

Minutes

September 22, 2022

Commissioners present: Michael Pepple, William Bateson and Timothy Bechtol.

Also Present: Christine Carrigan, Cindy Land, Phil Johnson, Doug Cade, Auditor Rauschenberg, Adam Witteman and Lou Wilin. See attached attendance sheet for members of the International Women's Group that were in attendance.

Commissioner Pepple opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the September 20th 2022, meeting was read with Timothy Bechtol making a motion to approve, William Bateson seconded. Motion passed 3-0.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #617-22 – Additional appropriation – within the Auditor's certification – Commissioners to appropriate to General Fund. Timothy Bechtol made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #618-22 – Additional appropriation – within the Auditor's certification – Commissioners to appropriate to Severance (Sheriff). Timothy Bechtol made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #619-22 – Transfer of funds from Indigent Defense to General Fund. Timothy Bechtol made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #620-22 – Advance of funds from the General Fund to Water Pollution Control. Timothy Bechtol made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #621-22 – A resolution approving a change request with ACI Construction Co., Inc., for additional soil borings in connection with the construction of a new Judicial Center. Commissioner Bateson asked how this change would affect the contract. Commissioner Bechtol stated this is moving up a portion of the scope of work from the second phase. This probably should have been included in their original pricing. Timothy Bechtol made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #622-22 – Transfer of funds within the appropriation – Job & Family Services. Timothy Bechtol made a motion to approve, William Bateson seconded. Motion passed 3-0.

Timothy Bechtol made the motion and William Bateson seconded to approve two Warrant Journals. Motion passed 3-0. The Commissioners approved a travel request for the Clerk of Courts, Job and Family Services payroll and the Commissioners' office payroll. The Commissioners signed a Proclamation declaring September 24, 2022, International Women of Hancock County Day.

Cindy Land presented the following resolutions for consideration:

Resolution #623-22 – Adoptions of revisions to Section 6.01 to "The Hancock County Appointing Authorities" Personnel Policy and Procedures Manual. Cindy stated the revised policy will be effective

once all the elected officials approve the revisions. The meal allowance will go from \$35 to \$50 per day and the allowed gratuity amount will go from 15% to 20%. Employees will have 30 days to submit receipts for reimbursement. Timothy Bechtol made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #624-22 – Authorizing Change Order No. 2 to the contract with State Highway Clearing LLC., of Archbold, Ohio for the maintenance construction of the Dalzell Single County Ditch Maintenance Project. Doug stated this establishes the final quantities for the project. The project is completed and has been turned over to Soil & Water for maintenance. The final price for the project is \$533,973.87, which is \$43,694.85 lower than the previously amended sum of \$577,668.72. Doug commended his staff for getting the project completed. Timothy Bechtol made a motion to approve, William Bateson seconded. Motion passed 3-0.

Phil Johnson requested an executive session in regards to potential real estate acquisition, pending litigation and potential litigation.

Adam Witteman had nothing to report.

Lou Wilin had no comment.

Auditor Charity Rauschenberg discussed the debt limitation amount for Hancock County.

Meetings/Reports

Timothy Bechtol attended the Chamber of Commerce Advisory Board meeting and the Hancock County Regional Planning Committee meeting. Commissioner Bechtol has been in communication with Matt Segone from Squire Patton and Boggs regarding the design-build project. The caretaker for the original artwork of the Revive Ohio Event has offered the original piece of art to the Commissioners.

William Bateson along with Commissioner Pepple and Commissioner Bechtol attended the final McComb Schroll ditch hearing. Commissioner Bechtol stated a couple people would like to see that the ditch petitioner would be responsible for a portion of the project fees when a project is turned down. Cindy stated that is decided by state legislature.

Michael Pepple attended the Hancock County Opioid and Addiction Task Force and the Stepping Up Innovator county quarterly call. Hancock County was recognized as the newest member. Commissioner Pepple completed his cyber security training. Commissioner Pepple stated the Insurance Selection Committee has a recommendation of insurance benefits for the Commissioners to consider. Cindy explained the three different pool options and insurance plan options including dental, vision and life. Discussion took place on the pros and cons of each option. Discussion also took place on how employees may or may not benefit from switching insurance companies. Commissioner Pepple thanked the committee for all of their effort in the selection process. He stated that offering better insurance benefits will be key to staff retention and recruiting.

