

## Minutes

February 1, 2024

Commissioners present: Timothy Bechtol, Michael Pepple and William Bateson.

Also Present: Alec Helms, Cindy Land, Phil Johnson, Adam Witteman, Tim Stuart, Holly Frische, Steve Wilson and Lou Wilin from the Courier

Commissioner Bechtol opened the meeting at 9:30 a.m. in the Commissioner's 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the January 30, 2024 meeting were read with Michael Pepple making a motion to approve, William Bateson seconded. Motion passed 3-0. Timothy Bechtol abstained due to being absent from the meeting.

Michael Pepple made a motion to approve the Warrant Journal. William Bateson seconded. Motion passed 3-0. The Commissioners approved the January Explosive Gas Monitoring Report for the Landfill. Michael Pepple made a motion for the president's signature on an emergency interim job appointment for JFS. William Bateson seconded. Motion passed 3-0.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #65-24 – Repayment of advance from Job & Family Service Capital Project Fund #4072 to the General Fund #1001. Michael Pepple made a motion to approve and William Bateson seconded. Motion passed 3-0.

Resolution #66-24 – Advance of funds from the General Fund to the JFS Capital Project Fund #4072. Michael Pepple made a motion to approve and William Bateson seconded. Motion passed 3-0.

Resolution #67-24 – Additional appropriation within the Auditor's certification - Commissioners to appropriate to Water Project Maintenance Fund #2088. Michael Pepple made a motion to approve and William Bateson seconded. Motion passed 3-0.

Cindy Land presented the following resolution:

Resolution #68-24 – Resolution authorizing the Hancock County Commissioners to enter into a contract with Contain It Mobile Storage for 5 storage units for the Hancock County Job & Family Services. Cindy Land stated we have 5 mobile units to hold the equipment and stuff out of the building until the repairs are done. This is a 10-month lease. The hope is the building will be done by then. The price is \$150.00 per unit per month for a total contract of \$7,500.00. Michael Pepple made a motion to approve and William Bateson seconded. Motion passed 3-0.

Phil Johnson presented the following resolution:

Resolution #69-24 – Authorizing the appointment of members of the Hancock County 9-1-1 Program Review Committee, mandated and created pursuant to O.R.C. Section 128.06. Phil Johnson stated during the discussion with Brian Stozich it was said that there is a new requirement with respect to forming a program review committee. There was a previous committee but this will take its place. There will be one Commissioner appointed and the

Commissioners are responsible for appointing a county elected official to the committee. This will appoint Commissioner Bateson and Sheriff Heldman. Phil also explained the purpose of the committee. Michael Pepple made a motion to approve and William Bateson seconded. Motion passed 3-0.

Resolution #70-24 – Authorizing revocation of resolution number 764-23, related to the solicitation of bids for the continuation of service to the Hancock County telephone system. Phil Johnson stated in September the board approved a resolution to solicit service. Since then IT has determined that there is a sole source for these services due to their hardware and things already being in place. This will rescind the original resolution to solicit bids. Michael Pepple made a motion to approve and William Bateson seconded. Motion passed 3-0.

Resolution #71-24 – Authorizing entry into an agreement with Telephone Service Company dba TSC, for the provision of services facilitating the continued operation of the telephone, voicemail, and internet systems serving Hancock County offices. Phil Johnson stated this is to continue with the same services they are already providing. Phil explained why this is a sole source situation. Tim Stuart stated there is a reduction in the cost this year as Public Health has decided to go on their own agreement. Phil Johnson stated the cost of this contract is \$71,867.88 per year and this is a 3-year contract. Michael Pepple made a motion to approve and William Bateson seconded. Motion passed 3-0.

Phil Johnson requested an executive session in regards to potential litigation.

Steve Wilson stated that he forwarded an email to the Commissioners this morning in regards to the underground tank being removed from old Heumermans property. The tank was much larger than they thought.

Holly Frische stated that she has gotten a lot of calls about Litter Landing the last couple days. Commissioner Bechtol stated they have been asked by many people why the city does not provide curbside recycling. Holly stated there have been some pictures circulating on Facebook of the condition of current drop off areas and asked if there were any updates after Tuesday's discussion. Commissioner Bateson stated the Engineer's office has stated they will provide a CDL driver to help out for now. Commissioner Pepple stated we have received two proposals from temporary agencies to help get workers for the facility.

### **Meetings/Reports**

William Bateson stated he's very glad the Engineer's office has agreed to help out Litter Landing. Last night he attended the Township Trustee meeting. Commissioner Bateson provided a summary of what Karim Baroudi was there to discuss about the Harm Reduction Kit program.

Michael Pepple also attended the Township Trustee meeting last night. He provided his thoughts on the Harm Reduction Kit program as well and stated he believes there is now a meeting set up between law enforcement and Hancock Public health to discuss the issue.

Commissioner Pepple asked Tim Stuart for an update on the Fiber Loop. Tim Stuart stated he is in the process of reviewing the past resolutions and agreements to see what needs to be updated and what is still valid. There should be a design presented in a couple months. There will also most likely need to be new agreements set up.

