

## Minutes

December 15, 2022

Commissioners present: Michael Pepple, William Bateson and Timothy Bechtol.

Also Present: Alec Helms, Cindy Land, Phil Johnson, Steve Wilson, Doug Cade and Kyle Parker.

Commissioner Pepple opened the meeting at 9:30 a.m. in the Commissioner's 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the December 13, 2022 meeting was read with Timothy Bechtol making a motion to approve, William Bateson seconded. Motion passed 3-0.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #898-22 – Transfer of funds within the appropriation - Ag Center. Timothy Bechtol made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #899-22 – Transfer of funds within the appropriation - General Fund - Buildings & Grounds. Timothy Bechtol made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #900-22 – Transfer of funds within the appropriation - Veterans Services Soldiers Relief. Timothy Bechtol made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #901-22 – Repayment of advance from the Special Improvement Ditch Fund to the General Fund. Timothy Bechtol made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #902-22 – Advance of funds from the General Fund to the Special Improvement Ditch Fund. Timothy Bechtol made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #903-22 – Transfer of funds from Indigent Defense to General Fund (November 2022 \$1,086.76). Timothy Bechtol made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #904-22 – Additional appropriation - within the Auditor's certification - Commissioners to appropriate to Ditch Maintenance 2004. Timothy Bechtol made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #905-22 – Transfer of funds within the appropriation - Juvenile Court - Specialized Docket Fund. Timothy Bechtol made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #906-22 – Additional appropriation - within the Auditor's certification - Commissioners to appropriate to Sheriff. Timothy Bechtol made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #907-22 – Additional appropriation - within the Auditor's certification - Commissioners to appropriate to OPWC. Timothy Bechtol made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #908-22 – Transfer of funds within the appropriation - Board of Elections. Timothy Bechtol made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #909-22 – Transfer of funds within the appropriation - Probate & Juvenile Court General Fund. Timothy Bechtol made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #910-22 – Transfer of funds within the appropriation – General Fund. Timothy Bechtol made a motion to approve, William Bateson seconded. Motion passed 3-0.

Timothy Bechtol made a motion to approve two warrant journals. William Bateson seconded. Motion passed 3-0. The Commissioner also approved payroll for JFS and their employees, payment of a finance charge for Board of Elections and the November ACI invoice.

Cindy Land presented the following resolutions:

Resolution #911-22 – Resolution authorizing the Hancock County Commissioners to enter into a contract with the U.S.A. CAB, LLC, to provide necessary transportation services. Cindy Land stated the next 3 resolutions are all the same but entering into contract with different companies. JFS uses funds to pay for clients who need rides to appointments and things. This contract is for \$47,629.58. Timothy Bechtol made a motion to approve, William Bateson seconded. Motion passed 3-0. Cindy confirmed to the Commissioners that this money is not coming from the general fund.

Resolution #912-22 – Resolution authorizing the Hancock County Commissioners to enter into a contract with the T & H LIFT, LLC, to provide necessary transportation services. Cindy Land stated this is the same as the other contract but for \$50,635.95. This company is based out of Findlay. Timothy Bechtol made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #913-22 – Resolution authorizing the Hancock County Commissioners to enter into a contract with the K & P Medical Transport, LLC, to provide necessary transportation services. Cindy Land stated this contract is \$20,000.00 and this company is based out Defiance. Timothy Bechtol made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #914-22 – Resolution authorizing agreement with Dimech Services Inc. for plumbing services at various county buildings. Cindy Land stated Mike Thompson determined that three buildings needed plumbing repairs. Dimech provided the lowest bid for all three repairs. This contract is accepting all 3 bids and entering into contract for all of the work for a total amount of

\$10,540.00. Timothy Bechtol made a motion to approve, William Bateson seconded. Motion passed 3-0.

Cindy Land requested an executive session in regards to potential litigation.

Phil Johnson requested an executive session in regards to pending litigation and potential real estate lease.

Phil Johnson presented the following resolution:

Authorizing entry into contract with Troxel Lawn Care, LLC for services in the nature of snow removal from county properties on County Road 140 in Findlay, Hancock County, Ohio. Phil Johnson stated that Troxel was the lowest bid during the bidding process. They will charge \$3,000.00 per overnight clearing which will be triggered at a 1" snow fall and an additional \$300.00 charge for over 6". There will be now services on Sundays or county holidays. If additional clearing through the day are need they will be charged at \$850.00 with a 2" trigger. Timothy Bechtol made a motion to approve, William Bateson seconded. Motion passed 3-0.

