

Minutes  
January 24, 2019

Commissioners Present: Timothy Bechtol and Mark Gazarek.

Also Present: Cindy Land, Maryann LaRoche, Charity Rauschenberg, Randy Galbraith and Jim Maurer.

Commissioner Bechtol opened the meeting at 9:30 a.m. in the Commissioners' 1<sup>st</sup> floor conference room. The Pledge of Allegiance was recited. Minutes from the January 22, 2019 meeting were read with Mark Gazarek making the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #51-19 – Transfer of Hancock County (Additional Sales & Use Tax) General Fund to the Flood Mitigation Capital Projects Fund January, 2019 \$336,152.76. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #52-19 – Agreement and certification for the Inter-County adjustment of allocated funds to and from Hancock County Departments of Job & Family Services. Randy Galbraith stated this is routine in nature and this will allow for funds to be transferred quickly. Randy also stated his appreciation for this Resolution. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Mark Gazarek made the motion to approve the warrant journal. Timothy Bechtol seconded. Motion passed 2-0.

Lucinda Land presented the following resolutions for consideration:

Resolution #53-19 – Resolution declaring intent to proceed with election on the question of a renewal tax in excess of the ten-mill limitation. Mark Gazarek confirmed this is a 5 year levy, 2 mills. Charity Rauschenberg stated this is a renewal, not new money. Cindy stated the next step will be to take a copy of the resolutions to the Board of Elections for certification. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #54-19 – Authorizing the Director of the Hancock County Department of Job and Family Services to enter into agreements on behalf of the Board of Hancock County Commissioners. Cindy stated that prior directors have also requested this resolution. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Charity Rauschenberg reported that tax bills have been mailed. Charity also appreciates the efforts of the maintenance staff in keeping the Courthouse sidewalks clear of snow. Charity stated that many citizens still pay their tax bills and dog tags in person and the clear sidewalks matter. Charity also said the dog tag system is working well. Mark Gazarek inquired as to who replaced Curt Smith. Charity responded that Will is the point person for IT issues. Charity also indicated she has contracted with a firm in Toledo to provide support services on some projects. Charity is also working on a job description to fill the position at a later date. Charity also reminded them that the data center help desk is also available. Cindy inquired as to IT's

involvement at meetings when discussing the Probate/Juvenile construction project. Cindy would like to see their involvement during these initial meetings as opposed to later meetings so any data issues can be addressed sooner rather than later. Mark and Tim Bechtol concurred. Charity indicated that if the IT department has advance notice of the meetings, someone can be in attendance. Mark stated he would like Will to be at the meetings due to his knowledge of Hancock County data in lieu of a representative of the outside firm from Toledo.

Randy Galbraith had nothing to report.

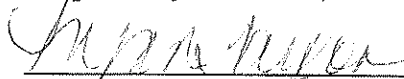
Maryann had nothing to report.

**Meetings/Reports**

Mark Gazarek stated he has been working with Regional Planning, Zoning, and the Engineer's Office on zoning issues.

Timothy Bechtol reported he attended the Chamber Advisory Board Meeting. Tim also attended the kick off meeting for the Probate/Juvenile project with Garmann/Miller and several others. Tim stated no decision has been made yet on the location and the date of the next meeting has not been set. The agenda for the meeting is attached.

Respectfully submitted,

  
\_\_\_\_\_  
Lynn Taylor, Assistant Clerk

Reviewed and approved by:

  
\_\_\_\_\_  
Timothy K. Bechtol

  
\_\_\_\_\_  
Mark D. Gazarek

Absent  
\_\_\_\_\_  
Brian J. Robertson

# GARMANN/MILLER

ARCHITECTS • ENGINEERS

## Meeting Agenda

Project Name	<u>New Hancock County Probate/Juvenile Courthouse</u>	GM Project No.	<u>18077.0</u>
Meeting Location	<u>Hancock County Commissioners Chambers</u>	Meeting Date	<u>1/23/2019</u>
Purpose	Project kickoff and program discussion		

---

### Meeting Agenda:

- 1) Introductions
- 2) Sign-in Sheet
- 3) A/E Contract
  - a) Signed by G/M and returned to Commissioners last week
  - b) To whom do we submit for payment?
- 4) Overall Scope Review
- 5) Survey
  - a) Go-ahead given to Van Horn Hoover (Findlay, OH)
- 6) Soil borings
  - a) Recommend 2-4 at each site
- 7) Discuss existing site impact on existing building
- 8) Review Ohio Revised Code 153.36 (attached)
- 9) Review Program of Requirements
  - a) Discuss important relationships
  - b) Note desired floor level