Commissioner Bateson also added that he attended the Economic Development meeting this morning and people should be very happy as different things are unveiled this year.

Tim Bechtol also attended the Trustee Association meeting last night. He provided some of his thoughts and questions he would like to have answered. He stated that he has received some final comments back from RCM in regards to the JFS building. The HVAC contractor has also finished installing the new boilers at the building.

At 9:58 a.m., Timothy Bechtol made a motion to enter into executive session in regard to potential litigation. William Bateson seconded. A roll call vote resulted as follows: Michael Pepple, yes; William Bateson, yes; Timothy Bechtol, yes;

At 10:30 a.m., Timothy Bechtol made a motion to come out of Executive Session having discussed potential litigation with no action taken. William Bateson seconded. Motion passed 3-0.

At 10:30 a.m., the Commissioners met with Mark Price from the Sheriff's office. Also present was Alec Helms, Cindy Land, Adam Witteman, Holly Frische, Tim Stuart, Mike Thompson and Lou Wilin from the Courier. Mark Price stated that the x-ray machine for the Common Pleas Court at the Courthouse is not working. They have worked to try and get it back up and running but could not. They believe the main mother board went out. They no longer make parts for this model so that means the machine is not fixable. Currently, the officers are doing all of the bag checks by hand since they are not able to scan anything. Mark provided quotes for a new machine from three different companies. Mark stated the scanner at the Juvenile Court is from Rapiscan and they would like to go ahead with that quote for the new scanner at the courthouse. The price for that quote is \$30,919.60, which includes a 2-year extended warranty. It would be beneficial to have the same type of scanner at both places for training purposes. The Autoclear quote was \$37,300 and the STV quotes was \$24,500.00. STV came in the cheapest but it does not include a warranty and they were not able to find many reviews on this company and their product. Mark confirmed the new machine will fit in the area where the current machine is at the courthouse, it is a stand-alone unit that will only be used by the Sheriff's department and explained how the setup process and training will be done. Rapiscan stated it can be delivered in 4-6 weeks. Autoclear said it could be up to 9 months to get the unit depending on the model selected. The Commissioners agreed that it would be good to have the same type of machine in both courthouses. Mark stated we also have two machines that will be removed and properly disposed of. The broken one at the Courthouse and there is another one currently in the storage room that does not work either. There are very specific requirements for disposing of them due to the radiation. They have received a quote from ERG Environmental for completing this work. The quote is for \$849.58 but it will be a little cheaper than this as the quote is for picking up the machines from two different locations but the Sheriff's office and the Maintenance department will work together to have them moved to one area for pick up. There was a discussion on what the Commissioners would like to do. The Commissioners stated they would like Cindy to go ahead with preparing resolutions for the purchase of the new machine from Rapiscan and the disposal of the two non-working machines with ERG. There was a discussion on the possibility of using ARPA funds to pay for this purchase. Commissioner Pepple stated there is a meeting of the ARPA Committee next week to discuss this.

Mark Price stated that their PolyCom system at the jail is not working. They use this system for when prisoners have short hearings. They will connect with the courthouse instead of taking the prisoner back and forth. They are using Zoom right now but it does not do recordings and those are needed for these hearings. They have been working with IT on getting a new system similar to what the Commissioners have in their office. Tim Stuart stated they have been looking at some different options and it seems like it will be anywhere between \$5,000.00 and \$15,000.00 based on availability. Commissioner Bechtol asked if we can let them use unit while they are waiting to get theirs? Tim Stuart stated that is possible but depending on how long it will take to get the new unit in it may not be worth it. He is hoping to get pricing as early as today or early next week. He will get that information passed along as soon as it is received.

Mike Thompson stated there is a cast iron drain line at the jail that is cracked and leaks into the transport warrant office. This pipe has been worked on multiple times but it is still leaking. There has been someone that has come in to give us a quote for placing a liner in the pipe as opposed to tearing out and replacing the whole thing. This is work that could be done on a Saturday. The pipe will take 12-14 hours to completely dry prior to the work being completed. The quote for cleaning, placing a camera to verify what's needed to be done and the place the liner is \$4,259.00. This would be for a 12 ft run of pipe to be lined. Mike Thompson confirmed the pipe would only be made minimally smaller with the liner in it. There was a discussion on the contractor Mike would like to use and his past work. Cindy Land asked if the fumes will affect the people in the jail? Mike Thompson stated that he is unsure on that but he will look into it. Mark Price stated that as long as everything is okay with the fumes they are good with this work being done.

Respectfully submitted,

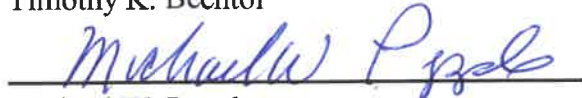


Alec Helms, Assistant Clerk

Reviewed and approved by:



Timothy K. Bechtol



Michael W. Pepple



William L. Bateson