

Minutes

November 7, 2023

Commissioners present: William Bateson, Timothy Bechtol and Michael Pepple.

Also Present: Christine Carrigan, Cindy Land, Auditor Charity Rauschenberg, Adam Witteman and Mike Thompson.

Commissioner Bateson opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the November 2, 2023, meetings were read with Michael Pepple making a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

The Commissioners approved the Maumee Watershed Conservancy District October 2023 expenses in the amount of \$6,041.71 and the Hancock County Auditor Fund Report dated October 31, 2023.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #809-23 – Authorizing payment of the listed and/or attached purchase orders. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #810-23 – Transfer of funds within the appropriation - Buildings & Grounds #1001. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #811-23 – Additional appropriation within the Auditor's certification - Commissioners to appropriate to the General Fund #1001. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #812-23 – Additional appropriation within the Auditor's certification - Commissioners to appropriate to General Fund #1001. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #813-23 – Transfer of funds within the appropriation - General Fund-Commissioners General Fund #1001. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #814-23 – Transfer of Hancock County Solid Waste Management District Tier Disposal Fees to the Tiered Disposal Fee Fund #5109. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #815-23 – Transfer of funds within the appropriation - Board of Elections Fund #1001. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #816-23 – In the matter of appointing F.G. (Rick) Walter to the Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #817-23 – Transfer of funds within the appropriation - MV & GT #2002. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #818-23 – Additional appropriation within the Auditor's certification - Commissioners to appropriate to Blanchard River Maintenance Fund #8133. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Cindy Land presented the following resolution for consideration:

Resolution #819-23 – Authorization by the Board of Hancock County Commissioners on behalf of the Joint Board of Commissioners of Allen, Hancock, Hardin, Putnam, Seneca and Wyandot Counties, Ohio of an agreement with NWO Property Services, LLC., for maintenance of the Blanchard River pursuant to the Blanchard River Stream Enhancement Project. Cindy stated the Joint Board of Commissioners have agreed on the contractor for the Blanchard River maintenance project. The Hancock County Board of Commissioners is authorizing the entry into the contract on behalf of the Joint Board. The total contract amount is \$170,605.00. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0. Cindy stated according to the paper work the project is supposed to commence next week.

Auditor Charity Rauschenberg inquired on the status of the invoices and the budget for the Blanchard River Stream Enhancement Project.

Mike Thompson requested an executive session in regards to possible litigation.

Cindy Land requested an executive session in regards to personnel hiring.

Meetings/Reports

William Bateson stated today is election day. Make sure you vote today.

Michael Pepple had nothing to report.

Timothy Bechtol attended the CCAO Committee meeting. He stated the current deferred compensation plan allows for members to take two loans out on their deferred compensation account. The committee has decided to only allow members to take out one loan. Cindy inquired if there is any authorization required by the county for members to take out loans. Commissioner Bechtol stated he will check with a couple of the committee members.

Randy Miller from Planet Aid inquired if the Commissioners would be interested in placing collection containers for textiles, clothing and shoes near the recycling units on County Road 140. He stated the items collected will be sent to Central America to be sold in thrift stores. The Commissioners will review the information.


At 9:51 a.m., William Bateson made a motion to enter into executive session in regards to possible litigation and personnel hiring. Timothy Bechtol seconded. A roll call vote resulted as follows: William Bateson, yes; Timothy Bechtol, yes; Michael Pepple, yes. At 10:11 a.m., William Bateson made a motion to come out of executive session, in regards to potential litigation with no action taken. The executive session in regards to personnel hiring will take place later. Timothy Bechtol seconded. Motion passed 3-0.

At 11:00 a.m., the Commissioners met with Courtney Comstock for a Litter Landing update. Courtney presented the Commissioners with a 2022/2023 material comparison report. She stated material numbers and processing are down. She explained the reasons for the drop-in materials. Courtney shared a report


that showed how the drop in community service volunteers has contributed to the decrease in the material processing. Discussion took place regarding the changes to the Findlay Municipal Courts community service program. Courtney stated that the market revenue is down right now, and this is drastically affecting the revenue. She stated this is a normal flow, and it is expected to increase. Discussion took place regarding the commodity price goal. Courtney provided a list of her responsibilities as the On-Site Recycling Manager. She included the duties she performs as the step-in Solid Waste Management District Coordinator. In addition, she provided a list of what is expected out of the Solid Waste Management District Coordinator according to Hancock County's Solid Waste Management District Plan. She explained that the plan would be more successful if there was one person dedicated to the coordinator position.


