

Minutes

March 9, 2021

Commissioners Present: Timothy Bechtol, Michael Pepple, and William Bateson

Also Present: Sarah Mutchler, Lucinda Land, Steve Wilson, Philip Johnson, Jim Maurer, and Maryann LaRoche.

Commissioner Bechtol opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from March 4, 2021 were read with William Bateson making the motion to approve, Michael Pepple seconded. Motion passed 3-0.

The Clerk presented the following resolutions for consideration:

Resolution #135-21 – Authorizing payment of the listed and/or attached purchase orders. William Bateson made the motion to approve, Michael Pepple seconded. Motion passed 3-0.

Resolution #136-21 – Transfer of funds within the appropriation-General Fund. William Bateson made the motion to approve, Michael Pepple seconded. Motion passed 3-0.

Resolution #137-21 – Additional appropriation within the Auditor's certification-Commissioners to appropriate to HAVA Grant. William Bateson made the motion to approve, Michael Pepple seconded. Motion passed 3-0.

Resolution #138-21 – Transfer of funds within the appropriation-Sheriff-Jail. William Bateson made the motion to approve, Michael Pepple seconded. Motion passed 3-0.

Resolution #139-21 – Additional appropriation within the Auditor's certification-Commissioners to appropriate to MV>. William Bateson made the motion to approve, Michael Pepple seconded. Motion passed 3-0.

The Commissioners initialed approval on the Maumee Watershed Conservancy District invoice for February expenses in the amount of \$3,115.55. They approved two travel requests from the Sheriff's office. The Commissioners also approved payroll for their staff.

Lucinda Land presented the following resolutions for consideration:

Resolution #140-21 – Authorization of the first amendment to the terms of the MOA adopted pursuant to Resolution Number 101-21, dated February 18, 2021 and authorization of a purchase order authorizing payment of \$60,685.00 for the reimbursement to the Maumee Watershed Conservancy District, pursuant to a certain Memorandum of Agreement between the Maumee Watershed Conservancy District and the Board of Hancock County Commissioners. This approves the estimated expenses for a professional services agreement with Stantec and Mannik Smith Group for Phase III Data Recovery. William Bateson made the motion to approve, Michael Pepple seconded. Motion passed 3-0.

Resolution #141-20 – Addendum No. 2 to the lease of office space located at 8210 County Road 140, Suite A, Findlay, Hancock County, Ohio to the Ohio Department of Public Safety Bureau of

Motor Vehicles/Ohio State Highway Patrol. William Bateson made the motion to approve, Michael Pepple seconded. Motion passed 3-0.

Resolution #142-21 – Addendum No. 2 to the Lease of office space located at 8210 County Road 140, Suite D, Findlay, Hancock County, Ohio to the Ohio Department of Public Safety Bureau of Motor Vehicles/Ohio State Highway Patrol. William Bateson made the motion to approve, Michael Pepple seconded. Motion passed 3-0.

Resolution #143-21 – Addendum No. 2 to the Lease of office space located at 8210 County Road 140, Suite F, Findlay, Hancock County, Ohio to the Ohio Department of Public Safety Bureau of Motor Vehicles/Ohio State Highway Patrol. William Bateson made the motion to approve, Michael Pepple seconded. Motion passed 3-0.

Philip Johnson presented the following resolution for consideration:

Resolution #144-21 – Approving revised Change Order #1 to the contract with A1 Land Development, LLC, for the demolition of buildings located at 321 Clinton Court in Findlay. William Bateson made the motion to approve, Michael Pepple seconded. Motion passed 3-0.

William Bateson made the motion to rescind Resolution #1003-20, Michael Pepple seconded. This resolution was the original change order with A1 Land Development, LLC that was never executed. Motion passed 3-0.

Steve Wilson stated the resolution presented today regarding the amendment to the Maumee Watershed Conservancy District Memorandum of Agreement will be presented to the Maumee Watershed Conservancy District board on March 16.

Meetings/Reports

William Bateson attended the Ag Committee meeting by zoom. He also attended the Chamber of Commerce Ag Committee meeting. Their annual sausage sale is through March 30.

Michael Pepple participated in the CCAO Webinar regarding public safety training and the Ag Committee meeting by zoom. He also attended the Hancock County Opiate and Addiction Taskforce. He gave a presentation to the Home Builders Association regarding flood mitigation.

Timothy Bechtol reported on the 1 year anniversary of Governor Dewine declaring a state of emergency in Ohio due to COVID-19. We now have three vaccines available, and hopefully things are looking up.

