. Motion passed unanimously. Sarah Mutchler stated she can complete the contract. Once she has finished the contract, she will forward the contract to each counties Prosecutor's Office for their review and approval. All participants unanimously agreed. Brice Beaman made the motion to approve Resolution #525-18 authorizing the Joint Board of County Commissioners of Allen, Hancock, Hardin, Putnam, Seneca & Wyandot Counties, Ohio approves collection of maintenance assessment on the Joint BRSEP maintenance fund. Mark Gazarek seconded. Motion passed unanimously.

At 2:15 p.m., the Commissioners attended a Budget Commission meeting. Adam Witteman, Jim Maurer, Steve Welton, and Diane Rowland were present. Charity Rauschenberg attended via

telephone. Adam stated there will be 2 MR/DD levies expiring within 2 years. Adam also stated the tax revenue seems to be down a bit. Charity Rauschenberg stated that only the inside mills of 1.5 funds are hitting the General Fund. Charity would like to solidify soon the debt that needs to be issued. Charity also went over the following information:

- Landfill expansion appears to total \$600,000
- Adam will be working with Steve Wilson on finalizing figures for Dalzell Ditch Maintenance. Adam projected \$136,000 will be the lowest figure
- Water and sewer projects (Van Buren and SR 12 projects) around \$130,000
- Jail renovations \$1.5 million – Mark Gazarek recommended to roll the interest since the 4th quarter is near and Brian Robertson agreed
- The Distribution Drive Project will have to begin being paid down. Charity will be consulting Bond Council. Est. \$200,000
- Tall Timbers Ditch- Charity will research and provide more details later

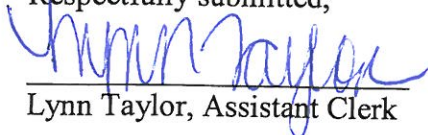
Mark Gazarek inquired about the Fiber Loop Project and if any debt was taken. Charity confirmed that no debt was taken for that Project. Charity suggested Adam research the Wanda Way Project to determine figures. Charity stated that the General Fund advanced the funds and has 5-7 years to pay off with on interest. Charity stated she would like to get information to the banks next week for quotes and fees. Brian indicated that the Juvenile and Probate Building Project will be ready for construction in early March 2019. Charity inquired as to if the project can be cash flowed until the contract has been awarded and Mark said yes, via the Certificate of Title account. Mark stated he prefers to be careful to not borrow money too soon. Charity acknowledged. Charity stated the sales tax numbers seem to be flat. Mark stated he has spoken to members of The Chamber and it is a belief that the I75 construction has affected the visitors to Findlay. Mark also stated that we need to keep the figures conservative in order to retain our employees as the market is competitive and we don't want to lose them. Charity inquired as to the comfort level of a \$2.5 million carryover for 2018. Mark responded yes, Brian responded he is not too sure, Timothy responded he needs to research some more. Mark stated he would like to see the Casino revenue be more conservative. Charity responded the revenue comes in quarterly and she would need to research the trend of this income to offer an analysis. Mark stated the interest income is doing well and thanked Steve Welton for his diligent work. Charity indicated the 2017 carryover was around \$3.2 million. Brian stated the overall operating funds will have a better picture in 2019.

At 3:03 p.m., the Commissioners held a meeting with Steve Wilson regarding Resolution #520-18, authorizing Change Order No. 1 to the contract with Great Lakes Demolition Company, LLC of Vickery, Ohio for the construction of the W.A.B. Dalzell Single County Ditch project. Jim Maurer, Steve Wilson, and Lucinda Land were present. Brian Robertson stated this meeting will discuss the issues brought up at the 9:30 a.m. meeting. Timothy Bechtol stated he has photos of an area behind Wendy's Restaurant and the area is full of dead stalks and new weed growth. Timothy would like the area cleaned up before the project is officially finished. Steve Wilson indicated he met with Paula Dillon 3 weeks ago at her property. Steve reported that the Contractor's did not do anything on her property because it appeared Paula was maintaining the area herself. Steve stated that he told Paula the trees would be removed in spring 2019 because the ditch will be on permanent maintenance. Steve Wilson also mentioned there are several areas where debris has been piled up and needs to be removed. Brian Robertson inquired if the debris is leftover from the wind storm in 2012 and belongs to AEP. Steve indicated that could be very possible. Steve stated he will contact James Coutler regarding the sidewalk issue along

Broad Avenue next week. Steve also stated that he spoke to the herbicide agent who did the weed spraying. Steve was told that once weeds are sprayed, 60 days need to pass before any weeds can be removed. Therefore, October 1, 2018 will be the time frame work can begin. Steve also reported that the weeds will need to be sprayed again in 2019 and every other year thereafter. Brian stated that the collections will need to be ongoing to ensure funds are available for future maintenance. Steve Wilson stated that certification of the project must be provided to the Auditor's Office before the 2nd Monday in September to start the process for collection. Timothy stated the area of Bolton and Edith does not look well and complimented Findlay High School for taking care of the ditch along their property. Steve stated that the funds for the sidewalk repair along Broad Avenue will not be paid out of the contract expense. Steve stated that the contractor will be responsible for the repair and if the debris needs to be removed as a result of the ditch cleaning, Steve suggests not releasing the retainage. Lucinda stated the resolution she prepared only addresses the change order and allows for auditor certification. Brian stated that time is of the essence and the collection process needs to begin as a delay could cause further maintenance issues. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0. Timothy voted yes with regrets. Brian Robertson stated he wants Steve Wilson to follow up and monitor the situation. Steve acknowledged.

At 3:30 p.m., the Commissioners met with Diana Hoover. Jim Maurer, Alex Parker, and Lucinda Land were present. Diana stated that JFS has expended all of their appropriations for child placement and are projected to be short \$512,000 for the remainder of 2018. Diana also stated that some bills have not been paid and need the money ASAP. Lucinda Land stated that the Commissioner's are mandated to pay for child protective services. Brian stated he has spoken to various other County agencies and this will seriously impact a lot of people. Mark Gazarek stated there is no money available. Diana stated she is continually looking for ways to reduce placement days, and working with other area counties for sharing options. Brian inquired as to Diana's thoughts on a specific child services levy and Diana said that she is not sure one would pass. Diana stated that the levy request wouldn't be a substantial decrease of the 2018 amount due to the many issues affecting children. Mark stated that the State is indicating the child protective issue is more of a local issue and not a state issue. Mark stated he appreciated Diana looking ahead earlier in 2018 by placing a levy on the ballot. Mark also stated that the rising costs of child protective services are not going away. Brian stated the County has an obligation to protect the most vulnerable. Diana recommended a monthly transfer request from the Commissioner's to pay for exact costs as they are incurred. Brian stated it's time to dialogue where money will come from regarding a budget perspective. Lucinda stated since some bills are unpaid, those bills need to be addressed immediately to protect the credit history of Hancock County. Timothy stated that he supported a monthly transfer request. Brian stated that tough discussions are ahead. Brian indicated to Diana to send monthly invoices to the Commissioner's Office.

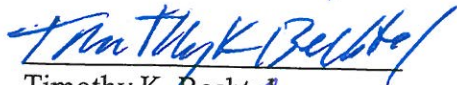
Respectfully submitted,


Lynn Taylor, Assistant Clerk

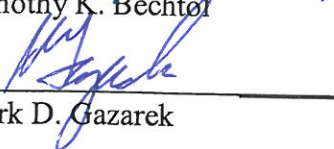
Reviewed and approved by: (next page)



Brian J. Robertson



Timothy K. Bechtel



Mark D. Gazarek