At 11:00 a.m., William Bateson made a motion to enter into executive session in regards to personnel hiring. Timothy Bechtol seconded. A roll call vote resulted as follows: William Bateson, yes; Timothy Bechtol, yes; Michael Pepple, yes. At 11:32 a.m., William Bateson made a motion to come out of executive session, in regards to personnel hiring with no action taken. Timothy Bechtol seconded. Motion passed 3-0.


Respectfully submitted,


Christine Carrigan, Assistant Clerk

Reviewed and approved by:


William L. Bateson


Timothy K. Bechtol


Michael W. Pepple

BEST PRACTICE / COMPLIANT (Separate Position)

SWMD-Coordinator EXPECTED	DAILY	WEEKLY	MONTHLY	QRT.	
Research New Material Markets		7			
Meetings/Updates (KAB/QSWDO/QALPRP/EPA/SWANA)		5			Styrofoam/ black plastic / relationship with Corporations
EDUCATION Litter/Adopt-A-Road		5			Community trends/what works for various programs
EDUCATION Programs/Prep		10			Plan Requirement- Almost Zero Currently
EDUCATION FAIR/Display Booths			15		Plan Requirement- Almost Zero Currently
EDUCATION - Expand-new programs		5			Plan Requirement- Almost Zero Currently
EDUCATION-Implement Contest		12			Plan Requirement- Almost Zero Currently
EDUCATION-Waste Audits		12			Plan Requirement- Almost Zero Currently
EDUCATION-Compost/Food Waste			10		Plan Requirement- Almost Zero Currently
EDUCATION- SWMD Community Grants			15		Plan Requirement- Almost Zero Currently
Implement SWMD Plan Goals		10			Plan Requirement- Almost Zero Currently
Work with HEALTH DEPT / Haulers		5			Plan Requirement- Almost Zero Currently
Host/Advertise Electronics Event			5		NEED Find new vendor-Possible 1-day event
Host/Advertise AG TIRE Event			10		Suggestion - SWMD Plan Update
Host/Advertise Prescription Collection			5		Suggestion - SWMD Plan Update
Host/Advertise Car Seat Event			5		Suggestion - SWMD Plan Update
Host/Advertise SCU/BMT Event			10		KAB/SWMD Plan Goal- Suggest OWN Event
Host/Advertise TIRE Event			12		
Host/Advertise Paper Event			12		
Host/Advertise HHW Event			13		
Implement New Modular Locations/Units		4			
EPA-Report			4		Rhonda/Qtly??
EPA-Grant Apply/Oversee		5			Suggestion - SWMD Plan Update
Tier Fee Budget		5			???
Fundraising/Letter of Support			6		Suggestion - SWMD Plan Update

HOURS TOTAL	Yearly hours	DAILY	WEEKLY	MONTHLY	QRT.	
	0	0	12	86	116	
	0	*260 days	598	1032	464	
			*52 weeks	*12 months	*4 Qrt	
						2,094.0
						TOTAL Hrs/Annually

National Average

14.0 OVER FT hours
586.0 PT hours

FULL TIME = 40/hrs per week = 2,080 working hours a year/National Average
PART TIME = 29/hrs per week = 1,508 working hours a year/National Average

Update Meeting 11/7/2023

CBC - Staff Hours - EPA/SWMD Plan

ON-SITE RECYCLING MANAGER	DAILY	WEEKLY	MONTHLY	QRT.
On FLOOR working (not incl. covering Vacat)		10		20
Covering Staff Vacat (2-locations varies)				
CS Paperwork -Daily	2		4	
CS Paperwork-Report				
Staff Issues/Conflict/HR/Safety Meetings		2		3
Material Tracking Data Entry (2-locations)		4		4
Order-Material Trucks (2-locations)		3		3
Unit Collection (2-locations)	1			1
Parts/Service Equip (2-locations)		2		2
Facility Budget (2-locations)		2		2
INVOICE Barn-Service			5	5
Update Reports/Meetings				3
HOURS TOTAL	3	23	9	23

