

Minutes

July 16, 2019

Commissioners present: Timothy Bechtol, Mark Gazarek and Brian Robertson.

Also Present: Cindy Land, Steve Wilson, Charity Rauschenberg, Adam Witteman, Jim Maurer, Maryann LaRoche, and Cayla Shreffler.

Commissioner Bechtol opened the meeting at 2:30 p.m. in the Commissioner's 1<sup>st</sup> floor conference room. The Pledge of Allegiance was recited. Minutes from the July 11, 2019 meeting were read with Mark Gazarek making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Commissioner Gazarek made a motion to approve Resolutions #428-19 through #439-19 due to them being routine in nature. Brian Robertson seconded. Motion passed 3 – 0.

Resolution #428-19 – Authorizing the payment of the listed and/or attached purchase orders.

Resolution #429-19 – Repayment of advance from Juvenile Court IV-E to the General Fund.

Resolution #430-19 – Transfer of Funds within the appropriation – Hancock County Victim Assistance VOCA Grant.

Resolution #431-19 – Additional appropriation within the Auditor's certification – Commissioners to appropriate to Sanitary Landfill.

Resolution #432-19 – Transfer of funds within the appropriation – General Fund.

Resolution #433-19 – Transfer of Funds within the appropriation – Probate and Juvenile Court – General Office.

Resolution #434-19 – Additional appropriation within the Auditor's certification-Commissioners to appropriate to Jail Diversion.

Resolution #435-19 – Additional appropriation within the Auditor's certification – Commissioners to appropriate to Common Pleas Court Computerization.

Resolution #436-19 – Additional appropriation within the Auditor's certification-Commissioners to appropriate to MV & GT.

Resolution #437-19 – Repayment of advance from Juvenile Court Specialized Docket Fund to the General Fund.

Resolution #438-19 – Transfer of funds from JFS General Fund to Children Services Fund.

Resolution #439-19 – Transfer of funds from JFS General Fund to Children Services Fund.

Commissioners approved payroll for staff and signed a letter requesting reimbursement to the general fund for costs that were expended out of the general fund and reimbursed by FEMA to Fund 2100. They initialed a request for the 8<sup>th</sup> payment from Helms & Sons Excavating. They also approved travel requests for Litter Landing and JFS and signed an updated position description for Social Worker 2 for JFS.

Lucinda Land presented the following resolutions for consideration:

Resolution #440-19 – Resolution to authorize soil testing professional contract for 2019 WPCLF/HSTS projects. Cindy explained how doing it this way will save so much time by allowing a blanket purchase order to be put on rather than putting this on as a contract. Commissioner Robertson agreed and thanked Ms. Land for doing this. Mark Gazarek made a motion to approve, Brian Robertson seconded. Motion passed 3 – 0.

Resolution #441-19 – Resolution to consider authorizing the H.O.M.E. written agreements for private rehabilitation and new construction under the CHIP FY 2018 pursuant to the recommendations of WSOS Community Action Commission Inc. Cindy explained that by doing this resolution, the Commissioners will be able to sign as they come in and will speed up the process. They will not be required to be signed in a meeting. Mark Gazarek made a motion to approve, Brian Robertson seconded. Motion passed 3 – 0.

Charity Rauschenberg talked about the new dog tag system. They have sent out two rounds of notifications for those that are in the system. \$12,190 worth of regular dog licenses were sold and the top breed is Labrador retriever and top name is Bella. Now that customers can go online, there have been a lot more people doing the 3 year license. Charity reported that revenue for June and July has dropped off, which is concerning. The new implementation of the new system has started and has gone very well for the first year. As Charity stated last year when it was being discussed, if the enforcement is not out there, the data base is not going to grow and neither are the revenues. In prior years in June, the Auditor's office has had \$1300 and \$2400 coming in and this year only \$380 has come in. Charity believes that the enforcement is not out there growing as she thought it would. July is not keeping pace as last year. Currently, 2019 we are \$2500 behind just to break even. Charity encouraged the Commissioners to chat with the Dog Warden and inquire about the importance of enforcement. Commissioner Robertson asked Charity to send this information over electronically then he suggested sending it over to get a follow up by the Dog Warden asking for a written response to the concerns and to determine if a face to face meeting is needed.

Charity announced that the State wants to meet with the Auditor in regards to the state audit next year, to help prepare them for it. Charity believes that there have been some changes with the financial part and that may be part of the reason for the meeting.

Steve Wilson gave an update on the landfill report. They have been told by the vendor for the software that is used in the scale house that they will no longer be supported after the end of this

year. The vendor is coming in a week from Thursday to meet with landfill personnel and Tim Stuart from the data center to see what will need updated or is required. Not sure if it will involve new computers, but will certainly involve updated windows with newer versions and updated software. Steve will update after that meeting next week. Helms and Sons have returned to the widening project along the river. The river level is lower than it has been in a year right now and weather permitting they will begin the sanitary sewer work tomorrow. The demolition on the building on N. Main St. should start the end of this week, if not, then next week.

Cayla Shreffler introduced herself to the Commissioners. Cayla is the new NW District Representative for Senator Rob Portman. She will cover 18 counties from Lucas, Fulton, Williams, Auglaize, Mercer, Erie and Huron. The Cincinnati area has two reps to split that area.

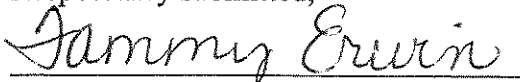
**Meetings/Reports**

Brian Robertson did two interviews on Friday. WTOL came down for an interview regarding the Juvenile Probate Court and the site selection and Job and Family Services. The Director for JFS gave Commissioner Robertson permission to comment on the additional appropriation of \$327,000 due to the rising costs of kids in care, the opioid crisis and how that is impacting families and the stability of families across Ohio and the country.

Mark Gazarek reminded everyone that Mark Martin will be here all next week. He is the consultant that they have engaged to look at the Justice System Assessment. Commissioners will be meeting with him next Tuesday.

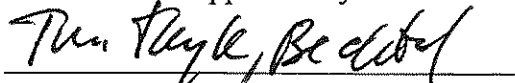
Timothy Bechtol stated that the Commissioners met with the Insurance Consortium this morning and got an update. They will be coming in next week for a follow up meeting and will receive further information on renewal of policies. Tim announced that Thursday's meeting will be held at the Courthouse, 300 S. Main St. 1<sup>st</sup> floor in the Grand Jury room at 9:30 a.m.

Respectfully submitted,




Tammy Erwin, Assistant Clerk

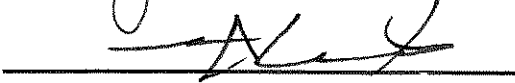
Reviewed and approved by:



Timothy K. Bechtol



Mark D. Gazarek



Brian J. Robertson