

## Minutes

January 18, 2024

Commissioners present: Michael Pepple and William Bateson present. Timothy Bechtol absent.

Also Present: Christine Carrigan, Phil Johnson, Adam Witteman, Holly Frische, Clair Bateson, Lou Wilin and Kenzie Tucker.

Commissioner Pepple opened the meeting at 9:30 a.m. in the Commissioners' 1<sup>st</sup> floor conference room. The Pledge of Allegiance was recited. Minutes from the January 16, 2024 meetings were read with Michael Pepple making a motion to approve, William Bateson seconded. Motion passed 2-0.

Michael Pepple made the motion to approve the Warrant Journal, William Bateson seconded. Motion passed 2-0.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #41-24 – Additional appropriation within the Auditor's certification - Commissioner's to appropriate to HUD Fund #2062. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 2-0.

Resolution #42-24 – Additional appropriation within the Auditor's certification - Commissioners to appropriate to HAVA Fund #2177. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 2-0.

Phil Johnson presented the following resolutions for consideration:

Resolution #43-24 – Authorizing execution of a Lease of Farm Land, formerly known as the Hancock County Home Farm, located at 7746 CR 140, Findlay, Ohio to Schulte Put-Han Farm Operations, LLC for agricultural purposes for 2024, 2025, and 2026. Phil stated this resolution is the formal decision on the Boards end to enter into a lease for three years at \$355 per acre. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 2-0.

Resolution #44-24 – Authorizing execution of Lease of Farm Land, located near the Hancock County Landfill, Findlay, Ohio to Tim Durban, for agricultural purposes during 2024, 2025, and 2026. Phil stated this is a lease of approximately 52 acres. There was only one bidder. The price is \$90 per acre, per year. This farm land is limited to planting grass, hay and alfalfa. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 2-0.

Resolution #45-24 – Authorizing solicitation of Submissions of Qualifications from qualified engineering consulting firms to conduct and provide a full engineering study of the current water system in the Village of Rawson, Ohio. Phil explained this study has an expected cost of \$25,000 that will be paid from the Revolving Loan Fund. A previous resolution was passed authorizing the use of up to \$30,000 from the Revolving Loan Fund for the completion of the waterline study in the Village of Rawson. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 2-0.

Resolution #46-24 – Authorizing entry into an agreement with Technique Roofing Systems, LLC for gutter repair work upon the Hancock County Justice Center. Phil explained the cost for the repair of the gutters and replacement parts is \$16,500. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 2-0.

Phil Johnson requested an executive session in regards to potential real estate acquisition.

Adam Witteman had nothing to report from the Auditor's office.

Steve Wilson had no updates.

Lou Wilin had some additional questions regarding the farm leases and the Village of Rawson waterline study.

### **Meetings/Reports**

William Bateson had nothing to report.

Michael Pepple attended the OneOhio Region 17 meeting. They are still in the planning stages, so there have not been any changes. He also attended the Hancock County Convention and Visitor's Bureau meeting. Findlay and Hancock County has made a full recovery from the pandemic. Phil stated that the Franklin County opioid settlement case has been dismissed.

Timothy Bechtol was absent.

At 9:43 a.m., Michael Pepple made a motion to enter into executive session in regards to potential real estate acquisition. William Bateson seconded. A roll call vote resulted as follows: Michael Pepple, yes; William Bateson, yes. At 10:15 a.m., Michael Pepple made a motion to come out of executive session, in regards to potential real estate acquisition with no action taken. William Bateson seconded. Motion passed 2-0.


