

## Minutes

February 13, 2024

Commissioners present: Timothy Bechtol, Michael Pepple and William Bateson.

Also Present: Alec Helms, Cindy Land, Phil Johnson, Auditor Charity Rauschenberg, Adam Witteman, Holly Frische, Kenzi Tucker and Lou Wilin from the Courier

Commissioner Bechtol opened the meeting at 9:30 a.m. in the Commissioner's 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the February 8, 2024 meetings were read with Michael Pepple making a motion to approve, William Bateson seconded. Motion passed 3-0.

Michael Pepple made a motion for the board president's signature on the CHIP Program Monitoring Report Response Letter. William Bateson seconded. Motion passed 3-0. The Commissioners approved two travel requests for the Engineer's office.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #86-24 – Authorizing the payment of the listed and/or attached Purchase Orders. Michael Pepple made a motion to approve and William Bateson seconded. Motion passed 3-0.

Resolution #87-24 – Transfer of funds within the appropriation - Probate Court Computer Fund #2029. Michael Pepple made a motion to approve and William Bateson seconded. Motion passed 3-0.

Cindy Land presented the following resolution:

Resolution #88-24 – Authorizing payment of invoice from Montgomery Jonson LLP as counsel for Hancock County Common Pleas Court Judges Routson and Starn for professional services rendered through January 31, 2024. Cindy Land stated this is for the case George Martins vs. Findlay Municipal Court at all, which includes us. The invoice is for \$1,474.49. Michael Pepple made a motion to approve and William Bateson seconded. Motion passed 3-0. Cindy stated this invoice includes October, November, December and January.

Next item on agenda will not have a resolution. This resolution was done back in September. This is done every year. It is for the home sewage treatment systems for 2024. The resolution in September authorized us to apply for, accept and enter into a Water Pollution Control Fund loan.

Phil Johnson presented the following resolution:

Resolution #89-24 – Rescinding Resolution Number 782-23, Relating to an Agreement with Vaughn Industries, LLC, for the Installation of Fiber Cable in the Hancock County Courthouse and the Hancock County Justice Center. Phil Johnson stated all 4 resolutions are in regards to the Courthouse alarm system. Phil explained what this original contract entailed. This resolution will rescind that contract due to getting approval to use ARPA funds for this project. The Auditor's office would prefer we enter into an agreement stating that fact. Phil stated he has contact

Vaughn Industries and they are fine with moving ahead this way. Michael Pepple made a motion to approve and William Bateson seconded. Motion passed 3-0.

Resolution #90-24 – Rescinding Resolution Number 783-23, Relating to Authorization of Solicitation of Bids for repair and replacement of Equipment at the Hancock County Justice Center. Phil Johnson stated this resolution will rescind the resolution to solicit bids for this project. IT has confirmed this work is sole source type of work. Michael Pepple made a motion to approve and William Bateson seconded. Motion passed 3-0.

Resolution #91-24 – Authorizing the Entry into an Agreement with Vaughn Industries, LLC, to Provide and Install Fiber Cable Related to the Alarm Systems in the Hancock County Courthouse and the Hancock County Justice Center, with Payment from Hancock County ARPA Funds. Phil Johnson stated this is a follow up to resolution 89-24. The preliminary work that Vaughn Industries was already approved is back in front of the board. This new agreement states the work that will be done and directs that ARPA funds be used to pay for it. The cost will stay the same the only change is the completion date due to the passage of time. Michael Pepple made a motion to approve and William Bateson seconded. Motion passed 3-0.

Resolution #92-24 – Authorizing the Entry into an Agreement with Johnson Controls Fire Protection, LP, of Maumee, Ohio, for Repair and Replacement of Equipment for Security and Alarm Systems at the Hancock County Justice Center, with Payment from Hancock County ARPA funds. Phil Johnson stated this is the proposal that was submitted for competition of replacement or upgrade of alarm system at Courthouse and Justice Center. The total of the contract is \$83,999.00. Michael Pepple made a motion to approve and William Bateson seconded. Motion passed 3-0.

Phil Johnson requested executive session in regards to potential litigation.

Cindy Land requested executive session in regards to potential real estate acquisition.