National Average

Yearly hours	780	1196	108	92	2,176.0	96.0	Over FT hours
<small>*260 days</small>		<small>*52 weeks</small>	<small>*12 months</small>	<small>*4 Qrt</small>	TOTAL Hrs/Annually	668.0	NA/PT hours

MINIMUM

SWMD-Coordinator Duties	DAILY	WEEKLY	MONTHLY	QRT.
Market/Program State Training				2
Research new Material Markets				4
Meetings/Updates (KAB/OSWDO/OALPRP/EPA/SWANA)				3
Reporting Updates (KAB/OSWDO/OALPRP/EPA/SWANA)				3
EDUCATION Litter/Adopt-A-Road				1
EDUCATION Programs/Prep				4
EDUCATION Tours/ Brochures				1
EDUCATION-Compost/Food Waste				1
Work with HEALTH DEPT / Haulers				1
Impliment SWMD Plan Goals				2
Host/Advertise Electronics Event				2
Host/Advertise TIRE Event				3
Host/Advertise Paper Event				3
Host/Advertise HHW Event				5
Host/Advertise SCU/BMT Event				3
Implement New Modular Locations/Units				4

National Average

Yearly hours	0	0	96	136	232.0	-1848.0	Over FT hours
<small>*260 days</small>		<small>*52 weeks</small>	<small>*12 months</small>	<small>*4 Qrt</small>	TOTAL Hrs/Annually	-1276.0	NA/PT hours

Current EXPECTED WORKING HOURS	2408.0
AVERAGE PER WIK (52wks)	46.31

2023 Material Tracking

- C.Comstock - Recycling Facility Manager

11/7/2023 UPDATE Meeting

LL Facility Material	# of Bales	Loads	Pounds	Tons	Average		Total Revenue
Cardboard	1020	28	1,097,560	548.8	\$43.82	pr tn	\$29,534.80
Mix/Mags/News/Shred	0	10	347,380	173.7	\$45.62	pr tn	\$7,923.85
PET-Plastic	202	4	137,297	68.6	\$0.09	per lbs	\$12,676.06
Mix-Plastic	109	2	66,220	33.1	\$0.08	per lbs	\$5,616.60
Aluminum Cans	NA	11	19,022	9.5	\$0.19	per lbs	\$3,555.50
Steel Food Cans	NA	32	67,367	30.1	\$0.01	per lbs	\$783.02
Aluminum Foil	0	0	0.00	0.0	#DIV/0!	per lbs	\$0.00
Clothes (bags)	2470	0	3,060.28	15.0	\$0.69	per lbs	\$2,100.44
GLASS	NA	16	217,320	108.7	\$4.11	pr tn	\$543.30
2023 FY REV-TOTALS	3801	103	1,955,226.3	987.49			\$62,733.57
Litter Landing	# of Bales	LL-LOAD#	Pounds	Tons			Total Revenue

As of 9/01/2023

EST. Monthly Revenue \$5,703.05 (-Service Fees)

BARN Material	# of Bales	Loads	Pounds	Tons	Average		Total Actual Revenue
Cardboard	1123	58	2,093,000	1046.5	\$67.44	pr tn	\$70,571.90
Mix/Mags/News/Shred	64	2	77,580	38.8	\$47.37	pr tn	\$1,837.85
PET-Plastic	0	0	0	0.0	#DIV/0!	per lbs	\$0.00
Mix-Plastic	0	0	0	0.0	#DIV/0!	per lbs	\$0.00
Aluminum Cans	0	0	0	0.0	#DIV/0!	per lbs	\$0.00
Steel Food Cans	0	2	6,120	3.1	\$0.07	per lbs	\$397.80
2023 FY REV-TOTALS	1187	62	2,176,700.0	1088.36			\$72,807.55
Recycling BARN	# of Bales	LL-LOAD#	Pounds	Tons			Total Revenue

As of 9/01/23

EST. Monthly Revenue \$6,618.87 (-Service Fees)