At 10:30 a.m., the Commissioners met with Randy Galbraith from Job & Family Services. Christine Carrigan, Cindy Land and Holly Frische were also in attendance. Randy shared the CPSU reports with the Commissioners. He stated the placement cost for 2023 have reached over three million dollars. The placement cost run about two months behind so the final 2023 cost should be available at one of the next two update meetings. Randy stated the Placement Summary Statement shows that we are heading in the right direction with the monthly placement cost coming down. The number of reports received in December have come down since October and November to 132. The number of cases screened in are a few more than normal. They are holding steady with 86 kids in care. In December there were 18 kids entering care, which is a monthly high. The number of kids receiving in-home care is also remaining steady between 70 and 80. Randy stated the Foster Projections report has been revised to include the ages of the kids in custody and where the kids in custody come from. The majority of the kids in custody are seven and younger. There are quite a few kids that are 17. In the next year or so those kids will either age out or go into the Bridges program. Randy stated that 70 of the kids are from Hancock County, six are from Michigan, one is homeless and there are three with unknown addresses. The net 2024 foster care projections costs for local/levy funding is \$2,100,480.69. Randy and his team are planning to review the placement of each child in congregate care to determine if the level of care is appropriate, if they are

getting the services they are paying for or if the child can be placed in a less expensive level of care. He is hoping this will drive down the local cost back to within their budget. Randy stated the Medicaid unwinding is going well. They have been able to meet the states required metric. They no longer are working mandatory overtime to complete this unwinding. The state has reimbursed the cost of the mandatory overtime. They decided not to assist other counties in completing their required Medicaid unwinding due to the possibility of not receiving payment for this assistance. Randy explained the Collabor8 end of year stats. Collabor8 is a nine-county group that was the first group in the state of Ohio to move to a shared call center for Medicaid, SNAP and TANF clients. He stated he feels this group is the best in the state with an 88.1 percent call center answer rate. The stats show that Hancock County was the third largest out of the group at handling and originating calls. In 2023 the group processed a total of 47,350 documents. By processing the documents, they have been able to decrease the number of customer service calls year over year. Discussion took place regarding the number of people on Medicaid in Hancock County.

Randy Galbraith requested an executive session in regards to personnel employee discipline and potential litigation.

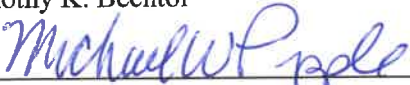
At 10:48 a.m., Michael Pepple made a motion to enter into executive session in regards to personnel employee discipline and potential litigation. William Bateson seconded. A roll call vote resulted as follows: Michael Pepple, yes; William Bateson, yes. At 11:15 a.m., Michael Pepple made a motion to come out of executive session, in regards to personnel employee discipline and potential litigation with no action taken. William Bateson seconded. Motion passed 2-0.

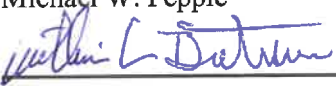
Respectfully submitted,

  
\_\_\_\_\_  
Christine Carrigan, Assistant Clerk

Reviewed and approved by:

\_\_\_\_\_  
Timothy K. Bechtol

  
\_\_\_\_\_  
Michael W. Pepple

  
\_\_\_\_\_  
William L. Bateson



**Hancock County**  
Job & Family Services

P.O. Box 270  
7814 Co. Rd. 140  
Findlay, Ohio 45839  
TOLL FREE: (800) 228-2732  
PHONE: (419) 422-0182

Randall L. Galbraith, Esq., Director

Commissioner’s Report – January 18<sup>th</sup>, 2024

1) CPSU Financials

Balance Brought Forward (end of December 2022 placements)	(1,031,842.47)
2023 YTD Foster Care Placement	3,099,300.25
YTD Shared Placement Costs	-
ADAMHS and Juvenile Court Share	-
SCPA and Title XX used for shared	-
YTD Adoption (county share)	92,610.28
IV-E Reimbursement for Placements	(832,696.77)
Title XX Reimbursements for Placements	(76,476.01)
SS & Child Support	(122,634.32)
MSY Reimbursement (May)	-
MSY Reimbursement	-
SCPA SFY23 used for foster care services	-
Levy funds received	(1,713,605.78)
30-Days to Family Salary, Benefits, & Shared Costs	83,451.51
<b>Balance</b>	<b>(501,893.31)</b>

- 2) Kids in Care
- 3) 2024 Placement Costs Projections
- 4) Medicaid Unwinding
- 5) Collabor8 End of Year Stats
- 6) Executive Session – Employee Discipline

