

Minutes
July 2, 2020

Commissioners Present: Mark Gazarek and Timothy Bechtol.

Also Present: Sarah Mutchler, Lucinda Land, Steve Wilson, Captain Ryan Kidwell, Doug Cade, William Bateson, Melissa Kritzell, and MaryAnn LaRoche.

Commissioner Gazarek opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the June 25, 2020 meeting will be presented at a later date.

The Clerk presented the following resolutions for consideration:

Resolution #447-20 – Authorizing payment of the listed and/or attached purchase orders. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #448-20 – Additional appropriation within the Auditor's certification-Commissioners to appropriate to Ditch Maintenance. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #449-20 – Transfer of funds within the appropriation-HAVA. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #450-20 – Not presented.

Resolution #451-20 – Transfer of funds within the appropriation-Common Pleas Court. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #452-20 – Transfer of funds within the appropriation-Common Pleas Court-Adult Probation. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #453-20 – Additional appropriation within the Auditor's certification-Commissioners to appropriate to Findlay Municipal Court. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #454-20 – Transfer of funds within the appropriation-Sanitary Landfill. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Mark Gazarek made the motion to approve the Warrant Journal, Timothy Bechtol seconded. Motion passed 2-0. The Commissioners initialed approval on a request from Veterans Services to pay late fees incurred on four credit cards. They also approved the Maumee Watershed Conservancy District invoice for June 2020 expenses for \$4,302.50. They signed the Explosive Gas Monitoring Report for the Landfill.

Lucinda Land presented the following resolutions for consideration:

Resolution #455-20 – Authorizing a contract with Tom Hiatt’s Plumbing & Excavating Services Co. LLC for the design and installation of a new home sewage treatment system as part of the Hancock County WPCLF Grant WPCLF Project #HS390032-003-2020-2. This is an 85% project. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #456-20 – Authorizing the 2021 Title XX Profile for Hancock county Job & Family Services. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #457-20 – Authorizing the Hancock County Commissioners to approve an agreement between the Hancock County Job & Family Services and the Learning Professionals, Inc., to provide WIOA Youth Funded activities services. The contract is for \$86,052.30. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #458-20 – Authorizing the contract with Poggemeyer Design Group, Inc., 1168 North Main Street, Bowling Green, Ohio for engineering services for repairs to the Dalzell Ditch. Total contract is for \$39,000.00. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #459-20 – Authorizing the contract with Poggemeyer Design Group, Inc., 1168 North Main Street, Bowling Green, Ohio for engineering services for preparation of detailed plans for the improvements to Oil Ditch. Total contract is for \$19,500.00. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #460-20 – Authorizing Change Order No. 2 to the contract with Vaughn Industries, Carey, Ohio for the Hancock County Camera Upgrade Project. Total amount for the change order is \$9,599.00, making the total contract cost \$304,629.00. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #461-20 – Amendment to Resolution No. 372-20 authorizing the Hancock County Commissioners to enter into a service agreement with Intrados Life & Safety Solutions Corp., for an upgrade of the Hancock County E911 system. Originally the text to 9-1-1 function was omitted. This adds that program to the agreement. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #462-20 – Authorizing a Memorandum of Understanding between the Board of Hancock County Commissioners and Hancock Public Health regarding a working relationship during a drug alert anomaly occurring in Hancock County. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #463-20 – Authorizing Change Order No. 1 to contract with Rising Son Company, Inc., 4490 McNaull Rd. Mansfield, Ohio for construction of the Village of Mt. Blanchard Waterline Improvement Project pursuant to the provisions and regulations associated with a CDBG Project. Total for the change order is \$14,825.80, making the total contract cost \$203,284.80. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #464-20 – Approving Change Order #2 to the contract with Mel Lanzer Co., for the Hancock County Justice Center Security Door replacement project. The change order is for an additional \$3,000.00, making the total contract cost \$568,074.00. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #465-20 – Authorizing the entry into negotiations with Feller, Finch & Associates, Inc., for a contract related to the Village of Rawson Waterline Project. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Steve Wilson reported the next Maumee Watershed Conservancy Board meeting will be held July 14. The Conservancy Court will meet in September. The Landfill cell project is proceeding well and the Landfill Waterline is complete.

Captain Ryan Kidwell stated the Door Replacement Project should be complete next Friday. The Plumbing project has started, but they have run into some issues so there will likely be some change orders presented to the Commissioners.

William Bateson asked how many doors were replaced. Captain Kidwell stated 27 sliding doors were replaced, 5 were in a high security area and the others were cell blocks.

Meetings/Reports

Timothy Bechtol attended Board of Revision hearings on Monday and Tuesday. He is currently working on the painting bid specs for the Justice Center. He is also working on re-packaging the roofing project bid. He discussed with the contractors that received the bid their concerns. The gutter work was an issue. Also, the prep work was concerning. The prep work may need to be added to the scope of work that Harold Schuck is completing. Timothy spoke with Ed Lentz, OSU Extension representative, about a pesticide pickup that will be held at the fairgrounds in early August. Ed was also approached by the Master Gardeners regarding the flowerbeds at the Agricultural Service Center. The Master Gardeners are willing to donate time and design layout if the Commissioners would be willing to purchase the flowers and plants. Timothy shared some of his thoughts on celebrating Independence Day.

Mark Gazarek had nothing to report.

At 10:15 a.m. the Commissioners met with Engineer Doug Cade to discuss the Engineer's budget. Sarah Mutchler, William Bateson, and Melissa Kritzell were also present.

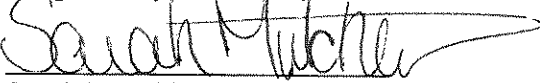
The Clerk stated that Commissioner Robertson and Commissioner Bechtol signed payroll for the Commissioners' staff and JFS earlier in the week in order to meet the deadline set by the Auditor's office.

Doug stated they will receive the gas tax numbers from the State on July 16. His office received June's payment (April gas tax numbers and the last few days of May's license plate fees and BMV fees). This payment was down 30%, making his office revenue down 12% Year to Date. The license plate and BMV fees were down 25% for the latest payment, but are coming back strong now that the facilities are open. He is adding a project back into his budget for 2020. They will be widening and improving CR 2. The project will cost an estimated \$330,000. Their goal for 2021 is to complete \$3.7 million worth of paving and 5 bridges. This is an optimistic goal. He also stated his office received a BWC grant for a new Vactor truck, but this was cut out

of his budget so he has requested to delay the grant until December. He will also be working on installing new fixtures at his facility in order to avoid touching; ex. Automatic hand dryers, motion sensor light switches, etc.

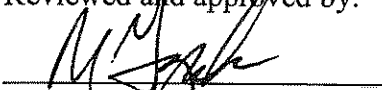
Timothy Bechtol thanked Doug for organizing the webinar to discuss electronic bidding.

Respectfully submitted,



Sarah Mutchler, Clerk

Reviewed and approved by:



Mark D. Gazarek

Absent

Brian J. Robertson



Timothy K. Bechtol