

Minutes
November 1, 2018

Commissioners Present: Brian Robertson, Timothy Bechtol and Mark Gazarek.

Also Present: Cindy Land and Maryann LaRoche.

Commissioner Robertson opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the October 30, 2018 meeting were read with Timothy Bechtol making the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #725-18 – Transfer of funds within the appropriation – Treasurer. Timothy Bechtol made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Resolution #726-18 – Transfer of funds within the appropriation – Child Support Enforcement Agency. Timothy Bechtol made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Resolution #727-18 – Additional appropriation within the Auditor's Certification – Commissioner's to appropriate to Hancock County Emergency Management Agency. Timothy Bechtol made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Resolution #728-18 – In the matter of appointing Chuck Bills to fill the vacancy on the Blanchard Valley Port Authority (BVPA) Board. Timothy Bechtol made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Timothy Bechtol made the motion to approve the Auditor's warrant journal. Mark Gazarek seconded. Motion passed 3-0. The Commissioner's approved the JFS updated job description for an account clerk. Brian Robertson stated that the percentage of duties was changed for the clerk's position. A travel request for the Treasurer's Office was approved. The Commissioner's signed the Explosive Gas Monitoring Report dated October 29, 2018. The Commissioner's also acknowledged the MWCD invoice for services rendered for \$66,069.17 and the HRPC invoice for the Revolving Loan Fund for \$846.79. Brian Robertson stated that the mussel removal process has begun this week on the Blanchard River.

Lucinda Land presented the following resolutions:

Resolution #729-18 – Authorization for the purchase of one (1) 2019 Toyota Sienna 7 passenger 2 wheel drive van for the Hancock Veterans Service Office, Hancock County, Ohio. Purchase price of the van is \$29,285.77. Timothy Bechtol made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Resolution #730-18 – Acceptance of donation of a 1971 Jeep to the Hancock Veterans Service Office, Hancock County, Ohio. Timothy Bechtol made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Maryann LaRoche had nothing to report.

Meeting/Reports

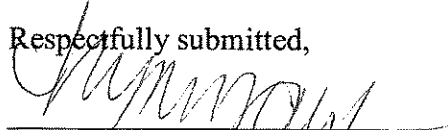
Mark Gazarek reported he met with the EMA Board. Mark also reported that the Clerk will be out of the office today attending insurance meetings.

Timothy Bechtol reported he attended the Habitat Home Workshop with local elementary students. Tim met to discuss records retention.

Brian Robertson has been working on AD HOC meetings for Strategic Planning. Brian also attended the Records Commission meeting.

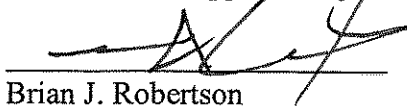
At 11:00 am the Commissioner's met with the executive Board of the CAC, Josh Anderson, Phil Johnson, Matt Cordonier, and Aleta Boecker. Please see sign in sheet attached. Josh Anderson expressed his gratitude to the Board of Commissioners for their time. Josh stated he feels a mutual understanding has been reached in regards to moving out of the Jefferson Street building. CAC has been in contact with Peterman and Associates, (the architect) and a scaled back plan of building improvements will be submitted soon. Mark Gazarek inquired if any bids have been received, Josh replied no. Mark also inquired if funding is secured for the property on Tiffin Avenue, Anne Denman replied CAC has sufficient funding. Anne was confident that once a design has been finalized, CAC is ready to move forward. Brian Robertson inquired if Peterman has provided a timeline for this project, Josh replied no, however they are currently in discussion. Josh stated that October 1, 2019 would be the anticipated date of occupancy at the Tiffin Avenue building location. Phil Johnson inquired as to how long it would take for CAC to move out of the Jefferson Street location. Josh stated August and September would be the transition months due to final permits and such. Phil urged that some communication between CAC and Peterman needs to happen ASAP. Phil stated the reason for this is due to recent pressure from the State of Ohio in regards to the grant received to demolish the Jefferson Street property. FEMA funds were used for the original grant and the State is threatening to delay future grants made to Hancock County if this grant is not used ASAP. Aleta Boecker reiterated Phil's statement and urged the submission of a timeline to HRPC. Brian inquired as to the possibility of finding temporary office space beyond December 31, 2018. Anne indicated that it is a possibility to shift some of the duties to neighboring Counties for the interim; however she does not see this as a great option. Mark stated that Hancock County has a great relationship with Ohio EMA and this situation is urgent. Aleta said Ohio EMA has strict guidelines and once FEMA puts pressure on Ohio EMA, the situation becomes crucial for any future funding. Mark inquired from Josh if he has worked with Ohio EMA and Josh indicated he may have a few contacts and will do all he can to explain the delay. Brian urged Josh to contact Peterman and narrow down a specific timetable. Josh acknowledged. Matt Cordiner inquired if the property on Jefferson Street has flood insurance, Josh replied yes. Mark Gazarek stated the Board of Commissioners has been lenient, however since Ohio EMA wants answers; we need to move forward rather quickly. Anne inquired if the Jefferson Street building can be re-purchased, and Aleta replied yes; it would not affect the grant issuance. Brian thanked everyone for their time and communication and effort in getting this transition completed. Brian asked Josh to get to Aleta in the next 3-5 days a plan from Peterman so Aleta can contact Ohio EMA. Josh acknowledged. Timothy Bechtol inquired if this issue will delay any grants in the pipeline, Aleta stated no. Aleta asked Josh to provide the plan to Phil Johnson, and then Phil will forward it to Aleta. Josh indicated he will be providing weekly updates via email to the Commissioners.

Respectfully submitted,



Lynn Taylor, Assistant Clerk

Reviewed and approved by:



Brian J. Robertson



Timothy K. Bechtol

Mark D. Gazarek

Max Truchsel

Mark DePue

Aime Denman

Jason FAGAN

Josh Anderson - janderson@hkuwpcac.com

Matt Cordovier ARPC

ALITA Doecker