Providing Help Today and Building Hope for Tomorrow

Child Support Enforcement  
(419) 424-1365  
Fax (419) 424-7288

Workforce Development  
(419) 422-3679  
Fax (419) 422-8349

Ohio Works First  
(419) 425-6375  
Fax (419) 422-1081

Childrens Protective Services  
(419) 424-7022  
Fax (419) 424-7485

# PLACEMENTS SUMMARY STATEMENT \*

## Hancock County Job & Family Services

*Providing Help Today and Building Hope for Tomorrow*

7814 County Road 99  
Findlay, OH 45840

DATE: 1/16/2024

**To:**

Honorable Board of Hancock County Commissioners  
300 S. Main Street  
Findlay, OH 45840

MONTHLY TOTALS **	Foster Placement	Shared Placements	Adoption	IV-E	Other reimb	Total County Owed
January	245,602.48	-	6,753.94	(82,532.94)	(34,692.07)	135,131.41
February	219,111.68	-	6,990.62	(73,790.13)	(34,541.28)	117,770.89
March	238,515.17	-	7,134.16	(81,792.64)	(29,765.90)	134,090.79
April	246,187.56	-	7,572.53	(74,136.52)	(18,918.92)	160,704.65
May	266,595.62	-	7,687.21	(78,792.39)	(11,049.51)	184,440.93
June	273,988.70	-	7,718.63	(71,897.94)	(8,546.78)	201,262.61
July	340,753.98	-	8,200.39	(79,577.73)	(10,526.79)	258,849.85
August	322,551.44	-	8,183.43	(68,201.13)	(11,323.03)	251,210.71
September	316,478.20	-	8,217.35	(74,762.61)	(17,746.08)	232,186.86
October	327,553.06	-	8,202.18	(78,487.65)	(10,454.58)	246,813.01
November	301,962.36	-	8,206.59	(68,725.09)	(11,545.39)	229,898.47
December	-	-	7,743.25	-	-	7,743.25
<b>TOTAL</b>	<b>3,099,300.25</b>	<b>-</b>	<b>92,610.28</b>	<b>(832,696.77)</b>	<b>(199,110.33)</b>	<b>2,160,103.43</b>
				Bal brought fwd		(1,031,842.47)
				<u>County Paid</u>		
				MSY		-
				MSY		-
				SCPA Applied		-
			Levy funds	February		-
			Levy funds	February		-
			Levy funds	March		(984,699.07)
			Levy funds	April		-
			Levy funds	August		(728,906.71)
			Levy funds	September		-
				January		3,799.07
				February		5,363.80
				March		7,736.63
				April		11,034.52
				May		5,356.48
				June		5,356.48
				July		10,055.80
				August		5,356.50
				September		7,740.22
				October		10,573.46
				November		5,356.48
				December		5,722.07
				<u>TOTAL REC'D</u>		<u>(1,630,154.27)</u>
				<b>Balance</b>		<b>(501,893.31)</b>

30 Days to Family personnel exp

**NET BALANCE DUE (501,893.31)**

\* Detailed placement log report available upon request.

\*\* Includes invoices and reimbursements known as of date of report.

All expenses and receipts will be recorded in month accrued/obligated, even if received at a later date.



