

## Minutes

September 21, 2023

Commissioners present: Timothy Bechtol and Michael Pepple. William Bateson absent.

Also Present: Christine Carrigan, Phil Johnson, Auditor Charity Rauschenberg, Adam Witteman, Steve Wilson, Jeff Wobser and Lou Wilin.

Commissioner Bechtol opened the meeting at 9:30 a.m. in the Commissioners' 1<sup>st</sup> floor conference room. The Pledge of Allegiance was recited. Minutes from the September 14, 2023, meetings were read with Michael Pepple making a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Michael Pepple made the motion to approve the Warrant Journal. Timothy Bechtol seconded. Motion passed 2-0. The Commissioners approved payroll for their staff and Job & Family Services. In addition, the Commissioners approved three travel requests for the Public Defender's office, the Maumee Watershed Conservancy District August 2023 expenses in the amount of \$5,667.55 and the ACI Construction Co., Inc., invoice in the amount of \$5,431.30. The Commissioners authorized the Board of Elections to pay a finance charge of \$10.18 for their Fifth Third bank credit card. The Commissioners signed a letter requesting that as of December 31, 2023, the first Insurance Group contract that is set to expire on March 31, 2023, be terminated. The replacement contract with First Insurance Group will go into effect on January 1, 2023.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #647-23 – Authorizing the payment of the listed and/or attached Purchase Orders. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #648-23 – Additional appropriation - within the Auditor's certification - Commissioners to appropriate to VOCA #2084. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #649-23 – Transfer of funds within the appropriation - Buildings & Grounds #1001. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #650-23 – Advance of funds from the General Fund to Ditch Maintenance #2004. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #651-23 – Transfer of funds from Job & Family - General Office #2015 to Children Services Fund #2023. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #652-23 – Transfer of funds from Indigent Defense #8180 to General Fund #1001 (August 2023 \$1,261.50). Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #653-23 – Transfer of funds within the appropriation - General Fund #1001. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #654-23 – Additional appropriation - within the Auditor's certification - Commissioners to appropriate to Severance #2136 (Sheriff). Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #655-23 – Transfer of funds from Job & Family - General Office #2015 to Children Services Fund #2023. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #656-23 – Transfer of funds from Job & Family - General Office #2015 to Child Support #2006. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #657-23 – Additional appropriation within the Auditor's certification - Commissioners to appropriate to General Fund. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #658-23 – Transfer of funds from the General Fund to Flood Mitigation Project Fund #4189. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #659-23 – Transfer of funds from the General Fund 1001 to Capital Projects Fund 4150. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #660-23 – Transfer of funds within the appropriation - General Fund #1001. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #661-23 – Transfer of funds from the General Fund 1001 to Capital Projects Fund 4150. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #662-23 – Transfer of funds within the appropriation - ADAMHS Fund 2013. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Phil Johnson presented the following resolutions for consideration:

Resolution #663-23 – Authorizing entry into a contract with Duane George D/B/A George Masonry Restoration for performance of maintenance, and repairs upon the masonry at the Hancock County Justice Center. Phil stated this is for power washing, tuck pointing, caulking and sealing of the east wall at the Justice Center. The total cost for the repair and maintenance of the wall is \$23,270.00. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #664-23 – Appointment of Drew Mihalik to a five-year term as a member of the Hancock County Law Library Resources Board. Phil stated Drew has been a member of the board for the past five years. This resolution will reappoint Drew to the board, with a term commencing January 1, 2023 and expiring December 31, 2028. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #665-23 – Authorizing payment of invoice from Montgomery Jonson LLP as counsel for Hancock County Common Pleas Court Judges Routson and Starn for professional services rendered through August 31, 2023. Phil stated this is for professional services rendered on behalf of the Common Pleas Court Judges through August 31, 2024. This is the second invoice received. The amount due is \$874.02. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #666-23 – Authorizing an agreement with First Insurance Group of the Midwest/RSC Insurance Brokerage, Inc., for insurance consulting services. Phil stated we currently have a contract with First Insurance Group. This will extend the service agreement for an additional three years. Commissioner Pepple stated they will be charging the same rate as last year. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #667-23 – Authorizing the entry into a contract with Basol Maintenance Service, Inc., 1333 Trenton Ave., Findlay Ohio for janitorial services for 514 S. Main, Public Defender Offices and Board of Elections offices for the 2024 calendar year. Phil stated this is a renewal contract for 2024. There is an increase from last year. The amount is not to exceed is \$33,904.00. There is no change in services provided. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #668-23 – Authorization regarding an amendment to a purchase agreement for purchase and sale of vacant real property located at 0 Meeks Court in Findlay, Hancock County, Ohio. Phil stated this is a follow-up to a previous resolution. The Board approved payment of an invoice in the amount of \$3,770.00 from Millstream Building Systems, Inc., for preliminary planning of possible relocation of the business. This resolution approves the amendment of the purchase agreement to include this invoice as being paid. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #669-23 – Authorization to execute a Right-of-Way agreement with Hancock-Wood Electric in relation to new facilities to be installed on the Hancock County Landfill property. Phil stated this is a grant of a right-of-way to Hancock-Wood Electric to run poles, lines and other facilities on the landfill property. This will service existing and potential facilities. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0. Steve Wilson stated this three-phase service installation was requested by Austin Power.

Phil Johnson requested an executive session in regards to pending litigation.

Auditor Charity Rauschenberg had nothing to report.

Steve Wilson had no comment.

Jeff Wobser had no comment.

Lou Wilin had no comment.

### **Meetings/Reports**

William Bateson was absent.

Michael Pepple had nothing to report.

Timothy Bechtol attended the Alliance Board meeting and the Judicial Center construction update meeting. Commissioner Bechtol stated everything is going as planned and they are making great progress on the masonry work. Steel will be coming soon. The site is beginning to look different. They are going to start meeting every two weeks. Commissioner Bechtol wished the Sheriff well and stated it has been a great pleasure to serve with him. He has been a great public servant for our county and he will be missed. Commissioner Pepple concurred.

Commissioner Bechtol announced that the 10:30 a.m. and 11:00 a.m. meetings have been cancelled.

At 10:00 a.m., Timothy Bechtol made a motion to enter into executive session in regards to pending litigation. Michael Pepple seconded. A roll call vote resulted as follows: Timothy Bechtol, yes; Michael Pepple, yes. At 11:05 a.m., Timothy Bechtol made a motion to come out of executive session, in regards to pending litigation with no action taken. Michael Pepple seconded. Motion passed 2-0.

Commissioner Bechtol congratulated Alec on the birth of her new baby girl.

Respectfully submitted,



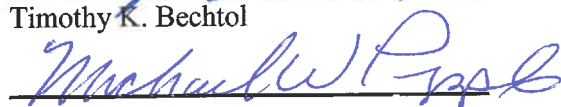
Christine Carrigan, Assistant Clerk

Reviewed and approved by:

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William L. Bateson



Timothy K. Bechtol



Michael W. Pepple