

Minutes
May 7, 2020

Commissioners Present: Mark Gazarek, Brian Robertson and Timothy Bechtol.

Also Present: Lynn Taylor, Cindy Land, Steve Wilson, Adam Witteman, Tim Stuart, Doug Cade, Jim Maurer, Deb Cook, Mike Pepple, Ginger Sampson, Bill Bateson and Lieutenant Matt Crow.

Commissioner Gazarek opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the April 30, 2020 meeting were read with Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Commissioner Gazarek inquired from Lt. Crow if he had any comments. Lt. Crow commented that the OSP supports the vacation of the TR 240 and SR 15 intersection. Lt. Crow did acknowledge the inconveniences that this would cause, however the number of fatal crashes have increased. Lt. Crow does understand the farmers concerns and the OSP would like to continue educating people, working with law enforcement, and working with the Engineer's Office in these types of situation. Ginger Sampson stated that she is opposed to the vacation. Her farm and the Wise farm were affected when SR 15 was expanded several years ago. Ginger stated that with the SR 68 construction, the CR 180 and SR 15 intersection has been closed and this is causing an increased number of truck traffic in her area. Ginger suggested to barricade the proposed vacation area and do an additional traffic study. Ginger indicated that she spoke to Commissioner Bechtol last week about this issue. Ginger also stated that she didn't like that public hearings were held during a stay at home order. Ginger wants the County Commissioners to do some homework about this issue. Ginger lives at 15939 TR 173, Findlay. Doug Cade presented the Commissioners information from ODOT that he received. A traffic study from the initial construction was 2,800 vehicles. Current count is 16,000 vehicles. Doug also stated that ODOT has committed on widening this section of SR 15.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #257-20 – Authorizing the payment of the listed and/or attached Purchase Orders. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #258-20 – Additional appropriation within the Auditor's certification – Commissioners to appropriate to Flood Mitigation. Steve Wilson stated that this is a request for the Clinton Court warehouse that was purchased to cover the grant that will come in. Steve stated that there may be a gap in timing of when the grant is received and when the property is transferred. Brian Robertson stated that the grant will be coming from unused funds from various counties. Steve stated that he needs to make sure there are funds in the account to cover the purchase price and the County will be reimbursed when the grant is received. Brian inquired if Steve was certain the grant would be received, and Steve indicated yes. Brian also inquired of the COVID situation will affect the grant and Steve said no that this is federal grant money and the commitment has already been given. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #259-20 – Additional appropriation within the Auditor’s certification – Commissioner’s to appropriate to Water Pollution Control. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #260-20 – Advance of funds from the General Fund to Water Pollution Control. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #261-20 – Advance of funds from the General Fund to Water Pollution Control. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #262-20 – Decreasing the Public Defender appropriation by \$90,000.00. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #263-20 – Additional appropriation within the Auditor’s certification – Commissioner’s to appropriate to Federal Highway Fund. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #264-20 – Additional appropriation within the Auditor’s certification – Commissioner’s to appropriate to Severance (Sheriff). Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #265-20 – Transfer of funds within the appropriation – Targeted Community Alternatives to Prison. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #266-20 – Transfer of funds within the appropriation – Buildings & Grounds. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #267-20 – Transfer of Hancock County Solid Waste Management District Tier Disposal Fees to the Tiered Disposal Fee Fund. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #268-20 – Transfer of funds within the appropriation – Findlay Municipal Court. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #269-20 – Transfer of funds within the appropriation – MV & GT. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #270-20 – Decreasing the Buildings & Grounds Improvements & Operations Appropriation by \$17,193.00. Mark Gazarek stated that this is a reduction for HRPC. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #271-20 – Decreasing the Agriculture Appropriation by \$7,046.70. Mark Gazarek stated that this is the reduction for Soil & Water. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Timothy Bechtol made the motion to approve the Warrant Journal. Brian Robertson seconded. Motion passed 3-0. The Commissioners signed the payroll for the Commissioner’s Office and

JFS. In addition, the Commissioners signed the April fund report. The Proclamation for the National Day of Prayer was read and signed by the Commissioners.

Cindy Land presented the following resolutions for consideration:

Resolution #272-20 – Authorizing a contract with Gary Lugibihl D.B.A. Gary Lugibihl Excavating for the design and installation of a new home sewage treatment system as part of the Hancock County WPCLF Grant WPCLF Project #HS390032-003-2020-11. Cindy Land stated that this is for a project along TR 45 for a cost of \$16,903.00 with the property owner contributing 15%. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #273-20 – Authorizing a contract with Robin Kershner, D.B.A. Kershner Excavating for the design and installation of a new home sewage treatment system as part of the Hancock County WPCLF Grant WPCLF Project #HS390032-003-2020-03. Cindy stated that this is for \$16,367.00 with the homeowner contributing 15% and the property is located on TR 218, Arcadia, Ohio. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #274-20 – Authorizing a contract with A & D Excavating LLC for the design and installation of a new home sewage treatment system as part of the Hancock County WPCLF Grant WPCLF Project #HS390032-003-2020-06. Cindy stated that is for a property on TR 232, Van Buren, Ohio for \$24,500 with the homeowner contribution of 15%. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #275-20 – Resolution authorizing the Hancock County Commissioners to enter into a contract with a qualified supplier to provide fuel for the time period of May 1, 2020 through April 30, 2021. Cindy stated that there are 3 suppliers that have requested to be a part of the bidding process for fuel when needed. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #276-20 – Resolution authorizing the Hancock County Commissioners to enter into a contract with a qualified supplier for the provision of liquid bituminous material for May 1, 2020 through April 30, 2021. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #277-20 – Resolution authorizing the Hancock County Commissioners to enter into a contract with various suppliers for the provision of asphalt concrete for May 1, 2020 through April 30, 2021. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #278-20 – Resolution authorizing the Hancock County Commissioners to enter into a contract with various suppliers to provide aggregate for the time period of May 1, 2020 through April 30, 2021. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #279-20 – Contract for cloud based infrastructure for Hancock County as per the direction of Hancock County Data Center. Tim Stuart stated that this is for a planned expense

for equipment to hold additional back up data for the County. Cindy Land stated that this is a \$1,155.88 monthly expense. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #280-20 – Authorization for the solicitation of bids for the replacement of plumbing components at the Hancock County Justice Center, Hancock County, Ohio. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Adam Witteman requested the Commissioners to initial their approval on a letter of request from Flag City Furniture to access received \$25,000.00 in funds from the Hancock County Revolving Loan Fund. Brian Robertson stated that the initial request was \$50,000.00 and the committee requested that Flag City invest \$25,000 of their own capital. Brian also stated that the Hancock County Revolving Loan Fund provides gap funding for local businesses.

Steve Wilson stated that the CAC building was graded and seeded on Tuesday and is complete.

Meetings/Reports

Brian Robertson stated that he appreciates the Mayor responding to the trash issue near the reservoir. Brian also procured several hundred masks for distribution to the Courts. Receptacles will be placed outside the court rooms for the public to place the worn masks inside for the masks to be cleaned and disinfected. These masks are reusable. Today is also the National Day of Prayer. Brian has also received several phone calls regarding Preble County. A statement was made by one of the Commissioners regarding declaring County businesses being essential. Brian mentioned that Commissioner Bechtol penned a letter to Governor DeWine requesting the view of the Hancock County Commissioners on the opening of the local economy a few weeks ago.

Tim Bechtol stated that he did compose a letter to Governor DeWine and will make some changes. Tim also stated that he intends to send a draft to Tim Mayle for his input. Brian Robertson stated his agreement for sending a letter to Tim Mayle. Tim reported data from his participation in the Community update on COVID: 506 BVRHC tests have been given and currently there are 4 patients hospitalized. Tim also attended the Kiwanis meeting remotely and heard an update from Mayor Muryn. Tim stated that Ashland County also sent a similar letter to Governor DeWine that Tim is proposing to send.

Mark Gazarek stated that he spoke with Karim Baroudi this week regarding the opening of churches. The County Commissioners have no authority to open the churches outside the city limits. Mark has also been working on the Shared Work Ohio Program with the other County departments.

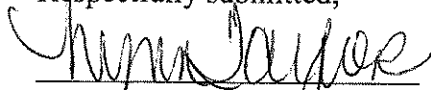
At 11:06 a.m., the Commissioners met with Director Randall Galbraith from JFS. Lynn Taylor, Adam Witteman, Deb Cook, Jim Maurer and Bill Bateson were also in attendance. Mark Gazarek expressed congratulations for the passage of the recent levy. Director Galbraith was pleasantly surprised at the results and very excited. Randy stated that the COVID situation has affected JFS hard and the cash assistance (PRC) program received \$75,000 in federal money and only has \$25,000.00 left. Their staff will not be participating in the Shared Work Ohio Program after analysis with Jack and Janet. Programs would have to be cut that are vital to their services, therefore making it ineffective. Randy is in the process of requesting permission to move funds

