

Minutes
June 25, 2020

Commissioners Present: Brian Robertson and Timothy Bechtol.

Also Present: Lynn Taylor, Cindy Land, Phil Johnson, Adam Witteman, Doug Cade, Matt Cordonnier, Jim Maurer, Mary Ann LaRoche, Mike Pepple, Melissa Kritzell and Bill Bateson.

Commissioner Robertson opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the June 18, 2020 meeting were read with Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 2-0.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #432-20 – Authorizing the payment of the listed and/or attached Purchase Orders. Timothy Bechtol the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Resolution #433-20 – Additional appropriation within the Auditor's certification- Commissioners to appropriate to Water Pollution Control. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Resolution #434-20 – Transfer of funds from Indigent Defense to the General Fund, May 2020 - \$1,390.32. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Resolution #435-20 – Additional appropriation within the Auditor's certification – Commissioner's to appropriate to Community Development Block Grant. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Resolution #436-20 – Transfer of funds from the General Fund to Juvenile Probate Bond Retirement. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Resolution #437-20 – Transfer of funds within the appropriation- MV & GT. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Resolution #438-20 – Transfer of funds within the appropriation- Sheriff. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Resolution #439-20 – Transfer of funds within the appropriation – Childrens Services. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Timothy Bechtol made the motion to approve the two Warrant Journals. Brian Robertson seconded. Motion passed 2-0.

Lynn Taylor requested an executive session at 10:30 a.m. to discuss potential litigation. Phil Johnson requested an executive session to discuss potential real estate acquisition. Cindy Land requested an executive session to discuss pending litigation.

Cindy Land presented the following resolutions for consideration:

Resolution #441-20 – Establishment of a new fund entitled “Hancock Coronavirus Relief Distribution Fund”. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 2-0. Cindy Land stated that this is one of two funds that will be established neither of which will require the State’s approval because these are mandatory funds we are to have for funds from House Bill 481. This fund is set up to receive the funds and distribute them out to different entities that are to receive part of what the County receives.

Resolution #442-20 – Establishment of a new fund entitled “Local Coronavirus Relief Fund”. This is the second fund establishment for the funds that the County received out of the distribution. Cindy Land stated that these funds are to be used for reimbursement and pay for expenses as a result of the COVID-19 Pandemic. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Resolution #443-20 – In the matter of fulfilling the requirements of Ohio House Bill 381 for the passage of a resolution in order to receive and expend Federal Funds under Section 5001 of the Coronavirus Aid, Relief and Economic Security (CARES) Act. Cindy Land stated that this resolution is needed to be eligible to receive the CARES funds. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Cindy Land inquired if there will be a Tuesday meeting and Brian Robertson indicated that there will not be a Tuesday meeting. Cindy stated that she has additional resolutions for change orders that pertain to the camera project and the door project that will be presented next Thursday.

Phil Johnson presented the following resolutions for consideration:

Resolution #444- 20 – Authorizing the approval of Change Order #1 to the contract with Tucson, Inc. for additional work on Unit 2, Phase 2 of the Landfill Lateral Expansion Project. Phil Johnson stated that this change order of \$82,421.75 is due to some grade differences and the size of aggregates needed. Total project price will be \$1,679,161.75. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Resolution #445 -20- Authorizing entry into contract with Midwest Appraisal, Inc. for preparation of appraisals related to FEM FMA FY 18 Project. Phil Johnson stated that appraisals are needed for 410 E. Sandusky Street and 704 Fishlock at a total cost of \$4,000.00. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Doug Cade stated that the State of Ohio will be releasing funds for OPWC projects. Beginning next week, County and Township resurfacing projects will be started. About 38 miles and 60,000 ton of asphalt will be laid down. His crews will be busy the next several months. Brian Robertson stated that paving projects usually are around the Summer Holidays. Tim Bechtol

inquired if the pot holes at Litter Landing were filled and Doug will be checking with his crews to see if that was completed.

Adam Witteman reported that the audit is nearing completion. He will confirm if the space will no longer be needed.

Meetings/Reports

Timothy Bechtol stated that he attended the Board of Revision meeting on Monday. Tim also attended the MJ Martin presentation on the jail study. Tim met with Angela Deboskey from the United Way to discuss collaborating options for future agency needs. Tim spoke with Jeff Cole regarding the Hancock County Fair. COVID requirements are being reviewed and in addition, other local fairs are being watched to observe what works and what doesn't.

Brian Robertson stated that he met with the Executive Committee of the local Republican Party.