Auditor Charity Rauschenberg stated Friday is the day that property taxes are due. Audit is just getting started.

### **Meetings/Reports**

William Bateson attended a very good Farm Bureau meeting and the regular Ag Council meeting.

Michael Pepple attended a meeting with the Northwest Sewer and Water with some others from the county about the Eastgate Grinder Pumps. They gave us some great ideas on how to move forward.

Tim Bechtol attended Ohio County Retirement meeting online last Friday. Then in the afternoon he toured the new Judicial Center with Lynn Taylor and the maintenance staff. Friday night, he was able to volunteer at the Night to Shine event here in Findlay. On Sunday he was able to have a discussion with Senator Rob McColley about the presentations that was given last week about projects being awarded money in the area. There was a discussion on the status of House Bill 2 and the money allocations.

Auditor Rauschenberg asked Commissioner Bechtol for an update on where we are with new Judicial Center in regards to the IT department and what is needed. There was a discussion on where we are and what is in the scope of work for the project.

At 10:02 a.m., Timothy Bechtol made a motion to enter into executive session in regards to potential litigation and potential real estate acquisition. William Bateson seconded. Roll call vote as follows: Michael Pepple: yes; William Bateson: yes; Timothy Bechtol: yes;

At 10:32 a.m., Timothy Bechtol made a motion to come out of executive session in regards to potential litigation and potential real estate acquisition with no action taken. William Bateson seconded. Motion passed 3-0.

At 10:32 a.m., the Commissioners met with Don Moses and Chad Warnimont. Also present was Alec Helms, Cindy Land, Phil Johnson, Auditor Charity Rauschenberg, Adam Witteman and Holly Frische. Don stated he was not at the last meeting where hunting was discussed and he was not sure what was going on. Commission Bateson stated what has led us to review the hunting procedures at the landfill and where we are. Don stated there are employees and others who hunt there but only small game hunting. There are only 3 people who are allowed to deer hunt. This program started in 2000. ODNR came to us about a program for underprivilege kids. While we participate in this agreement the Landfill had no liability. Don explained his reasoning for why he feels it is a good idea and the area he feels should stay as hunting ground. Commissioner Bateson stated that if we do not allow the public on the ground we will run into a liability issue. Don stated if we stay within the agreement with ODNR there is no liability on the county. The agreement specifies that we must control the hunters in the area. Cindy Land stated that picking and choosing can cause an issue. It would be better if we did a lottery for the area. Don stated he only gives out 3 permissions a year for deer hunting that are good for a year. These are given to employees only. Phil Johnson stated the agreement that Don has does not state the County is released of liability but there are other documents that can be reviewed. Commissioner Pepple stated they would like Phil to review the documents and give a recommendation. There was a discussion on how a lottery pick would go to allow hunting permission and what the agreement specifies. There were discussions on an age limit for hunting at the property, the potential problems that may be caused by going with a lottery option of the deer hunting permits and some possible other options for how to move forward. Commissioner Pepple recommended that the Prosecutor's office review all of the documents involved and provide a recommendation on how we should move forward. Then the board will make the final decision.

At 11:00 a.m., the Commissioners met with Randy Galbraith for a JFS update. Also present was Alec Helms, Cindy Land, Phil Johnson, Auditor Rauschenberg, Adam Witteman and Holly Frische. Randy provided the current financials for JFS and stated next month the next is when they should receive their next round of grant funding. Placement costs have gone down. The number of kids in intensive care has gone from 18 to 12 kids. Randy provided the CPSU numbers. The number of kids in care is staying right around 90 kids. The number of kids receiving in home services has been going down. It is currently at 64 kids. They have hired someone to help with foster parent recruitment and outreach should start soon to help get more certified foster parents in the county. They would like to put Pinwheels on the Courthouse lawn for Child Abuse Awareness month in April if that is okay. The Commissioners agreed that is fine. Randy stated there are 2 Ford Focuses that are on their last leg. They will be looking down at DAS for a couple new vehicles and they will look to the prosecutor's office to help get rid of the old Focuses.

