

Minutes
July 23, 2019

Commissioners Present: Mark Gazarek and Brian Robertson.

Also Present: Cindy Land, Phil Johnson, Tim Stuart, Steve Wilson, Charity Rauschenberg, Adam Witteman, Jim Maurer, Maryann LaRoche and Miranda Lobdell.

Commissioner Gazarek opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the July 18, 2019 meeting were read with Mark Gazarek making the motion to approve, Brian Robertson seconded. Motion passed 2-0.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #453-19 – Authorizing payment of the listed and/or attached purchase orders. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Resolution #454-19 – Resolution order fixing time of view and first hearing (Howard Run). Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Resolution #455-19 – Rescinding Hancock County Commissioner's resolution #447-19, dated July 18, 2019 (Additional appropriation within the Auditor's certification- Commissioners to appropriate to Common Pleas Court Probation Improvement Fund). Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Resolution #456-19 – Additional appropriation within the Auditor's certification- Commissioners to appropriate to Sheriff. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 2-0. Brian stated that this money is a result of the TCAP funds coming in which will be used for outside housing.

Travel requests were authorized by the Commissioners for the Auditor's office, JFS, and the Treasurer's office. Mark Gazarek made the motion for the Vice Chair to sign the reservation form for the rental of Brugeman Lodge for the Howard Run ditch view and hearing on September 17, 2019 and October 1, 2019. No rental fee is being charged by the Park District. Brian Robertson seconded. Motion passed 2-0.

Phil Johnson presented the following resolutions:

Resolution #457-19 – Authorizing the amendment of the 2019 contract with the Feasel Group, 2230 Bright Road, Findlay, Ohio, for lawn mowing ground maintenance services for properties owned or overseen by the Board of Hancock County Commissioners in Findlay, Hancock County, Ohio to change the amount to be paid. Phil stated that due to a clerical error from the original contract, the cost per property is reduced by \$65.00. Phil also stated that this mowing contract includes the properties swapped between the county and the City of Findlay. Phil stated there are 98 properties currently. Brian Robertson concurred. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Resolution #458-19 - Authorizing entry into and execution of an agreement for services related to inspection and maintenance of the roof located on County property at 7746 County Road 140. Phil stated Tooman Roofing & Painting has provided a quote of \$15,450.00 for roof inspection, washing, repair and a protective coating application. Brian stated this is a routine maintenance repair. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Phil Johnson requested an executive session in regards to potential real estate acquisition. Cindy Land also requested an executive session in regards to personnel issues and disciplinary action.

Tim Stuart reported that an agreement from Homeland Security was recently received to address the issues of cyber security within county electronic devices. Cindy Land concurred that she received and reviewed the agreement and finds it acceptable. Tim stated that this free program will include all county electronics. Cindy stated she will prepare a resolution for Thursday, July 25, 2019.

Charity Rauschenberg stated that in addition to the Homeland Security cyber security initiatives, cyber security is quickly becoming an issue that must be dealt with. Charity stated that next year when the State Auditors are present, cyber training will be something they will look for. In addition, the Board of Elections will be undergoing, as part of their requirement, a cyber-training course, this may be a good time to review the county's measures. Charity stated this will be a constant discussion with the Data Board. Brian Robertson stated that Hancock County is the 1st county in our insurance pool to have cyber security insurance and we have had it since 2016. Furthermore, Tim Stuart stated that as part of the continuation of the fiber project, fiber will be installed on August 12, 2019 near the Courthouse and the Municipal Buildings. Tim does not expect any computer issues during that time.

Steve Wilson stated that the demolition of the North Main Street buildings is expected to start this week and be finished by the end of the week.

Adam Witteman had nothing to report.

Meetings/Reports

Brian Robertson stated that he and Commissioner Bechtol attended the Thank You ceremony at Nissin last week. For the 2nd year in a row, Nissin donated supplies to JFS to be used to assist families and children. Several vans were full and numerous gift cards were collected as well.

Mark Gazarek stated that he met with Mark Martin to discuss the upcoming Justice Center study.


At 9:50 a.m., Mark Gazarek made the motion to enter into executive session to discuss potential real estate acquisition and personnel issues regarding discipline. Brian Robertson seconded. A roll call vote resulted as follows: Mark Gazarek; yes, Brian Robertson; yes. At 10:12 a.m., Mark Gazarek made the motion to come out of executive session with no action taken, Brian Robertson seconded. Motion passed 2-0.

At 10:15 a.m., the Commissioners met with Mark Martin. Adam Witteman, Captain Ryan Kidwell, and Jim Maurer were also in attendance. Mark stated that he will be in the area until Wednesday, July 24, 2019 and will come back the 1st week of September. The goal of this initial

visit is to learn who the key players are, learn how our justice system works in Hancock County, meet as many people as possible and do a functional assessment of how our jail works. Mark stated that after his visit in September, his engineering team will take a look at the actual justice center structure and review the physical components such as the HVAC system, electrical system etc. Mark Gazarek stated that Captain Kidwell has already provided a lot of information to Mark Martin and his 3 inch binder is almost full. Brian Robertson inquired as to when additional analysis will be done. Mark stated that the 1st of September he hopes to have it when he comes back. Mark Martin stated that his goal is to identify needs and the cost effectiveness for the Commissioners. Brian acknowledged that all court officials and law enforcement representatives, such as the Findlay Police, the local Sheriff's office and the State Highway Patrol will be good sources of information. Mark Martin intends to speak with all of them including anyone who is involved with the justice center. Mark Martin stated that in October he plans to have his first needs assessment completed. In addition, Captain Kidwell stated that Mark Martin will be sending surveys to the Commissioners and others to complete and return prior to the needs assessment being completed. Mark Gazarek requested that Mark Martin do an honest assessment. Mark Martin concurred and stated that he will look at everything.

At 2:00 P.M., the Commissioners met with Maggie Neely and Chris Lencewicz from Gallagher Benefits. Nancy Hiatt was also in attendance. Maggie and Chris provided a compliance update to the Commissioners.

Respectfully submitted,



Lynn Taylor, Assistant Clerk

Reviewed and approved by:

Absent

Timothy K. Bechtol



Mark D. Gazarek



Brian J. Robertson