At 9:50 a.m., Brian Robertson made the motion to enter into an executive session to discuss potential real estate acquisition and pending litigation, Timothy Bechtol seconded. A roll call vote resulted at follows: Brian Robertson, yes; Timothy Bechtol, yes. At 10:20 a.m., Brian Robertson made the motion to come out of executive session with no action taken, Timothy Bechtol seconded. Motion passed 2-0.

At 10:20 a.m., the Commissioners met with James Sammet and Tom Hiatt. Also in attendance was Lynn Taylor, Cindy Land, Phil Johnson, Melissa Kritzell, Bill Bateson and Jim Maurer. James Sammet stated that Craun Liebing no longer rebuilds grinder pumps. Tom Hiatt explained that in the past, he would drive to Canton for grinder pump repair and parts. Tom would like to start rebuilding the pumps through his company to be more cost efficient. He did attempt to work with a local company on these E-1 pumps, however, the pump repair lasted 3 days. Therefore, Tom is teaching his crew on these pumps so they can do the rebuilds. Currently, there are 2 spare pumps Tom has and one in need of repair. Parts for all repairs are at a cost of \$2,800.00. A new pump costs about \$3,000.00. James stated that typically every 8-10 years a new generation of pump is released. Motors on every generation is expensive to repair and not too often does one go bad. James stated that he thinks we are currently in the 5th year of this generation. Tom would like the Commissioners approval to order parts for the rebuild process and to start saving money. Brian Robertson approved and Timothy Bechtol did as well.

At 10:36 a.m., Brian Robertson made the motion to enter into executive session to discuss potential litigation, Timothy Bechtol seconded. A roll call vote resulted as follows: Brian Robertson, yes; Timothy Bechtol, yes. At 11:09 a.m., Brian Robertson made the motion to come out of executive session with no action taken, Timothy Bechtol seconded. Motion passed 2-0.

At 11:09 a.m., the Commissioners held a bid opening for the Hancock County Justice Center Roof Project. In attendance were Lynn Taylor, Cindy Land, Sheriff Heldman, Captain Kidwell, Bill Bateson, Melissa Kritzell and Jim Maurer. Lynn Taylor confirmed the mail room did not receive any bids. No bids were received and Timothy Bechtol stated that he will re-evaluate the project.

At 11:30 a.m., the Commissioners met with Rick McGuckin and Steve Cherry from DGL Consulting. In addition, Lynn Taylor, Phil Johnson, Melissa Kritzell, Bill Bateson, Brian

Thomas and Jim Maurer were also present. Brian Robertson stated that as of yesterday some updates were received via email. Rick McGuckin talked to Steve Wilson on Wednesday and stated that part of this was to go over the plans. Rick introduced Steve Cherry as the lead engineer on the MLK project. Steve stated that he was directed by Steve Wilson to meet an elevation to raise the MLK parkway to limit the flooding that would happen, not necessarily out of the 100 year floodplain based on a report from Stantec. Steve stated that the East Main Cross intersection was raised almost 2 1/2 feet. In order to do this, they had to move about 30-40 feet into the LaRiche car lot. LaRiche did not want a wall in front of their business to limit the view of their cars. Steve stated that communication happened with the title office/law firm on the Southwest corner and after discussions, it was determined it was cost prohibitive to raise that building. Per the owners, they feel it will be sold at a later date, possibly to LaRiche. Clinton Court profile was also raised by about 2 1/2 feet. Rick stated they kept the current alignment of the MLK Bridge, however they increased the low points. Brian inquired about the engineering change from April and the reason for the change. Rick stated there was a request for an additional survey near E Street and a revision near Clinton Court. In addition the original elevation given was 1/2 foot lower and their profile grade had to be redone. Brian Thomas stated these areas that flood are not the typical flooding situations. Flooding in the area is not typically from water outside the bank. The reasons these intersections flood are due to low spots on the road and the catch basins being below the 100 year flood elevation. As the water comes up out of the river, it backs up the sewer. So raising those intersections, prevents further flooding. Brian Robertson appreciated the communication from Brian Thomas regarding E Street and for providing updated project clarification. Brian Thomas stated that Steve Wilson couldn't come to the meeting and asked if Brian could attend. Brian Thomas stated that once the plans are bid, the City will be inspecting and maintaining MLK. Brian Thomas also stated that the County and the City need to cooperate. Timothy Bechtol stated that he liked the idea of raising E Street between East Main Cross and Crawford, as this will make MLK usable during a flood. Brian Robertson stated that it has taken many years to get some action done on the flooding. New projects are moving forward and the MLK project needs to be viewed as a standalone project. For example, the Eagle Creek project does not have guaranteed funding as the COVID situation has caused financial hardships within the State which is beyond our control. The Norfolk Southern project is moving along as well. Furthermore, Brian stated that we cannot be short sided and think a 50 year flood plain is ok. We must serve the community members as well. For example, due to a conversation with a community member, Nate Klopper, a connection was made at Norfolk Southern for the bridge project. Brian Robertson inquired how much changing MLK to a 100 year flood plain would cost. Rick stated the project now sits at \$1.6 million and this change would make it around \$2 million. Brian stated that it makes good sense to spend 25% more and get a 50% benefit. Brian Robertson stated that the goal is to have a 100 year flood plain for MLK and he feels the City, the Community and the Board of Commissioners can all agree this is what's best. Timothy Bechtol concurred. Timothy shared his excitement for this project and wanted to reinforce the concept of this project; hand it over to the city with the best intentions and outcome. Tim wants to continue to display confidence to the community that this is the first step and things will be getting done. Brian would like the changes in plans done quickly so it can go out to bid. A lot of work has been done and this is a huge project for the community. Rick stated that he understands and hopefully in 2 months he can have it done.