**Hancock County**  
Job & Family Services

Children's Protective Services Unit  
November 2023

<b>Total Number of reports Received:</b>	
June 2023	113
July 2023	105
August 2023	146
September 2023	137
October 2023	163
November 2023	145
December 2023	132
<b>Screened In/Out</b>	IN=28, OUT=104
June 2023	IN= 26, OUT= 75
July 2023	IN= 37, OUT= 66
August 2023	IN= 41, OUT= 105
September 2023	IN= 28. OUT= 109
October 2023	IN= 46. OUT= 117
November 2023	IN=23 OUT=105
December 2023	IN= 36 OUT=91
<b>Breakdown of case Type Screened In:</b>	
June 2023	TR= 8, AR=16, FINS= 1, Dependency=1
July 2023	TR= 12. AR=19, FINS= 6, Dependency=0
August 2023	TR= 15, AR= 21, FINS= 5
September 2023	TR= 9 ,AR=13, FINS=4, Dependency=2
October 2023	TR= 17, AR= 23, FINS= 6, Dependency= 0
November 2023	TR=13, AR=4, FINS=6, Dependency=0
December 2023	TR=13, AR=16, FINS=6, Dependency=1
<b>Total Number of Kids in Care at months end</b>	
June 2023	96
July 2023	92
August 2023	91
September 2023	83

October 2023	86
November 2023	84
December 2023	86
<b>Breakdown of Current Placements (86 Kids; one child on extended foster leave)</b>	
Family Foster Home	43
Adoptive	0
Kinship Placement	27
Group Home	6
Residential	9
Independent Living	0
Detention	0
Hospitalization	0
AWOL*	0
Extended Parent Visit	1
<b>Total number of Children Entering Care/Exiting Care</b>	
June 2023	Enter= 5, Exit= 6
July 2023	Enter= 6, Exit= 10
August 2023	Enter= 5, Exit= 6
September 2023	Enter= 2 Exit= 4
October 2023	Enter= 6 Exit= 3
November 2023	Enter= 12 Exit= 9
December 2023	Enter=18 Exit=7
<b>Total number of Children Receiving In-Home Services</b>	
June 2023	79
July 2023	72
August 2023	71
September 2023	66
October 2023	79
November 2023	67
December 2023	78

TR- Traditional Response  
AR- Alternative Response  
FINS- Family in Need of Services  
AWOL- Absent without leave

## FOSTER PROJECTIONS 2024

Category	Count 12.31.2023	Highest Per Diem	Average Per Diem	Total Annual Proj
<b>OWN FOSTER</b>	<b>3</b>	<b>38.00</b>	<b>38.00</b>	<b>41,610.00</b>
<b>PURCHASED CARE</b>				
Children's Residential Center (Total)	9	875.00	336.44	1,105,198.83
Family Foster Home	17	87.87	69.11	428,827.55
Group Home	6	500.00	404.17	885,125.00
Specialized Foster Care	2	92.00	92.00	67,160.00
Treatment Foster Home	20	196.16	138.64	1,012,042.80
<b>TOTAL PURCHASED CARE</b>	<b>54</b>	<b>875.00</b>	<b>208.07</b>	<b>3,498,354.18</b>
<b>PURCHASED CARE BREAKDOWN BY SERVICE TYPE</b>				
Children's Residential Centers (CRC)				
<i>The Children's Center</i>	2	225.00		154,760.00
<i>Young Star Academy (Mohican)</i>	2	367.00		260,610.00
<i>Eastway Corporation</i>	1	875.00		319,375.00
<i>Cornell Abraxas</i>	1	213.21		77,821.65
<i>Allwell Behavioral Health Services</i>	1	425.00		155,125.00
<i>Tiffin Developmental Center</i>	1	81.68		29,813.93
<b>Total CRC Placements</b>	<b>7</b>	<b>875.00</b>		<b>967,691.65</b>
Family Foster Home Placements				
<i>Adriel</i>	5	72.00		131,400.00
<i>National Youth Advocate Program (NYAP)</i>	1	87.87		32,072.55
<i>Specialized Alternatives for Families &amp; Youth of Ohio (SAFY)</i>	4	81.25		118,625.00
<i>Wood County JFS Placement</i>	1	50.00		18,250.00
<i>Wyandot County JFS Placement</i>	1	30.00		10,950.00
<i>The Marsh Foundation</i>	4	70.00		94,170.00
<b>Total Family Foster Home Placements</b>	<b>16</b>	<b>87.87</b>		<b>405,467.55</b>
Group Homes				
<i>A Better Life 2 Embrace</i>	2	500.00		365,000.00
<i>A Place Called Home</i>	2	450.00		310,250.00
<i>Alliance Summit Group</i>	0	-		-
<i>The Marsh Foundation</i>	1	300.00		109,500.00
<i>The Village Network</i>	1	295.05		107,693.25
<i>Victory House</i>	1	275.00		100,375.00
<b>Total Group Homes Placements</b>	<b>7</b>	<b>500.00</b>		<b>992,818.25</b>
Specialized Foster Care				
<i>Adriel</i>	2	92.00		67,160.00
<i>Specialized Alternatives for Families &amp; Youth of Ohio (SAFY)</i>	0	-		-
<b>Total Specialized Foster Care Placements</b>	<b>2</b>	<b>92.00</b>		<b>67,160.00</b>
Treatment Foster Homes				
<i>Adriel</i>	11	171.00		561,370.00
<i>National Youth Advocate Program (NYAP)</i>	4	196.16		234,264.30
<i>OhioGuidestone</i>	0	-		-
<i>Specialized Alternatives for Families &amp; Youth of Ohio (SAFY)</i>	5	142.94		216,408.50
<b>Total Treatment Foster Home Placements</b>	<b>20</b>	<b>196.16</b>		<b>1,012,042.80</b>
<b>TOTAL PURCHASED CARE</b>	<b>55</b>	<b>875.00</b>		<b>3,531,934.18</b>
<b>Total of children in FOSTER CARE as of 11.30.2023</b>	<b>58</b>	<b>875.00</b>		<b>3,573,544.18</b>
IV-E Estimate (Annualized)				(940,063.49)
Other Federal/State Funding Options (annualized)				(533,000.00)
<b>NET Foster Care Costs for local/levy funding</b>				<b>2,100,480.69</b>