from one account to another. For example, the CCMEP account has an excess of \$250,000 and the TANF account is short funds. In addition, Randy has money in the Foster Parent Recruitment Fund and the Best Practices Funding Account that must be used by June 30, 2020. The office is standing well with office equipment and supplies. However, Randy is looking into maybe purchasing a new minivan with these excess funds. He is aware that the Board requested no purchases of that sort and will keep the Board apprised of his decision as it gets closer to June 30, 2020. Randy does not want to lose this money. The OMJ Resource Room Funding Program is to be receiving funds, however Randy does not know how much yet. Two days ago, a new program called the Pandemic EBT Program has been established at JFS. This program provides meals to students as a result of the K-12 school closures. This program will not replace the summer meals program. Randy would like to open JFS to the public during the first week of June. Currently, he has not received any negative comments from the public regarding their closing. This time is allowing his staff to get caught up on some paperwork. In addition, obtaining cleaning supplies and PPE's have been difficult. Furthermore, when JFS does open officially to the public, Randy would like to close the offices one day a week for deep cleaning. Randy would also like to put some plexi-glass around some of the open spaces. Brian Robertson inquired if Randy has been keeping track of COVID expenses and he has been. Brian was congratulatory on the passage of the levy. Randy stated his team hit the ground running and worked hard. Randy indicated that Hancock County was the recipient of a grant from the Supreme Court for a dual youth early intervention. An announcement should be made from Judge Johnson soon.

At 2:30 p.m., the Commissioners met with Judge Routson. Also in attendance were Lynn Taylor, Adam Witteman, Tracy Coldren, Treasurer Welton and Jim Maurer. Judge Routson recognized that this is a tough time for everyone to manage and he has been unable to attend all the Friday meetings. He did speak with Adam and Charity earlier this week. Judge Routson stated that the Adult Probation Office will not be utilizing the Shared Work Ohio Program since they are down 2 staff members. Due to jury trials being non-existent and expenses are down due to that, the court side will also not need to participate in the Shared Work Ohio Program. Judge Routson wanted to know if the Commissioners intend on receiving any federal money or if they anticipate any cuts beyond 10%. Judge Routson stated that funds in the flood mitigation fund can be moved to the general fund. He also inquired if the new Probate/Juvenile construction will proceed. Mark Gazarek stated that those are all good questions, and at the moment no one has any answers. Mark also stated that all indicators are showing that Hancock County will receive federal money, however no amount has been provided. In addition, Mark stated that April sales tax is down 24% for the State of Ohio and no casino revenue will be received. Mark also stated that the Commissioner's Office is participating in the Shared Work Ohio Program and this doesn't hurt as much as layoffs. Brian Robertson stated that the Budget Commission has a plan of action and that face masks were purchased. In regards to the new Probate/Juvenile building, Brian suggested that the 6 people who voted on the building contact the City of Findlay to get a MOU for the lumber building area. Mark stated that a decision on the new building doesn't have to be made yet. The process can continue until it's time to make a decision on the bid documents. Mark stated that we have 2 ½ years yet to spend the money for the new building. Judge Routson inquired if the Commissioners have discussed using some of the flood money to certify a different certificate of resources. Mark stated that they have not discussed this option and that there are several other projects that need to be done, including Eagle Creek, another benching project, the transportation corridor and the railroad bridge. Timothy Bechtol stated that the voters were told that the funds would be used for flood projects. Judge Routson acknowledged that he understands this is a political issue. Brian stated that for 10 years money

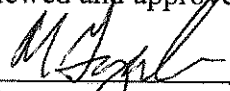
was given to the Army Corps of Engineers and that didn't go well. Currently, all projects are together and a grant is possible for the railroad bridge project. Brian stated that it would be short sided to walk away when we have money and not complete projects. Mark Gazarek, Brian Robertson and Tim Bechtol stated that they are not in favor of transferring flood money into the general fund. Treasurer Welton stated that some numbers are coming in and they will have to see how the public responds.

Respectfully submitted,

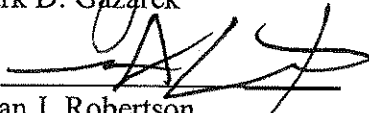


Lynn Taylor, Assistant Clerk

Reviewed and approved by:



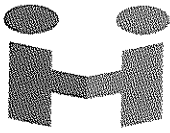
Mark D. Gazarek



Brian J. Robertson



Timothy K. Bechtol



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Randall L. Galbraith, Esq., Director

Commissioner's Report – May 7th, 2020

1) JFS Budget

TANF
PRC
COVID-19 PRC
CCMEP
Foster Parent Recruitment
Best Practices Funding
OMJ Resource Room Funding

2) Reopening JFS to Public

PPE
Cleaning Supplies
Perhaps close to public one day per week to clean?
Small modifications to OMJ Reception

3) Pandemic EBT Program

The Pandemic EBT benefits are to provide meals to students as a result of the K-12 school closures. This program does not replace the summer meals program. For eligible children who are not already receiving SNAP, and for entire districts that are eligible under the community eligibility provision of the Free and Reduced Price School Meals Program, families will receive EBT cards in their children's names.

Providing Help Today and Building Hope for Tomorrow

Child Support Enforcement
(419) 424-1965
Fax (419) 424-7260

Workforce Development
(419) 422-0679
Fax (419) 422-6949

Ohio Works First
(419) 425-8375
Fax (419) 422-7081

Children's Protective Services
(419) 424-7922
Fax (419) 424-7940