Steve Wilson stated he has a draft work order from Mannik and Smith for work at the landfill. He will get it over to the Commissioners next week. He confirmed the landfill compactor is gone for repair and the new excavator has arrived.

### **Meetings/Reports**

Timothy Bechtol received an update from Mike Thompson on the JFS roof. The plywood portion of the work should be done at the end of the week and the structural engineer will be there today to take a look at the progress.

William Bateson attended the potluck at the Ag Center yesterday and the GOP Christmas party last night. On Tuesday he and the other Commissioners attended the Pleasant-Rader Ditch hearing in McComb. He also drove past the silos in Jenera and they have all been torn down.

Michael Pepple attended a Zoom call for the Hancock County Opioid and Addiction task force and the Ag Center potluck yesterday. This morning he attended the Blanchard Valley Health System board meeting.

Commissioner Bechtol brought up the 3 proposed additional charge estimates that have been provided by ACI for the Judicial Center project. There was a discussion on what was originally included in the contract. Commission Bechtol stated he was under the impression the landscape design was included. There were discussions on the difference in originally quoted price for the Photovoltaic study. Commissioner Bateson stated he feels that with the lowered amount of space he does not feel it would be worth it. Commissioner Pepple agreed. Commissioner Bechtol will reach out to ACI about the other quotes and compare the services to the contract.

At 10:04 a.m., Michael Pepple made a motion to enter into executive session in regards to potential litigation, pending litigation and potential real estate lease. William Bateson seconded.

A roll call vote resulted as follows: Michael Pepple, yes; William Bateson, yes; Timothy Bechtol, yes;

At 10:44 a.m., Michael Pepple made a motion to come out of executive session, in regards to potential litigation, pending litigation and potential real estate lease with no action taken. William Bateson seconded. Motion passed 3-0.

At 10:44 a.m. the Commissioners met with Engineer Doug Cade. Also present was Alec Helms, Phil Johnson, Kyle Parker and Scott Wilson. Doug stated he was here to provide his yearly update to the Commissioners for the upcoming year. Doug gave an overview of the project and areas that will be worked on next year. He provided a list of the county roads that will be resurfaced next. The county is still on about a 25-year resurfacing rotation for the roads. There are 2 ODOT projects next year. The County Road 180 overpass and the County Road 99/Interstate 75 interchange. There will be two projects from the bridge force account. There are no public works or ODOT bridge projects. Doug stated his project budget is down to \$1.6 million from \$3.2 million in 2022. Commissioner Pepple asked if there has been any update on the Washington Township solar field. Doug stated he has not heard anything. Kyle Parker provided an update on which ditch petitions will be ready for final hearings in 2023. There were discussions on if any properties will need to be purchased or have easements for the ditches. Doug Cade stated they are in the process of training their guys on the GIS software for tax mapping. There was a Federal Bridge Inspection Audit. It all went well and there was only one comment. He stated they are reaching out to school districts to verify that school stop ahead signs are posted in the proper area. They will work on getting those removed or repositioned if needed. The county highway map is going to be updated in 2023. There will be about a \$2 million cash balance at the end of the year. That is a bit lower than normal but revenue has been down.

Doug stated that he has finished his surveying on County Road 140 for the new radio tower. He commissioned an airspace study last week and it determined we can put up a 327-foot tower. The next step will be to engage a company for the engineering work. The basic scope is complete. The Commissioner approved for Doug to go ahead and engage a company. This will be about a 6-month process for the studies to get completed and to submit the FAA application. Once that is complete we can put the project out for bid. He is almost done with the surveying for the new Litter Landing. Commissioner Bechtol will go out to the Engineers office to talk over the design. Doug will talk with the city about the surveying for the CASC project.