At 2:30 p.m., the Commissioners met with Charity Rauschenberg and Adam Witteman. In attendance were Lynn Taylor, Cindy Land and Melissa Kritzell.

The Assistant Clerk presented the following resolution for consideration:

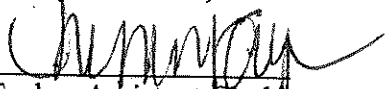
Resolution #440-20 – Transfer of funds from the General Fund to the Severance Fund. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Cindy Land presented the following resolution for consideration:

Resolution #446-20 – Authorizing a contract with Metzger Brecheisen Company, LLC. 1700 Fostoria Avenue., Suite 1200, Findlay, Ohio for construction of the Village of Mt. Blanchard Pool Restroom Renovation Project pursuant to the provisions and regulations associated with a CDBG Project. Cindy stated that the bids were opened a few weeks ago and some clerical issues were reviewed on the low bidder's bid. The issues were cleared up and the bid came in at \$59,880.00. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 2-0.

Adam Witteman stated that we will need to look at the Severance Account and most likely, more money will need to be added by year end. Timothy Bechtol acknowledged. Charity stated that she has been in communication with CCAO, OBM and the Auditor's Association regarding the CARES act. Resolutions were passed this morning which allows the federal money to come in and be distributed. Per Statue, Charity has 7 days to distribute funds to the entities that have given her copies if resolutions. Charity stated that \$2,890,181.13 was received. This will be distributed between 17 Townships, 13 Municipalities, the City and the County. Statue stated the Park District is not eligible for CARES act funds in this instance. A portion of Bluffton and Fostoria are included. The County's portion is around \$1.4 million. Brian Robertson inquired the next biggest portion and the City of Findlay's portion is \$557,000.00. Charity stated that she has watched several webinars to familiarize herself with what these funds can be used for. She suggests to document the eligibility rules daily as the rules are constantly changing. Adam has participated as well. Charity encouraged to ask any questions of the process if some arise. Charity has to file a report in October 15, 2020 for anyone who has not expended their funds. If not expended, the money will come back into a pool and redistributed. The only entities available to receive those re distributed funds are those that spent their full amount. Some examples of eligible expenses are PPE, sanitation, re-purposing of public health employees, cleaning expenses of houses and telework/set up expenses. Charity also stated that because cleaning supplies are being used more due to an increase in the public utilizing the County offices more. Charity also reported that the Board of Health received a \$76,000 and a \$91,000 grant related to COVID specific purposes. Charity stated that she has questions into the OBM regarding which payroll expenses are eligible. Charity mentioned that the sales tax number for June were 9.75%. The numbers for July that she is seeing are estimated at 20% decrease from July 2019. Charity spoke with Jim about the correction and he said it was put in Sunday. The 20% July decrease is with the refund. Tim stated that the November/December numbers will look better because we won't have the refund. Charity expects to hear in July the local government fund numbers. Charity stated the State auditor's should be wrapping up Monday or Tuesday. She also stated her appreciation to Adam for working with sometimes 6 State auditors during the recent audit. Findlay City Schools paid the Board of Elections \$19,500 for the special election as that was paid in.

Respectfully submitted,



Lynn Taylor, Assistant Clerk

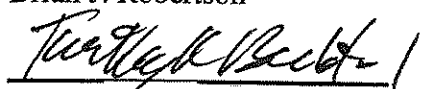
Reviewed and approved by:

Absent

Mark D. Gazarek



Brian J. Robertson



Timothy K. Bechtol