At 10:00 a.m. the Commissioners met with Charity Rauschenberg and Adam Witteman. Sarah Mutchler, Lucinda Land, and Jim Maurer were also present.

Charity gave an overview of the current county debt (worksheet attached). She also provided financial information from 2020 (worksheet attached). The financials are unlike any other previous year.

At 11:30 a.m. the Commissioners met with Courtney Comstock to discuss Litter Landing. Sarah Mutchler and Jim Maurer were also present.

Courtney stated Litter Landing is seeing approximate 400 cars per day when they are open to the public. She also stated that Household Hazardous Waste Collection, an event held at Litter Landing every year on Mondays in the summer, is scheduled to begin soon. She requested the Commissioners allow Litter Landing to reopen to the public on Mondays in order to allow for the event. The Commissioners agreed. Courtney presented the proposal from Rader for the Household Hazardous Waste collection. The price per item remains the same, but she suggested increasing the encumbrance because the volume of intake has increased over the years. The Household Hazardous Waste Collection will begin April 12. Litter Landing will reopen to the public on Mondays beginning April 5. The facility will remain closed to the public on Wednesday to allow for processing.

At 1:30 p.m. the Commissioners met with Sheriff Michael Heldman and Captain Ryan Kidwell. Sarah Mutchler and Lucinda Land were also present.

The Sheriff asked the Commissioners about holding a wellness check for the Sheriff's employees. The Commissioners suggested reaching out to Dr. Baroudi at Hancock Public Health since they will have a mobile health clinic soon that is for this exact purpose. The Sheriff also asked the Commissioners about hiring a cleaning person for the Sheriff's offices. Timothy suggested hiring a full-time person that would clean for half the shift and be maintenance for the other part of the shift. This person would be supervised by the maintenance personnel at the jail. Captain Kidwell informed the Commissioners the steamer has broken in the kitchen. They use the steamer to steam vegetables. Captain Kidwell has received one quote so far for \$24,159.12, not including installation.


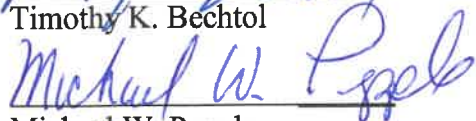
Captain Kidwell and Sheriff Heldman went over what the next steps are for the Jail and Justice System Assessment. They would like to move forward with a PONI (Planning of a new institution). This is a group of community partners that are vested in the justice system getting together for a 3 day training session with Mark Martin and Dave Bostwick to work out how to move forward. The quote for the PONI is \$12,780.00. They also discussed a proposal from HDR for a release plan related to the master plan of the Jail and Justice System Assessment. They would like to have Mark Martin and/or Dave Bostwick give a presentation to the community to discuss the findings. The Sheriff will contact retired Judge Niemeyer regarding the PONI, and asked the Commissioners to let him know what their timeline is for this project.

Respectfully submitted,



Sarah Mutchler, Clerk

Reviewed and approved by:


Timothy K. Bechtol
Michael W. Pepple
William L. Bateson

OPWC Notes	GO/SA/BT/ OPWC	Amount	Interest Rate	Term
OPWC Landfill Waterline	OPWC	\$ 297,314.50	n/a	2018-2039
OPWC Landfill Sewer	OPWC	\$ 203,858.98	n/a	2012-2032
Total Notes		\$ 501,173.48		

BAN's	GO/SA/BT/ OPWC	Amount	Interest Rate	Term	
Series 2020 Notes	Distribution Dr.	GO	\$ 180,000.00	1.25% Premium	Oct-21 (1 yr Note)
	Tall Timbers Ditch	GO	\$ -	\$ 27,610.32	
	Jail Renovation	GO	\$ 1,307,000.00		
	Juv/Probate	GO	\$ 2,040,000.00		
	Landfill Equip	GO	\$ 440,000.00		
Total Notes		\$ 3,967,000.00			