At 1:30 p.m. met with Randall Galbraith for a JFS update. Also present was Alec Helms and Cindy Land. Randy present the CPSU financials. They are currently at around \$125,000 to \$130,000 per month. Placements are up at this time so this is okay. He got word this week that they are receiving a 1-time payment of \$100,000.00 for their hard work and to help keep their placements done in a timely manner. Reports were down in October but they did come back up in November. There are currently 103 children in custody. There are 55 children in family foster homes, 31 in kinship placement, 7 in group homes, 7 in residential facilities and 3 absent without leave. There have recently started to be many discussions on child care facilities in the community and helping to get more open. Randy has been working lately on updating the position descriptions and the table of organization to make sure everything makes sense and is up to date with what is being done within the office. Randy stated he has some problems with a contract

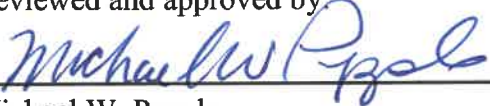
that is being drafted. This contract would go along with resolutions that were passed this morning. HHWP is asking for a provision to be placed in their contract stating if there is any error on the part of JFS and a person without Medicaid then they would still be paid. Randy stated this money would have to come from the general fund because it is only allowed to use his funds for Medicaid eligible people. There was a discussion on this and the different aspects of the program. Cindy Land stated based on the information provided it seems like it would not be a very large amount if needed to be paid from the general fund. The Commissioner agreed to add the provision into the contract but would also like for Randy to send over some more information about the program.

Respectfully submitted,

  
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Alec Helms, Assistant Clerk

Reviewed and approved by:

  
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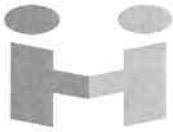
Michael W. Pepple

  
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William L. Bateson

  
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Timothy K. Bechtol



**Hancock County**  
**Job & Family Services**

P.O. Box 270  
7814 Co. Rd. 140  
Findlay, Ohio 45839  
TOLL FREE: (800) 228-2732  
PHONE: (419) 422-0182

Randall L. Galbraith, Esq., Director

**Commissioner's Report – December 15<sup>th</sup>, 2022**

**1) CPSU Financials**

Balance Brought Forward (end of December 2021 placements)	(530,528.80)
2022 YTD Foster Care Placement	1,682,798.03
YTD Shared Placement Costs	124,067.40
ADAMHS and Juvenile Court Share	(82,711.63)
SCPA and Title XX used for shared	(41,355.77)
YTD Adoption (county share)	71,988.24
IV-E Reimbursement for Placements	(573,612.00)
Title XX Reimbursements for Placements	(141,496.48)
SS & Child Support	(70,124.46)
MSY Reimbursement (May)	(117,342.00)
MSY Reimbursement	-
SCPA SFY22 used for foster care services	-
Levy funds received	(1,711,433.65)
30-Days to Family Salary, Benefits, & Shared Costs	77,285.27
<b>Balance</b>	<b>(1,312,465.85)</b>

**2) CPSU Children in Care**

**3) Position Description and Table of Organization Updates**

**4) Executive Session – Contract Discussion**

Providing Help Today and Building Hope for Tomorrow

Child Support Enforcement  
(419) 424-1365  
Fax (419) 424-7288

Workforce Development  
(419) 422-3679  
Fax (419) 422-8349

Ohio Works First  
(419) 425-6375  
Fax (419) 422-1081

Childrens Protective Services  
(419) 424-7022  
Fax (419) 424-7485

# PLACEMENTS SUMMARY STATEMENT \*

## Hancock County Job & Family Services

*Providing Help Today and Building Hope for Tomorrow*

7814 County Road 99  
Findlay, OH 45840

**DATE:** 12/9/2022

**To:**

Honorable Board of Hancock County Commissioners  
300 S. Main Street  
Findlay, OH 45840