**Kinship**

*Kinship providers for children in county custody are currently paid \$12.10 per day by the state for the first six months of placement. For those choosing NOT to become certified foster parent caregivers, payments end after six months. If they become foster parent caregivers, we (not the state) become responsible for payment.*

State Kinship Care - Relative Home	24	92.00	135,159.50
State Kinship Care - Non-Relative Home	3	12.10	13,249.50
<b>TOTAL KINSHIP</b>			<b>148,409.00</b>

**Total of children in HANCOCK COUNTY CUSTODY as of 12.31.2023** **85**

**Ages of children in HANCOCK COUNTY CUSTODY as of 12.31.2023**

0-1	16	18.82%
2	7	8.24%
3	8	9.41%
4	0	0.00%
5	3	3.53%
6	4	4.71%
7	6	7.06%
8	2	2.35%
9	4	4.71%
10	5	5.88%
11	3	3.53%
12	3	3.53%
13	2	2.35%
14	5	5.88%
15	4	4.71%
16	4	4.71%
17	9	10.59%
18	0	0.00%

**# OF CHILDREN RESIDING IN LISTED COUNTY OR STATE AT TIME OF REMOVAL**

Hancock County OH	70	82.35%
Wood County OH	3	3.53%
Allen County OH	1	1.18%
Pickaway County OH	1	1.18%
State of Michigan	6	7.06%
Homeless	1	1.18%
Unknown Address	3	3.53%

# Overall call count & call center efficiencies

## C8/Group 1 State of Ohio

116,368 102,555 88.1 % 4,017,625 2,573,457 64.1 %

Calls Offered

Calls Handled

Answer Rate

Calls Offered

Calls Handled

Answer Rate

6.4

Avg Speed of Answer (min)

22.4

Avg Handle Time (min)

11.2

Avg Time To Abandon (Min)

25.7

Avg Speed of Answer (min)

