

Minutes
March 10, 2020

Commissioners Present: Mark Gazarek, Brian Robertson and Timothy Bechtol.

Also Present: Sarah Mutchler, Charity Rauschenberg, Lizzy Hile, Mike Pepple, MaryAnn LaRoche, Miranda Lobdell, Adam Witteman, and Jim Maurer.

Commissioner Gazarek opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the March 5, 2020 meeting were read with Brian Robertson making the motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

The Clerk presented the following resolutions for consideration:

Resolution #142-20 – Authorizing payment of the listed and/or attached purchase orders. Brian Robertson made the motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #143-20 – Transfer of funds within the appropriation-Sheriff. Brian Robertson made the motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #144-20 – Additional appropriation within the Auditor's certification-Commissioners to appropriate to Juvenile Court Specialized Docket. Brian Robertson made the motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #145-20 – Transfer of funds within the appropriation-Community Development Block Grant. Brian Robertson made the motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #146-20 – Authorizing solicitation of bids for replacement of sidewalk in the Villages of Jenera and McComb and resurfacing of parking lot in the Village of McComb. Brian Robertson made the motion to approve, Timothy Bechtol seconded. Motion passed 3-0. Lizzy Hile stated this will be bid differently than any other project. Bidders will have the option to bid on the sidewalk portion, the resurfacing portion, or both.

The Commissioners approved travel requests from the Maintenance Department and the Engineer's office. They also approved the Commissioners' staff payroll. Timothy Bechtol made the motion for the Chairman's signature on the Environmental Review Documentation and Certification Form from HRPC for the CHIP grant, Brian Robertson seconded. Motion passed 3-0.

Charity Rauschenberg said her office is staying busy with Audit being here.

Meetings/Reports

Brian Robertson attended the Census Count Committee meeting on Thursday. Cheryl Kellogg, a Census Representative, stated Hancock County is a model county for her area of coverage.

Timothy Bechtol attended the legislative committee meeting for the Opiate and Addiction Taskforce. He requested an executive session to discuss potential real estate acquisition.

Mark Gazarek reported the Raise the Bar group met with representatives from Putnam County to discuss workforce development. He also met with the Judges and Sheriff to discuss jail overcrowding.

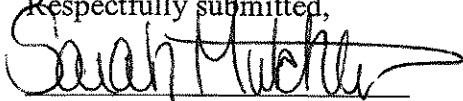
At 9:41 a.m. Mark Gazarek made the motion to enter into executive session to discuss potential real estate acquisition, Timothy Bechtol seconded. A roll call vote resulted as follows: Mark Gazarek, yes; Timothy Bechtol, yes; Brian Robertson, yes. At 10:01 a.m. Mark Gazarek made the motion to come out of executive session with no action taken, Timothy Bechtol seconded. Motion passed 3-0.

At 1:15 p.m. the Commissioners met with Treasurer J. Steve Welton and Eileen Stanic for the investment meeting. Mike Pepple, Miranda Lobdell, and Mike Reckere were also present.

Timothy Bechtol made the motion to approve the December 10, 2019 Investment Meeting Minutes, J. Steve Welton seconded. Motion passed 2-0, Mark Gazarek abstained. Eileen went over the affects on the market that the coronavirus is having, along with the affects from the "spat" between Russia and Saudi Arabia. The three County portfolios: General Fund, Flood Mitigation, and Landfill, are all running according to their proposed strategy.

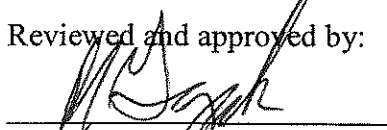
At 2:00 p.m. the Commissioners met with Kasey Corbet, Garmann Miller representative, and Judge Johnson to discuss the Probate and Juvenile Court Building. Attendance sheet is attached. Agenda for the meeting provided by Kasey is also attached. Kasey asked for an update on the tower that is located on the site that the Sheriff is using. The Sheriff is working with Radio Hospital to get that sorted out. Kasey also asked about the name of the building. Mark Gazarek instructed the Clerk to send an email to the 7 member panel to get opinions. Kasey will need to know before their meeting with the Downtown Review Board.

Respectfully submitted,



Sarah Mutchler, Clerk

Reviewed and approved by:



Mark D. Gazarek



Brian J. Robertson



Timothy K. Bechtol

GARMANN/MILLER

A R C H I T E C T S • E N G I N E E R S

Meeting Agenda

Project Name	<u>New Hancock County Probate/Juvenile Courthouse</u>	GM Project No.	<u>18077.0</u>
Meeting Location	<u>Hancock County Commissioners Office</u>	Meeting Date	<u>03/10/2020</u>
Purpose	Design progress meeting		

Meeting Agenda:

1) Early Site Package

- a) The Auditor's office has given verbal confirmation that Garmann/Miller's fees can be used to satisfy the spending requirement
- b) Garmann/Miller recommends eliminating the early site package and bidding entire scope as one project
 - i) Better coordination
 - ii) Consolidated project budget
 - iii) Ability to park at building site extended

2) Radio Tower

- a) County will relocate existing communication equipment
- b) Will structure be left for building project to demolish/salvage?

3) Design/Approval Schedule

- a) Downtown Design Review Board
 - i) Garman/Miller plans to apply for approval at the April 8, 2020 meeting
 - (1) Submit application at least 1 week prior to meeting
- b) Design Development Documents – May 7
 - i) Design decisions finalized
 - ii) Cost estimating
- c) Planning Commission
 - i) Garmann/Miller plans to apply for approval at the May 14, 2020 meeting
 - (1) Deadline to submit for consideration is April 16, 2020
- d) Construction/Plan Approval Documents - July 16, 2020
- e) Bid Documents printed / project advertisement - July 30, 2020
- f) Bid documents released - August 3, 2020.
- g) Bid Opening – 11:00am on August 25, 2020 at the Commissioners' office

4) Building Name

5) Design Progress

- a) Floor plan has been finalized pending modifications required for building systems as design details are developed
- b) Steel framing design underway
- c) AEP has been contacted to initiate electrical service for new building
- d) Storage consultant inventoried Domestic Relations needs on March 6
- e) Technology/access control kick-off meeting will take place later this afternoon

6) Next Steps

- a) Discuss security entrance and holding area details
- b) Furniture & Interior finishes kick-off
- c) Discuss proposed mechanical, electrical and plumbing systems with building owners, building users, and maintenance staff
- d) Finalize exterior elevations and material selections for final rendering, Downtown Design Review Board approval, and construction details

