

## Minutes

January 7th, 2021

Commissioners present: Timothy Bechtol, Michael Pepple and William Bateson.

Also Present: Tammy Erwin, Phil Johnson, Jim Maurer, Steve Wilson, Mary Ann LaRoche and Charity Rauschenberg.

Commissioner Bechtol opened the meeting at 9:30 a.m. in the Commissioner's 1<sup>st</sup> floor conference room. The Pledge of Allegiance was recited. Minutes from January 5th, 2021 meeting were read with William Bateson making a motion to approve, Michael Pepple seconded. Motion passed 3-0.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #3-21 – Transfer of funds within the appropriation – General Fund. William Bateson made a motion to approve, Michael Pepple seconded. Motion passed 3-0.

Resolution #4-21 – Decreasing the Treasurer Delinquent Tax Assessment Collection Appropriation by \$499.78. William Bateson made a motion to approve, Michael Pepple seconded. Motion passed 3-0.

Resolution #5-21 – Additional appropriation within the Auditor's certification – Commissioner's to appropriate to the General Fund. William Bateson made a motion to approve, Michael Pepple seconded. Motion passed 3-0.

Resolution #6-21 – Appointment of Jason Johnston as Hancock County Apiary Inspector for the year 2021. William Bateson made a motion to approve, Michael Pepple seconded. Motion passed 3-0.

William Bateson made a motion to approve the Warrant Journal, Michael Pepple seconded. Motion passed 3-0. The Commissioners signed the Explosive Gas Monitoring report, an updated position description for JFS and a travel request for the Sheriff's office. They also initialed two Maumee Watershed invoices. One is for Stantec Services for October and November and the second one is for Conservancy District for December expenses.

The Assistant Clerk requested an Executive Session to discuss personnel, as it relates to compensation.

Phil Johnson presented the following resolutions for consideration:

Resolution #7-21 – Authorizing the immediate payment from Flood Mitigation Funds for the purchase of traffic signals and related equipment for use in the MLK Parkway Project. Steve Wilson gave some additional information including that the City of Findlay will be the vendor. The amount needing to be authorized is \$117,211.70 and will go to the City for them to

distribute to the various vendors that will be used. Charity asked what would be used as a voucher to pay the City? Steve Wilson stated that he could get her a letter outlining the transactions from the City and Charity agreed that would work. William Bateson made a motion to approve, Michael Pepple seconded. Motion passed 3-0.

Resolution #8-21 – Authorizing payment to the City of Findlay from Flood Mitigation Funds to allow the City of Findlay to enter into a contract with Helms & Sons Excavating, Inc. for the completion of the MLK Parkway Flood Mitigation Project. Phil stated the total authorization would be \$1,301,755.02 which is the anticipated contract price based on the submitted bids for the project to the City for the completion of the MLK Parkway. William Bateson made a motion to approve, Michael Pepple seconded. Motion passed 3-0.

Phil requested an Executive Session to discuss potential real estate acquisition and potential litigation.

Charity Rauschenberg joined a zoom meeting for the Economic Development Advisory Forum and stated that they had some new Board members. They discussed flood mitigation, financial updates from 2020, subdivision regulations and grants they are receiving to help with economic development in Hancock County. She stated that they are getting ready for their audit and taxes. Charity also asked the Commissioners when they were going to start utilizing the UV robot cleaning machines? Timothy Bechtol stated that he would talk with maintenance and get back with her.

### **Meetings/Reports**

William Bateson had nothing to report.

Michael Pepple had nothing to report.

Timothy Bechtol stated that the painting project has started with Martin Painting and will continue on for several weeks. He also wanted to let everyone know that his son's quiz bowl team won the Hancock County Quiz Bowl Tournament.

At 9:51 a.m., Commissioner Bechtol made a motion to enter into Executive Session to discuss personnel as it relates to compensation, potential real estate acquisition and potential litigation. Michael Pepple seconded. Roll call resulted as follows: Timothy Bechtol, yes; Michael Pepple, yes; William Bateson, yes. At 10:33 a.m., Timothy Bechtol made a motion to come out of executive session having discussed potential real estate acquisition and potential litigation with no action taken. Michael Pepple seconded. Motion passed 3-0. The executive session to discuss personnel as it relates to compensation will be following the 1:15 p.m. executive session. The Assistant Clerk made a clarification for the minutes that were approved in regular session. The minutes were for the meeting on January 5<sup>th</sup>, 2021 not for December 28<sup>th</sup>, 2020 as stated.