RECYCLING PROGRAM	# of Bales	Loads	Pounds	Tons	Average		Total Revenue
Cardboard	2143	86	3190560	1595.3	\$55.63	pr tn	\$100,106.70
Mix/Mags/News/Shred	64	12	424960	212.5	\$46.49	pr tn	\$9,761.70
PET-Plastic	202	4	137,297	68.6	\$0.05	per lbs	\$12,676.06
Mix-Plastic	109	2	66,220	33.1	\$0.02	per lbs	\$5,616.60
Aluminum Cans	0	11	19,022	9.5	\$0.38	per lbs	\$3,555.50
Steel Food Cans	0	34	73,487	33.1	\$0.08	per lbs	\$1,180.82
Aluminum Foil	0	0	0.00	0.0	\$0.01	per lbs	\$0.00
Clothes (bags)	2470	0	3,060.28	15.0	\$0.07	per lbs	\$792.43
GLASS	0	16	217,320	108.7	\$4.50	pr tn	\$543.30
							\$135,541.12
2023 FY REV-TOTALS	4988	165	4,131,926	2,075.85			\$134,233.11
Combined Material	# of Bales	LL-LOAD#	Pounds	Tons			Total Revenue

Material Totals accuracy are approximately 30-60 days behind "loadouts"



2022 Material Tracking

2/1/2023 UPDATE Meeting

- C.Comstock - Recycling Facility Manager

<u>LL Facility Material</u>	<u># of Bales</u>	<u>Loads</u>	<u>Pounds</u>	<u>Tons</u>	<u>Average</u>		<u>Total Revenue</u>
Cardboard	1131	31	1,339,200	669.6	\$90.00	pr tn	\$98,356.10
Mix/Mags/News/Shred	0	14	581,340	290.7	\$51.00	pr tn	\$32,093.80
PET-Plastic	217	4	152,020	76.0	\$0.08	per lbs	\$39,052.50
Mix-Plastic	163	3	95,647	47.8	\$0.05	per lbs	\$15,037.94
Aluminum Cans	0	14	50,493	25.2	\$0.25	per lbs	\$20,852.98
Steel Food Cans	0	19	108,595	54.3	\$89.00	pr tn	\$4,720.37
Aluminum Foil	6	0	1,760.00	0.9	\$0.01	per lbs	\$88.00
Clothes (bags)	3209	11	39,049.92	19.5	\$0.07	per lbs	\$2,733.49
GLASS	0	26	337,740	168.9	\$4.31	pr tn	\$844.35
2022 FY REV-TOTALS	1510	122	2,705,844.9	1352.92			\$213,779.54
Litter Landing	# of Bales	LL-LOAD#	Pounds	Tons			Total Revenue

As of 1/01/23

EST. Monthly Revenue

\$21,377.95

(-Service Fees)

<u>BARN Material</u>	<u># of Bales</u>	<u>Loads</u>	<u>Pounds</u>	<u>Tons</u>	<u>Average</u>		<u>Total Actual Revenue</u>
Cardboard	1491	76	3,165,980	1583.0	\$141.12	pr tn	\$223,320.75
Mix/Mags/News/Shred	70	3	118,340	59.2	\$52.50	pr tn	\$6,190.65
PET-Plastic	2	2	3,127	1.6	\$0.08	per lbs	\$438.66
Mix-Plastic	0	17	101,467	18.5	\$0.05	per lbs	\$7,868.23
Aluminum Cans	0	1	1,115	0.6	\$0.25	per lbs	\$613.25
Steel Food Cans	0	10	24,840	12.4	\$89.00	per tn	\$2,058.65
2022 FY REV-TOTALS	1563	109	3,414,869.0	1675.16			\$240,490.19
Recycling BARN	# of Bales	LL-LOAD#	Pounds	Tons			Total Revenue

As of 1/01/23

EST. Monthly Revenue

\$24,049.02

(-Service Fees)