BOND's	GO/SA/BT/ OPWC	Amount	Interest Rate	Term	
Landfill Leachate	BT	\$ 195,000.00	0.35%-3.372%	2013-2032	
Landfill Land Acq.	BT	\$ 430,000.00	0.35%-3.375%	2013-2037	
BMV	BT	\$ 960,000.00	0.35%-2.50%	2013-2026	
ADAMHS Building	GO	\$ 55,000.00	2.00%-4.00%	2017-2024	
Series 2013 Refunding	CR 220 (WB009)	SA	\$ 140,494.19	0.35%-3.375%	2013-2024
	Griffith Hts (WB013)	SA	\$ 31,093.11	0.35%-3.375%	2013-2024
	US 224 (WB011)	SA	\$ 51,765.28	0.35%-3.375%	2013-2024
	McKinley (WB012)	SA	\$ 11,647.42	0.35%-3.375%	2013-2024
Total Refunding		\$ 235,000.00	0.35%-3.375%	2013-2024	
Series 2016 Refunding	CR95/ CR18 Sewer	GO	\$ 270,000.00	2.00%-4.00%	2017-2027
	US 224/CR300 TIF	GO	\$ 1,275,000.00	2.00%-4.00%	2017-2027
	Total 2016 Refunding		\$ 1,545,000.00	2.00%-4.00%	2017-2027
Series 2016 Refunding	Distribution Drive	GO	\$ 355,000.00	2.00%-4.00%	2017-2024
	Sheriff Jail Security	GO	\$ 135,000.00	2.00%-4.00%	2009-2022
	Sheriff Radios	GO	\$ 140,000.00	2.00%-4.00%	2009-2023
	MVGT Garage	GO	\$ 1,905,000.00	0.35%-3.375%	2013-2037
Series 2019	Juv/Probate Bonds	GO	\$ 4,695,000.00	1.99%	2020-2024
Total Bonds		\$ 10,650,000.00			
Total Debt		\$ 15,118,173.48			