At 11:30 a.m., the Commissioners met with Mayor Christina Muryn. Also present was Alec Helms, Cindy Land, Lynn Taylor, Auditor Charity Rauschenberg, Adam Witteman, Holly Frische and Lou Wilin from the Courier. Commissioner Bechtol stated they wanted to discuss the MOA about the proposed property transfer. The assistant clerk provided Mayor Muryn with a copy of the proposed MOA. Commissioner Bechtol stated they want to clarify on section C the line item that was taken out has been added back in and the available funds are \$6,225,909.10. We just want to make sure all parties are aware that is what is being made available to this project. Also, in section D it states we would like parking lots H & I to be transferred from the city to the county. Mayor Muryn stated she would like to clarify that edit sent was the removal of an added sentence that was put in after the wording had already been agreed to. As for the addition of the parking lot transfer, she feels this is out of scope of this agreement and would be happy to discuss parking but she thinks trying to put that into this agreement is not appropriate. She is fine with the addition of the county obligation line but does feel this would be more appropriate in the second MOA as it was done in Phase 1. She is fine with item C but not comfortable with item D (the parking lot transfer). She does not feel the transfer of the parking lots should be put with an agreement about flood mitigation. Commissioner Bateson stated the board feels it could be done together as both are concerning property transfers. Phil Johnson stated he thinks there is about \$160,000.00 of the \$6.2 million that has not been encumbered but will be within the next week or so. There was a discussion on the underground tank that was removed from the Heuerman property. There was a discussion on how both parties would like to proceed. The Commissioners stated they will not be removing section D but are okay with removing the line about the City taking on responsibility to pay for any additional funds needed after the funds that county has for this project have been used. Mayor Muryn stated the city is not willing to sign this agreement with section D in it but she is willing to discuss the issue of parking at a different time.

Commissioner Bechtol went back onto the record to state that last Thursday February 8, 2024 they came out of executive session at 10:45 a.m. but it did not make the recording. Commissioner Bechtol made the motion and Commissioner Bateson seconded.

Respectfully submitted,



Alec Helms, Assistant Clerk

Reviewed and approved by:



Timothy K. Bechtol



Michael W. Pepple



William L. Bateson



**Hancock County  
Job & Family Services**

P.O. Box 270  
7814 Co. Rd. 140  
Findlay, Ohio 45839  
TOLL FREE: (800) 228-2732  
PHONE: (419) 422-0182

Randall L. Galbraith, Esq., Director

Commissioner’s Report – February 13<sup>th</sup>, 2024

1) CPSU Financials

Balance Brought Forward (end of December 2022 placements)	(1,031,842.47)
2023 YTD Foster Care Placement	3,292,322.44
ADAMHS and Juvenile Court Share	(106,449.32)
YTD Adoption (county share)	92,635.93
IV-E Reimbursement for Placements	(895,514.63)
Title XX Reimbursements for Placements	(76,476.01)
SS & Child Support	(130,576.82)
Levy funds received	(1,713,605.78)
30-Days to Family Salary, Benefits, & Shared Costs	83,451.51
<b>Balance</b>	<b>(486,055.15)</b>

- 2) Kids in Care
- 3) Foster Parent Recruitment
- 4) Pinwheels for Child Abuse Awareness Month
- 5) Auto Purchases

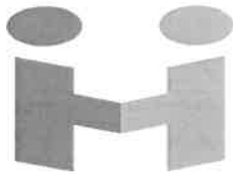
Providing Help Today and Building Hope for Tomorrow

Child Support Enforcement  
(419) 424-1365  
Fax (419) 424-7288

Workforce Development  
(419) 422-3679  
Fax (419) 422-8349

Ohio Works First  
(419) 425-6375  
Fax (419) 422-1081

Childrens Protective Services  
(419) 424-7022  
Fax (419) 424-7485



# Hancock County Job & Family Services

Children's Protective Services Unit  
January 2024

<b>Total Number of reports Received:</b>	
January 2024	146
February 2024	
March 2024	
April 2024	
May 2024	
June 2024	
<b>Screened In/Out</b>	
January 2024	IN=45 , OUT= 98
February 2024	IN= , OUT=
March 2024	IN= , OUT=
April 2024	IN= OUT=
May 2024	IN= OUT=
June 2024	IN= OUT=
<b>Breakdown of case Type Screened In:</b>	
January 2024	TR=13 , AR=23, FINS= 7, Dependency= 2
February 2024	TR= AR=, FINS= , Dependency=
March 2024	TR= , AR= , FINS=
April 2024	TR= ,AR=, FINS=, Dependency=
May 2024	TR= , AR= , FINS= , Dependency=
June 2024	TR=, AR=, FINS=, Dependency=
<b>Total Number of Kids in Care at months end</b>	
January 2024	88
February 2024	
March 2024	
April 2024	
May 2024	
June 2024	