<u>RECYCLING PROGRAM</u>	<u># of Bales</u>	<u>Loads</u>	<u>Pounds</u>	<u>Tons</u>	<u>Average</u>		<u>Total Revenue</u>
Cardboard	2622	107	4505180	2252.59	\$115.56	pr tn	\$321,676.85
Mix/Mags/News/Shred	70	17	699680	349.84	\$51.75	pr tn	\$38,284.45
PET-Plastic	219	6	155,147	77.6	\$0.05	per lbs	\$39,491.16
Mix-Plastic	163	20	197,114	66.3	\$0.02	per lbs	\$22,906.17
Aluminum Cans	NA	15	51,608	25.8	\$0.38	per lbs	\$21,466.23
Steel Food Cans	NA	29	133,435	66.7	\$0.08	per lbs	\$6,779.02
Aluminum Foil	6	0	1,760.00	0.9	\$0.01	per lbs	\$0.00
Clothes (bags)	3209	11	39,049.92	19.5	\$0.07	per lbs	\$792.43
GLASS	NA	26	337,740	168.9	\$4.50	pr tn	\$844.35
							\$454,269.72
2022 FY REV-TOTALS	6289	231	6,120,714	3,028.08			\$452,240.66
Combined Material	# of Bales	LL-LOAD#	Pounds	Tons			Total Revenue

As of 2/01/2023 - cbc

ACTUAL MUNIS 2022 Revenue:

\$510,813.43

*REMINDER = Munis Report will have Material Revenue from Previous Fiscal Year

2023	AVERAGE Workers PER Day	Workers PER Quarter		Average Hours	Estimated Average Salary Savings	based on \$15/hr	Total Hours Worked	Approximated Salary Savings
1st Quarter	0.5	107		5	\$27.14		465.25	\$6,978.75
2nd Quarter	2	138		8	\$31.99		595.00	\$8,925.00
3rd Quarter	1	116		5	\$23.86		443.75	\$6,656.25
4th Quarter	0	16		1	\$3.05		56.75	\$851.25
TOTALS		377					1,560.75	\$23,411.25

0.8 Employees Covered

2022	AVERAGE Workers PER Day	Communi ty SERVICE Workers		Average Hours	Estimated Average Salary Savings	based on \$15/hr	Total Hours Worked	Approximated Salary Savings
1st Quarter	2	183		11	\$46.22		859.75	\$12,896.25
2nd Quarter	3	241		13	\$53.31		991.50	\$14,872.50
3rd Quarter	3	209		9	\$45.42		844.75	\$12,671.25
4th Quarter	2	134		5	\$27.14		504.75	\$7,571.25
TOTALS		767					3,200.75	\$48,011.25

1.5 Employees Covered

2021	Average Workers PER Day	Workers		Average Hours	Estimated Average Salary Savings	based on \$11/hr	Total Hours Worked	Approximated Salary Savings
1st Quarter	5	146		21	\$220.15		1,861.25	\$20,473.75
2nd Quarter	6	173		19	\$213.67		1,806.50	\$19,871.50
3rd Quarter	4	120		16	\$172.92		1,462.00	\$16,082.00
4th Quarter	5	125		15	\$165.27		1,397.25	\$15,369.75
YR TOTALS		564					6,527.00	\$71,797.00

* COVID pandemic still affected

3 Employees Covered

2020	Average Workers PER Day	Workers		Average Hours	Estimated Average Salary Savings	based on \$11/hr	Total Hours Worked	Approximated Salary Savings
1st Quarter	6	439		18	\$196.79		1,663.75	\$18,301.25
2nd Quarter	4	519		13	\$146.64		1,239.75	\$13,637.25
3rd Quarter	6	360		17	\$189.96		1,606.00	\$17,666.00
4th Quarter	5	374		16	\$173.52		1,467.00	\$16,137.00
YR TOTALS		1,692					5,976.50	\$65,741.50

* COVID pandemic drastically effected our volunteer availability

3 Employees Covered

2022 Completion Reports - MUNICIPAL COURTS

Community Service Hours - meeting 2/07/23 - C.B.Comstock

*UNITS are 5 hrs - to be completed on the day assigned with NO Exceptions....