21.9

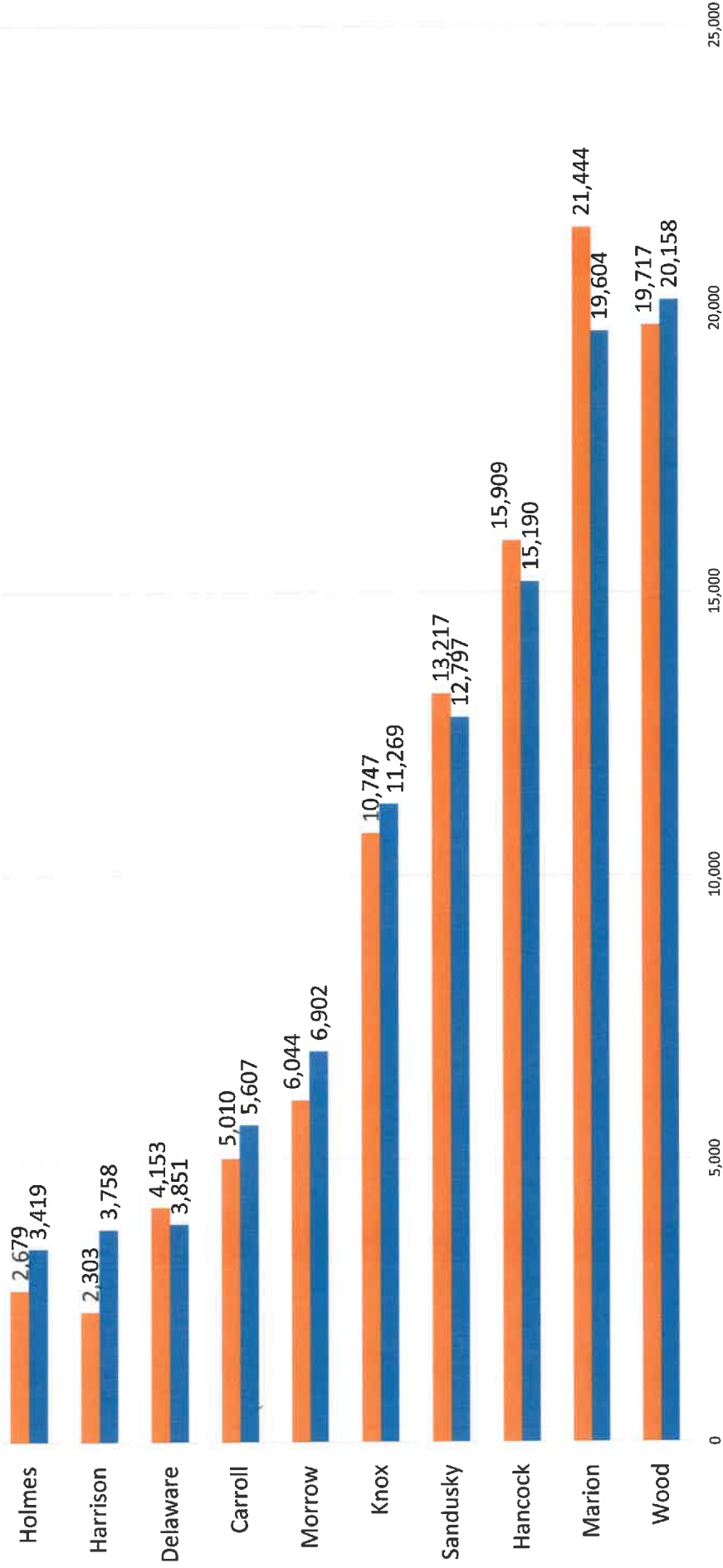
Avg Handle Time (min)

41.9

Avg Time To Abandon (Min)

## 2023 Calls handled/Calls originated

Sum of Calls Originated Sum of Calls Handled



## Key takeaways

- We continue to outperform the state averages for call center efficiencies. The C8 answer rate for 2023 is 88.1% compared to the state average of 64.1%. Our average speed of answer was 6.4 minutes compared to the state average of 25.7 minutes.
- 2023 is our highest document count for process documents on In Service days so far at 34,849 docs worked and an additional 12,501 from the additional In Service days from August to December for a total of 47,350 docs.
- We continue to decrease Customer service calls year over year. We decreased our CSR calls from 2022 of 53,931 to 44,080 in 2023 for a decrease of 9,851 calls.