GO=General Obligation
SA=Special Assessment
BT=Business-type

STATEMENT OF REVENUE AND EXPENSES
HANCOCK COUNTY GENERAL FUND
JANUARY 1, 2020 THROUGH DECEMBER 31, 2020

	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL	ACTUAL	Variance
	2020	2020	2020	2019	Budget vs. Actual
1001 - General					
County Sales Tax	\$14,200,000.00	\$14,200,000.00	\$15,904,536.24	\$15,914,307.97	\$1,704,536.24
Property Tax	\$2,532,000.00	\$2,532,000.00	\$2,777,494.60	\$2,544,720.59	\$245,494.60
Interest	\$550,000.00	\$550,000.00	\$889,330.89	\$969,631.46	\$339,330.89
Charges for Services	\$3,271,684.00	\$2,971,684.00	\$3,632,322.81	\$3,666,812.78	\$660,638.81
Licenses	\$3,850.00	\$3,850.00	\$4,246.61	\$4,406.95	\$396.61
Fines & Forfeitures	\$61,600.00	\$61,600.00	\$76,496.68	\$68,009.23	\$14,896.68
Local Government Fund	\$1,200,000.00	\$1,200,000.00	\$1,195,060.06	\$1,197,099.73	(\$4,939.94)
Intergovernmental	\$1,253,055.00	\$1,053,055.00	\$1,751,696.22	\$1,405,688.62	\$698,641.22
Other Revenue	\$233,000.00	\$233,000.00	\$4,701,202.66	\$1,002,526.73	\$4,468,202.66
Total General Fund Revenue	\$23,305,189.00	\$22,805,189.00	\$30,932,386.77	\$26,773,204.06	\$8,127,197.77
Expenditures:					
Commissioners	\$528,522.01	\$650,066.13	\$620,424.48	\$508,632.32	\$29,641.65
Auditor	\$557,465.00	\$535,148.71	\$497,389.06	\$456,792.84	\$37,759.65
Treasurer	\$267,107.62	\$242,789.21	\$240,901.80	\$252,200.42	\$1,887.41
Prosecuting Attorney	\$1,150,535.25	\$1,171,985.88	\$1,065,608.17	\$1,164,707.18	\$106,377.71
Budget Commission	\$33,591.00	\$29,209.66	\$28,848.47	\$30,080.85	\$361.19
Board of Revision	\$28,686.00	\$24,613.40	\$22,999.94	\$23,285.78	\$1,613.46
Bureau of Inspection	\$70,000.00	\$72,304.80	\$65,284.15	\$55,933.20	\$7,026.55
Data Processing Board	\$857,045.94	\$930,714.92	\$800,130.66	\$711,266.77	\$130,584.26
Court of Appeals	\$23,500.00	\$23,500.00	\$17,475.24	\$20,517.59	\$6,024.76
Common Pleas Court	\$1,393,673.73	\$1,283,293.87	\$1,174,802.92	\$1,176,466.30	\$108,490.95
Juvenile Court	\$1,280,526.00	\$1,298,437.62	\$975,702.50	\$1,128,522.11	\$322,735.12
Probate Court	\$249,218.00	\$247,205.63	\$215,968.81	\$230,408.14	\$31,236.82
Clerk of Courts	\$365,618.00	\$369,866.99	\$352,603.73	\$333,436.18	\$17,263.26
County Coroner	\$234,808.52	\$234,808.52	\$188,095.27	\$183,822.81	\$46,713.25
Findlay Police & Muni Court	\$323,485.49	\$360,589.97	\$353,747.04	\$464,049.87	\$6,842.93
Board of Elections	\$650,000.00	\$709,315.54	\$656,546.42	\$526,081.88	\$52,769.12
Bldg & Grds Imp & Oper	\$1,743,722.00	\$1,683,360.37	\$1,383,589.41	\$1,428,367.65	\$299,770.96
County Sheriff	\$9,589,768.50	\$10,094,845.83	\$9,278,308.37	\$9,257,752.24	\$816,537.46
County Recorder	\$225,804.47	\$204,288.02	\$180,156.56	\$210,293.92	\$24,131.46
Agriculture	\$432,024.92	\$424,978.22	\$424,978.22	\$424,829.53	\$0.00
TB Hospital-Clinic Care	\$2,030.00	\$2,030.00	\$0.00	\$0.00	\$2,030.00
Reg of Vital Statistics	\$2,500.00	\$4,577.00	\$4,066.00	\$0.00	\$511.00
Other Health	\$1,397,045.05	\$1,434,430.84	\$1,434,430.84	\$1,150,700.48	\$0.00
Soldiers Relief	\$387,200.00	\$347,060.73	\$313,752.77	\$377,102.61	\$33,307.96
Veterans Services	\$598,055.23	\$643,108.96	\$566,986.70	\$515,334.32	\$76,122.26
Sanitation & Drainage	\$5,000.00	\$5,000.00	\$3,537.64	\$1,607.45	\$1,462.36
Dept of Human Services	\$134,273.00	\$136,582.00	\$136,582.00	\$140,756.00	\$0.00
Engineer-Mapping	\$157,550.00	\$156,393.00	\$126,916.39	\$129,451.35	\$29,476.61
Insurance,Pensions/Taxes	\$462,000.00	\$532,876.00	\$270,752.25	\$460,663.05	\$262,123.75
Miscellaneous	\$200,000.00	\$350,000.00	\$349,717.44	\$218,433.23	\$282.56
Public Defenders	\$885,864.83	\$787,841.31	\$773,207.89	\$721,223.37	\$14,633.42
Economic Development	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$0.00
Safety	\$30,350.00	\$34,191.00	\$31,211.97	\$27,858.95	\$2,979.03
Flood Disaster	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingencies	\$133,000.00	\$225,391.43	\$205,016.56	\$128,689.79	\$20,374.87
Total Expenditures	\$24,429,970.56	\$25,280,805.56	\$22,789,739.67	\$22,489,268.18	\$2,491,065.89
Excess of Revenues over Expenditures	(\$1,124,781.56)	(\$2,475,616.56)	\$8,142,647.10	\$4,283,935.88	\$5,636,131.88
Other Financing Sources (uses):					
Transfer In	\$140,000.00	\$140,000.00	\$154,635.68	\$200,248.55	\$14,635.68
Transfer Out	(\$1,300,000.00)	(\$1,600,000.00)	(\$1,508,870.78)	(\$2,926,625.23)	\$91,129.22
Advance In	\$0.00	\$0.00	\$361,836.42	\$239,292.77	\$122,543.65
Advance Out	\$0.00	\$0.00	(\$863,247.40)	(\$294,329.14)	(\$863,247.40)
Total Other Financing Sources (uses)	(\$1,160,000.00)	(\$1,460,000.00)	(\$1,855,646.08)	(\$2,781,413.05)	(\$634,938.85)
Excess of Revenues and other Financing Sources over Expenditures and other Financing Sources uses			\$6,287,001.02	\$1,502,522.83	\$5,001,193.03
Beginning Fund Balance Jan 1			\$5,689,987.94	\$4,186,984.61	\$1,503,003.33
Ending Fund Balance December 31			\$11,976,988.96	\$5,689,507.44	\$6,504,196.36
Outstanding Encumbrances			\$1,184,848.05	\$849,016.62	\$335,831.43
Unencumbered Fund Balance December 31			\$10,792,140.91	\$4,840,490.82	\$6,168,364.93

*This is an unaudited financial statement