

Minutes

July 22, 2021

Commissioners present: Timothy Bechtol, Michael Pepple and William Bateson.

Also Present: Tammy Erwin, Mary Ann LaRoche, Charity Rauschenberg, Adam Witteman and Phil Johnson.

Commissioner Bechtol opened the meeting at 9:30 a.m. in the Commissioner's 1st floor conference room. The Pledge of Allegiance was recited. Minutes from July 20th, 2021 meeting were read with William Bateson making a motion to approve, Michael Pepple seconded. Motion passed 3-0.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #481-21 – Additional appropriation within the Auditor's certification – Commissioner's to appropriate to Water Pollution Control. William Bateson made a motion to approve, Michael Pepple seconded. Motion passed 3-0.

Resolution #482-21 – Additional appropriation within the Auditor's certification – Commissioner's to appropriate to Prosecutor. William Bateson made a motion to approve, Michael Pepple seconded. Motion passed 3-0.

Resolution #483-21 – Transfer of funds within the appropriation – Sheriff. William Bateson made a motion to approve, Michael Pepple seconded. Motion passed 3-0.

Resolution #484-21 – Additional appropriation within the Auditor's certification – Commissioner's to appropriate to Sheriff. William Bateson made a motion to approve, Michael Pepple seconded. Motion passed 3-0.

Resolution #485-21 – Transfer of funds from Indigent Defense to General Fund (June, 2021)-\$1,731.85. William Bateson made a motion to approve, Michael Pepple seconded. Motion passed 3-0.

Resolution #486-21 – Additional appropriation within the Auditor's certification – Commissioner's to appropriate to Miscellaneous. William Bateson made a motion to approve, Michael Pepple seconded. Motion passed 3-0.

Resolution #487-21 – Transfer of funds within the appropriation – Common Pleas Court General Office. William Bateson made a motion to approve, Michael Pepple seconded. Motion passed 3-0.

Commissioner Bechtol requested that resolutions #488-21 and #489-21 be held until they received updated sales tax information from the Auditor. Charity stated that she brought that information with her to the meeting and gave a copy of the reported numbers to the Commissioners. She went over the updated sales tax amounts, which were up 9.5% over last year. She also explained that there was a one-time payment that also helped boost those numbers. After reviewing the documentation, the Commissioners were ok with the presentation of the following resolutions:

Resolution #488-21 – Transfer of funds from the General Fund to Juvenile Probate Bond Retirement. William Bateson made a motion to approve, Michael Pepple seconded. Motion passed 3-0.

Resolution #489-21 – Transfer of funds from the General Fund to Sheriff Bond Retirement. William Bateson made a motion to approve, Michael Pepple seconded. Motion passed 3-0.

William Bateson made a motion to approve the Warrant Journal. Michael Pepple seconded. Motion passed 3-0.

The Commissioners approved the 49th pay request from Stantec related to Hydraulic Improvements, NS Bridge and additional benching in the amount of \$67,198.54. They also approved an invoice for Flood Mitigation from the Prosecutor and signed a Proclamation for “Pretrial, Probation & Parole Supervision Week” July 18 – 24, 2021. The Commissioners will be presenting that Proclamation at 11:00 a.m. today at the Courthouse.

Phil Johnson stated that he sent over documentation from Hillcrest for two of the Commissioners to sign today. He informed them that he is still waiting on the Extended Letter of Credit.

Charity Rauschenberg asked who was contacted for the insurance committee meeting. Michael Pepple stated that he sent out an agenda to all department heads before the meeting and also the minutes of that meeting afterwards. Michael stated that as of right now, they only have a group of five meeting. Charity stated that she was not aware of the meeting date and time, and that is why she was not there. Michael stated that he had sent the agenda out two weeks ago and he would like to have someone from the Auditor’s office be involved in these meetings, indicating Christine Carrigan. Charity stated that due to Christine being new to the job and still in the learning process, that there may be times someone else from their office may need to come to that meeting. She asked that Adam be added to the mailing list as well. Charity also asked if Michael had a list of people in mind for the supplemental insurance and Michael stated that right now they are focusing on medical insurance. Charity reminded him that if supplemental insurance is requested by someone for payroll deduction, the Auditor’s office will need to approve that first. Michael informed Charity that the goal is to send out the survey at the end of August or first part of September and then hoping to have some intense communications by October so that everyone knows what the benefits are.

Phil Johnson requested an executive session to discuss potential real estate acquisition.

Meetings/Reports

William Bateson attended the Board of Revisions meeting on Wednesday.

Michael Pepple had nothing to report.

Timothy Bechtol had nothing to report.

At 9:54 a.m. Timothy Bechtol made a motion to enter into executive session to discuss potential real estate acquisition. Michael Pepple seconded. A roll call vote resulted as follows: Timothy Bechtol, yes; Michael Pepple, yes; William Bateson, yes.

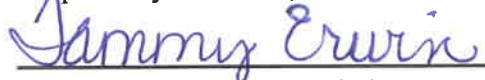
At 10:07 a.m., Timothy Bechtol made a motion to come out of executive session, having discussed potential real estate acquisition with no action taken. Michael Pepple seconded. Motion passed 3-0.

At 10:00 a.m. the Commissioners met with Charity Rauschenberg. Others present included Tammy Erwin and Adam Witteman. Charity discussed revenue, stating there are some one-time payments that are giving a boost to the numbers. Also, conveyance fees are up about 100 from last year. She stated that there are over 900 already right now and pricing is increasing per sale. Businesses are selling as well which is also helping the numbers. They are also watching the Prisoner Housing line items. Indigent Defense has become much larger than last year and changes will be coming. Reimbursement could reach up to 100%. Timothy Bechtol asked Charity to explain Use Tax vs. Sales Tax for the new Commissioners so that they could understand the difference. Charity gave an overview of Use Tax and Sales Tax explaining how each one works. She gave some examples of how Use Tax works differently from Sales Tax. She stated that there is a website available if they would like more information. On the appropriation side, Charity discussed numbers that were higher than expected and the majority of them fall under the Board of County Commissioners. She handed out a spreadsheet for them to look at and asked them to focus on line items such as Buildings and Grounds, Contingencies, Miscellaneous and Ditches and Drainage. She suggested that they look at year to date and estimate what they would like to increase the appropriation to. Further discussion was held regarding appropriation, debt, fall time budgeting, possible spring time budgeting and jail improvement.

At 11:00 a.m. the Commissioners presented a proclamation at the Courthouse in recognition of Probation and Parole Supervision Week.

At 2:14 p.m. the Commissioners Timothy Bechtol and William Bateson reconvened the meeting to sign two documents. One for Certification of the Board of Hancock County Commissioners in relation to The Woods at Hillcrest 9th Addition and the other one for an Irrevocable Letter of Credit #778: County Club Acres, Inc.

Respectfully submitted,

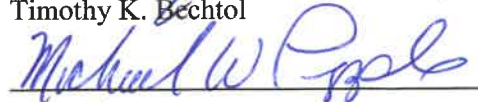


Tammy Erwin, Assistant Clerk

Reviewed and approved by:



Timothy K. Bechtol



Michael W. Pepple



William L. Bateson