MONTHLY TOTALS **	Foster Placement	Shared Placements	Adoption	IV-E	Other reimb	Total County Owed
January	167,250.63	1,550.00	6,446.47	(49,690.90)	(19,725.01)	105,831.19
February	127,656.88	1,400.00	6,431.62	(46,677.31)	(18,707.11)	70,104.08
March	137,862.96	5,487.24	6,431.62	(49,068.36)	(24,483.80)	76,229.66
April	137,703.40	7,794.10	6,431.62	(48,486.07)	(26,877.12)	76,565.93
May	140,811.85	8,053.91	6,621.69	(50,921.53)	(28,925.10)	75,640.82
June	157,643.18	6,994.10	6,413.79	(53,011.40)	(26,281.08)	91,758.59
July	179,181.88	6,503.89	6,516.25	(64,242.65)	(28,124.83)	99,834.54
August	202,936.62	3,105.87	6,516.25	(74,588.23)	(27,455.39)	110,515.12
September	217,647.50	466.66	6,635.05	(71,499.22)	(22,799.12)	130,450.87
October	214,103.13	-	6,750.79	(65,426.33)	(29,598.15)	125,829.44
November	-	-	6,793.09	-	-	6,793.09
December	-	-	-	-	-	-
<b>TOTAL</b>	<b>1,682,798.03</b>	<b>41,355.77</b>	<b>71,988.24</b>	<b>(573,612.00)</b>	<b>(252,976.71)</b>	<b>969,553.33</b>

	Bal brought fwd	(530,528.80)
	<u>County Paid</u>	
	MSY	(117,342.00)
	MSY	-
	SCPA Applied	
Levy funds	February	-
Levy funds	February	-
Levy funds	March	(979,616.11)
Levy funds	April	-
Levy funds	August	(731,010.71)
Levy funds	September	(806.83)
	January	6,147.04
	February	6,181.20
	March	6,181.20
	April	8,492.04
	May	6,204.51
	June	6,180.56
	July	6,180.56
	August	6,180.56
	September	8,488.20
	October	10,868.84
	November	6,180.56
	December	-
	<u>TOTAL REC'D</u>	<u>(1,751,490.38)</u>
	<b>Balance</b>	<b>(1,312,465.85)</b>

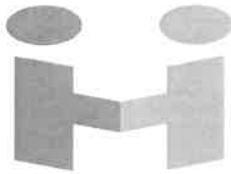
30 Days to Family personnel exp

**NET BALANCE DUE (1,312,465.85)**

\* Detailed placement log report available upon request.

\*\* Includes invoices and reimbursements known as of date of report.

All expenses and receipts will be recorded in month accrued/obligated, even if received at a later date.



**Hancock County**  
**Job & Family Services**

Children's Protective Services Unit

November 2022

Date of Report: December 5, 2022

<b>Total Number of reports Received:</b>	
May 2022	144
June 2022	98
July 2022	83
August 2022	126
September 2022	154
October 2022	116
November 2022	142
<b>Screened In/Out</b>	
May 2022	IN=48, OUT=96
June 2022	IN=26, OUT=72
July 2022	IN=28, OUT=55
August 2022	IN=41, OUT=85
September 2022	IN= 36, OUT=118
October 2022	IN=29, OUT= 87
November 2022	IN=39, OUT= 103
<b>Breakdown of case Type Screened In:</b>	
<b>TR/AR/FINS** (see below)</b>	
May 2022	TR=33, AR=13, FINS=2
June 2022	TR=15, AR=8, FINS=3
July 2022	TR=13, AR=13, FINS=2
August 2022	TR=19, AR=20, FINS=2
September 2022	TR=20, AR=11, FINS- 4, Dependency=1
October 2022	TR= 14, AR=12, FINS= 3
November 2022	TR= 19, AR= 16, FINS= 4
<b>Total Number of Kids in Care at months end</b>	
May 2022	74
June 2022	79
July 2022	85
August 2022	92
September 2022	100
October 2022	106
November 2022	103



<b>Breakdown of <u>Current</u> Placements (103)</b>	
Family Foster Homes	55
Kinship Placement	31
Group Home	7
Residential	7
AWOL	3
<b>Total number of Children Entering Care/Exiting Care</b>	
May 2022	Enter=12, Exit=8
June 2022	Enter=13, Exit=8
July 2022	Enter=9, Exit=3
August 2022	Enter=10, Exit= 3
September2022	Enter=9, Exit= 1
October 2022	Enter=7, Exit= 1
November 2022	Enter= 3, Exit= 6
<b>Total number of Children Receiving In-Home Services</b>	
May 2022	122
June 2022	107
July 2022	91
August 2022	77
September 2022	62
October 2022	78
November 2022	79

TR- Traditional Response  
AR- Alternative Response  
FINS- Family in Need of Services