William Bateson made a motion to approve as clarified, Michael Pepple seconded. Motion passed 3-0.

At 10:30 A.M., The Commissioners met and interviewed with Richard Eakin II for an opening on the ADAMHS Board Vacancy.

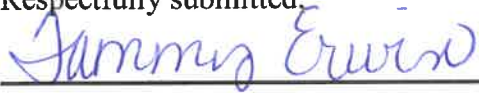
At 11:00 A.M., The Commissioners met with Matt Douglas, Deputy Registrar from the Hancock County BMV. Others present included Tammy Erwin and James Sammet. Matt explained the Kiosk Piloting Program through the State of Ohio BMV office for Hancock County and how it could be a benefit for the BMV. How or where this kiosk could be placed is why Matt asked for this meeting. There was a discussion as to different locations where this could be placed and concerns about outside locations freezing up. The kiosk is due to arrive sometime in February however, due to the time of year, it may be spring before it can be up and running. William Bateson asked Matt if he wanted a walk-up or a drive-up and Matt preferred to have a drive-up because it would be more beneficial to families and senior citizens. Matt stated that the kiosk could offer 2 or 3 things but would mostly be renewals. There are no other kiosks in the state at this time due to this being a new pilot program. The Commissioners would like further study on this and get costs before they move forward. James Sammet reminded them that they have to be careful because of the fiber that runs through the building. Timothy Bechtol asked if Doug Cade could do a revision on the plans that Matt presented today and also ask Doug about pre-built buildings for kiosks. Timothy Bechtol asked James Sammet to advise them about the electrical service available down on that end of the building. The Commissioners will then meet again once they receive all the information requested.

11:30 A.M. The Commissioners met with James Sammet regarding the robot cleaning machines for the UV Sterilizing. Others present were Tammy Erwin and James Sammet. Timothy Bechtol stated that Charity Rauschenberg had asked about when the machines could be put in service at the courthouse. James stated that he has one in Juvenile Court, the Commissioners building and the courthouse. He has not been contacted by anyone with information about the units so he really does not know anything about them so he needs some clarification of who to talk to and he doesn't know if you can do a public area with the machines. Training information is needed to move forward with the use of the machines. James stated that the jail has a unit but is not sure how they are using it. Michael Pepple suggested talking with Ryan to get some information. William Bateson stated that one of the Commissioners would contact the Sheriff's office. Timothy Bechtol asked Michael Pepple and William Bateson what their thoughts were regarding the request made by the Millstream Health Professional students to place signs on county property near the courthouse. Michael Pepple stated that the current policy states that no one is allowed to put signs up now with the exception of the Child Abuse Awareness pinwheels and they should keep it that way. William Bateson agreed. Timothy Bechtol will contact the students to let them know of their decision. James Sammet brought up the situation with the 1,000 lb. safe and where to put it. James stated that there will be a small office opening up on the first floor in the mailroom that the safe would fit in. The Commissioners were in favor of that

option. They also discussed some loose tile in the courthouse, and concerns about safety. James was asked to put down some levelling compound to prevent any tripping hazards.

At 1:20 p.m., Commissioner Bechtol made a motion to enter into Executive Session to discuss personnel as it relates to promotion/demotion, personnel as it relates to compensation and potential real estate acquisition. Michael Pepple seconded. Roll call is as follows: Timothy Bechtol, yes; Michael Pepple, yes; William Bateson, yes. At 2:41 p.m., Timothy Bechtol made a motion to come out of executive session having discussed potential real estate acquisition, personnel as it relates to promotion/demotion, personnel as it relates to compensation. Michael Pepple seconded. Motion passed 3-0.

Respectfully submitted,

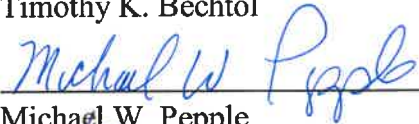


Tammy Erwin, Assistant Clerk

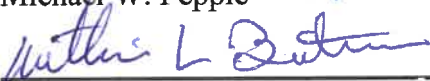
Reviewed and approved by:



Timothy K. Bechtol



Michael W. Pepple



William L. Bateson