<b>Breakdown of Current Placements (86 Kids plus one child on extended foster leave)</b>	
Family Foster Home	46
Adoptive	0
Kinship Placement	28
Group Home	6
Residential	7
Independent Living	0
Detention	1
Hospitalization	0
AWOL*	0
<b>Total number of Children Entering Care/Exiting Care</b>	
January 2024	Enter= 3, Exit= 1
February 2024	Enter= , Exit=
March 2024	Enter= , Exit=
April 2024	Enter= Exit=
May 2024	Enter= Exit=
June 2024	Enter= Exit=
	Enter= Exit=
<b>Total number of Children Receiving In-Home Services</b>	
January 2024	64
February 2024	0
March 2024	0
April 2024	0
May 2024	0
June 2024	0

TR- Traditional Response  
AR- Alternative Response  
FINS- Family in Need of Services  
AWOL- Absent without leave

# PLACEMENTS SUMMARY STATEMENT \*

## Hancock County Job & Family Services

*Providing Help Today and Building Hope for Tomorrow*

7814 County Road 99  
Findlay, OH 45840

DATE: 2/7/2024

**To:**

Honorable Board of Hancock County Commissioners  
300 S. Main Street  
Findlay, OH 45840

MONTHLY TOTALS **	Foster Placement	Shared Placements	Adoption	IV-E	Other reimb	Total County Owed
January	245,602.48	-	6,753.94	(82,532.94)	(34,417.58)	135,405.90
February	219,111.68	-	6,990.62	(73,790.13)	(32,798.92)	119,513.25
March	238,515.17	-	7,134.16	(81,792.64)	(29,578.92)	134,277.77
April	246,187.56	-	7,572.53	(74,136.52)	(18,478.24)	161,145.33
May	266,595.62	-	7,687.21	(78,792.39)	(10,977.54)	184,512.90
June	273,988.70	-	7,718.63	(71,897.94)	(8,355.33)	201,454.06
July	340,753.98	-	8,200.39	(79,577.73)	(10,480.53)	258,896.11
August	322,551.44	-	8,183.43	(68,201.13)	(11,146.74)	251,387.00
September	316,478.20	(33,833.16)	8,217.35	(74,762.61)	(17,726.34)	198,373.44
October	327,553.06	-	8,193.63	(78,487.65)	(10,417.11)	246,841.93
November	325,992.36	(72,616.16)	8,206.59	(74,731.27)	(10,751.71)	176,099.81
December	168,992.19	-	7,777.45	(56,811.68)	(11,923.87)	108,034.09
<b>TOTAL</b>	<b>3,292,322.44</b>	<b>(106,449.32)</b>	<b>92,635.93</b>	<b>(895,514.63)</b>	<b>(207,052.83)</b>	<b>2,175,941.59</b>

Bal brought fwd	(1,031,842.47)
<b>County Paid</b>	
MSY	-
MSY	-
SCPA Applied	-
Levy funds February	-
Levy funds February	-
Levy funds March	(984,699.07)
Levy funds April	-
Levy funds August	(728,906.71)
Levy funds September	-
January	3,799.07
February	5,363.80
March	7,736.63
April	11,034.52
May	5,356.48
June	5,356.48
July	10,055.80
August	5,356.50
September	7,740.22
October	10,573.46
November	5,356.48
December	5,722.07
<b>TOTAL REC'D</b>	<b>(1,630,154.27)</b>
<b>Balance</b>	<b>(486,055.15)</b>

30 Days to Family personnel exp

**NET BALANCE DUE (486,055.15)**

\* Detailed placement log report available upon request.

\*\* Includes invoices and reimbursements known as of date of report.

All expenses and receipts will be recorded in month accrued/obligated, even if received at a later date.