*Don't select Column A/sorting	Case#	Unit	#	Assigned Hours Deadline	Court Assigned Hours	# of Extensions	Completed Hours	Completion Report Date	% completed	Aprox. Days to Complete	
1	Jocelynn	unKnown		12/16/2021	50	0	50.00	1/5/2022	100%	20	
2	Tim	TRD8251		9/6/2018	100	4	100.00	1/6/2022	100%	1218	
3	Giovanni	trd7254	U	2	12/30/2021	5	NA	5.00	1/8/2022	100%	9
4	Aaron	trd7296	U	4	12/30/2021	5	NA	5.00	1/8/2022	100%	9
5	Cassandra	trd7396	U	2	12/30/2021	5	NA	5.00	1/8/2022	100%	9
6	Juan	trd7211	U	1	12/16/2021	5	NA	5.00	1/8/2022	100%	23
7	Tabitha	trd7077	U	1	12/16/2021	5	NA	5.00	1/8/2022	100%	23
8	Trey	trd7013	U	1	12/9/2021	5	NA	0.00	1/10/2022	0%	32
9	Brian	crb1398	U	4	12/15/2021	5	NA	0.00	1/10/2022	0%	26
10	Michael	trd1642		4/8/2021	100	2	0.00	1/10/2022	0%	277	
296	Joshua	22trd07862	u	1	12/8/2022	5	NA	0.00	12/13/2022	0%	5
297	Kyler	21trd03199		0	6/24/2021	150	3	0.50	12/15/2022	0%	539
298	Ellie	22trd07537	u	6	12/6/2022	10	NA	10.00	12/20/2022	100%	14
299	Troy	22trd06035	u	3	10/17/2022	5	NA	0.00	12/20/2022	0%	64
300	Noah	22trd07324	u	2	12/1/2022	10	NA	10.00	12/20/2022	100%	19
301	Joshua	22trd07862	u	1	12/8/2022	5	NA	5.00	12/28/2022	100%	20
302	Keith	22trd04406	u	1	11/17/2022	5	NA	0.00	12/31/2022	0%	44
303	Troy	22trd06035	u	1	10/17/2022	5	NA	0.00	12/30/2022	0%	74
304									#DIV/0!	0	
									#DIV/0!	0	

Totals for 2022 - Municipal Court	Court Assigned Hours	Average # of Extensions	Completed Hours	% Overall Hours completed	Average Days to Complete
	5,225	3	2,038	39%	102

2023 Completion Reports - MUNICIPAL COURTS

Community Service Hours - meeting 11/06/2023- C.B.Comstock

*UNITS are 5 hrs - to be completed on the day assigned with NO Exceptions....

*Don't select Column A/sorting	Case#	Unit	#	Assigned Hours Deadline	Court Assigned Hours	# of Extensions	Completed Hours	Completion Report Date	% complete	Aprox. Days to Complete	
1	Eric	14trd08437		12/1/2014	250	5	0.00	1/6/2023	0%	2958	
2	Sonny	22trc08033B	U	2	12/27/2022	5	0	5.00	1/5/2023	100%	9
3	Ellie	22trd07537	U	6	12/6/2022	10	0	10.00	1/7/2023	100%	32
4	Sonny	22trc08033B	U	2	12/27/2022	5	0	5.00	1/6/2023	100%	10
5	Jennifer	22trd01519	U	2	12/13/2022	5	0	5.00	1/9/2023	100%	27
6	Joseph	22trd07773	U	1	12/8/2022	5	0	0.00	1/11/2023	0%	34
193	Tom	23trd06412	u	4	9/28/2023	5	0	0.00	10/26/2023	0%	28
194	Diana	23trd06555	u	1	10/19/2023	5	0	5.00	10/26/2023	100%	7
195	Holly	23trd06325	u	4	10/5/2023	5	0	5.00	10/28/2023	100%	23
196	Dion	23trd02914	u	1	7/27/2023	5	0	0.00	10/31/2023	0%	96
197	Tom	23trd06412	u	4	9/28/2023	5	0	5.00	11/2/2023	100%	35
198									#DIV/0!	0	
									#DIV/0!	0	

Totals for 2023 - Municipal Court	Court Assigned Hours	Average # of Extensions	Completed Hours	% Overall Hours completed	Average Days to Complete
	2,045	0	888	43%	83

