

Minutes
January 28, 2020

Commissioners Present: Mark Gazarek and Timothy Bechtol

Also Present: Sarah Mutchler, Doug Cade, Philip Johnson, Adam Witteman, Lizzy Hile, Jim Maurer, Mike Pepple, Miranda Lobdell, MaryAnn LaRoche and Bill Bateson.

Commissioner Gazarek opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. The minutes from the January 23, 2020 meeting were read with Mark Gazarek making the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

The Clerk presented the following resolutions for consideration:

Resolution #67-20 – Authorizing payment of the listed and/or attached purchase orders. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #68-20 – Authorizing solicitation of bids for construction of the Mount Blanchard Waterline as part of the CDBG Critical Infrastructure Grant. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #69-20 – Resolution authorizing the Hancock County Commissioners, in conjunction with the Hancock County JFS, to enter into an agreement with Adopt America Network for implementation of a post adoption-post guardianship services program Hancock County Job & Family Services. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #70-20 – Transfer of funds within the appropriation-Prosecutor. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #71-20 – Sale of public property no longer needed by Hancock County. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #72-20 – Amendments to the MEBC-Hancock County UMR Administrative Services Agreement. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #73-20 – Authorization to enter into a Home Investment Partnership (HOME) funds Community Development Block Grant (CDBG) Agreement with Ohio State Historic Preservation Office. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #74-20 – Transfer of funds within the appropriation-Veterans Services. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #75-20 – Repayment of advance from ADAMHS Capital Improvements to ADAMHS Levy Fund. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #76-20 – Advance of funds from the ADAMHS Levy fund to ADAMHS Capital Improvements. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #77-20 – Authorizing settlement of claims related to purchase of real property at 139 North Main Street, Findlay, Ohio. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #78-20 – Authorizing the expenditure of Twelve Thousand Five Hundred and 00/100 Dollars (\$12,500.00) from Landfill Funds for the acquisition of a license to install and maintain a new waterline over railroad property near the Hancock County Landfill. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #79-20 – Additional appropriation within the Auditor’s certification-Commissioners to appropriate to Severance (Veterans Services). Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Timothy Bechtol made the motion for the Chairman’s signature on the WPCLF 2018 final exhibit, Mark Gazarek seconded. Motion passed 2-0. The Commissioners signed a letter to Mayor Muryn regarding the per diem calculation. They also signed the Annual County Road Mileage Certification from the Engineer’s office. They approved a travel request from Litter Landing and payroll for JFS.

Philip Johnson requested an executive session to discuss pending litigation and potential real estate acquisition.

Adam Witteman had nothing to report.

Engineer Cade reported OPWC has given their office the opportunity for grant dollars on the CR 313 resurfacing project. The maximum grant amount is \$1.7 million. This project would provide for resurfacing of CR 313 from Bluffton to Findlay. Due to a time crunch, Doug requested the grant agreement be presented on Thursday, January 30, 2020.

Meetings/Reports

Timothy Bechtol met with Engineer Cade to discuss multiple drainage and road projects. He has also met with maintenance staff to discuss Justice Center Projects and moving the Veterans Services office.

Mark Gazarek met with several elected officials to discuss records storage.

At 9:48 a.m. Mark Gazarek made the motion to enter into executive session to discuss pending litigation and potential real estate acquisition, Timothy Bechtol seconded. A roll call vote resulted as follows: Mark Gazarek, yes; Timothy Bechtol, yes. At 10:23 a.m. Mark Gazarek made the motion to come out of executive session with no action taken, Timothy Bechtol seconded. Motion passed 2-0.


At 2:00 p.m. the Commissioners met with Garmann Miller to discuss the Juvenile Probate Court building. Also Present: Sarah Mutchler, Shawn Carpenter, Judge Kristen Johnson, Paul

Schmelzer, Mike Pepple, Judge Reginald Routson, Sheriff Michael Heldman, Mike Recker, Adam Witteman, Jim Maurer, Bill Bateson, J. Steve Welton, Auditor Charity Rauschenberg, Kathy Trejo, Kasey Corbet, Tim Stuart, Mayor Christina Murnyn, and Lucinda Land.

The Commissioners began by approving payroll for their staff. Then the meeting was handed over to Garmann Miller for their update.

Kasey Corbet went over the design plan changes that were made due to the new location of the building. They provided the design layout for a building that includes Domestic Relations and a building that does not include Domestic Relations. The building design proposed to include Domestic Relations is approximately 27,000 square foot and will cost approximately \$9million to build. The building that does not include Domestic Relations is approximately 24,000 square foot and costs approximately \$8million. The design without Domestic Relations left rooftop space for mechanical units. Timothy Bechtol asked if this space could be used for future expansion if needed. Kasey Corbet said they could design it that way if that is wanted. For the site plan, Kathy Trejo said there are utilities that will need to be buried and a tower that will need to be relocated. Currently there are 114 parking spaces, but that will be decreased to 46 parking spaces. Garmann Miller is approximately 1-2 months behind their proposed schedule due to the site plan changes. To move forward, they need to know if Domestic Relations will be included in the building or not. Mark Gazarek suggested a deadline of Tuesday, February 4 to get an answer to Garmann Miller from the 7 member panel including the Commissioners, Clerk of Courts, Judge Johnson, Judge Routson, and the Sheriff. This gives everyone time to review the proposed plan. Those members will email their decision to the Clerk.

Respectfully submitted,


Sarah Mutchler, Clerk

Reviewed and approved by:


Mark D. Gazarek


Brian J. Robertson


Timothy K. Bechtol