At 10:30 a.m., the Commissioner's met with Randall Galbraith for an update on Job & Family Services (JFS). Christine Carrigan, Cindy Land, Auditor Rauschenberg and Rhonda Switzer were in attendance. Randy shared the total number of kids in care report for August 2022. He stated there are currently 92

kids in care, which has jumped up 20 kids since May. The number of kids that are monitored in homes has went from 122 to 77. Drugs, domestic violence and the I-75 corridor is contributing to the number of kids in care. Commissioner Pepple inquired why there were more kids in care in the months of May and August. Randy stated May and August are higher months due to the beginning and ending of the school year. Randy explained the different case types that are screened in. Randy also shared a poverty level report for all of the Job & Family Services programs. He explained what benefits were provided by each program. Commissioner Pepple asked how the ADAMHS grant will benefit JFS. Randy explained that the grant dollars are used to build a system of care, which his clients will benefit from. Randy shared his thoughts on the mental health system. Randy informed the Commissioners that JFS will need to purchase three vehicles in 2023. He has been looking at the vehicles that are available from the Ohio Department of Administrative Services lot for used government cars. The prices have gone up significantly. He will let the Commissioners know when he finds a vehicle to purchase. Randy stated that the Education Service Center has an opportunity to apply for a security upgrade grant. They are looking into adding security features throughout their work space in the building they share with Ohio Means Jobs. Randy stated that he can see benefits of adding some of the same security features to the space Ohio Means Jobs occupies. He will bring the cost of the added security features to the table when it is available. Randy inquired on the status for the county website vendor. Randy stated that there has been staff changes due to a long-term supervisor retiring. There have also been a lot of position description changes due to making changes on how they are currently organized. Randy inquired on the status of the JFS building. Commissioner Bechtol stated he has been in contact with Kyle Parker to set up the online bidding process. JFS will be having a staff training and award day at the Brugeman Lodge tomorrow.


Randall Galbraith requested an executive session in regards to employee discipline.

At 11:06 a.m., Michael Pepple made a motion to enter into executive session in regards to employee discipline, potential real estate acquisition, pending litigation and potential litigation. William Bateson seconded. A roll call vote resulted as follows: Michael Pepple, yes; William Bateson, yes; Timothy Bechtol, yes.

At 12:15 p.m., Michael Pepple made a motion to come out of executive session, in regards to employee discipline, potential real estate acquisition, pending litigation and potential litigation, with no action taken. William Bateson seconded. Motion passed 3-0.

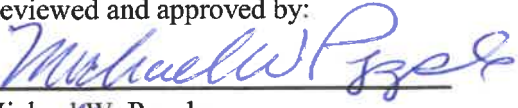
At 3:15 p.m., the Commissioners reconvened to discuss and sign a letter to ACI Construction co., Inc. and RCM Architects regarding the Juvenile/Probate court building plans. Commissioner Bechtol stated this is a letter of encouragement for them to speak of their design process and trim down the increased size of the building.

Respectfully submitted,

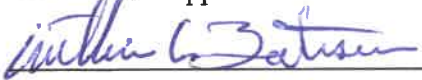


Christine Carrigan, Assistant Clerk

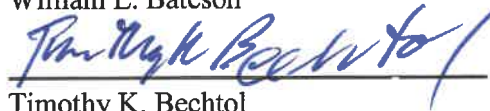
Reviewed and approved by:



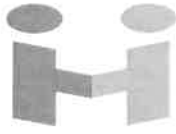
Michael W. Pepple



William L. Bateson



Timothy K. Bechtol



Randall L. Galbraith, Esq., Director

Commissioner’s Report – September 22nd, 2022

1) Children in CPSU Custody

2) Placement Costs

Balance Brought Forward (end of December 2021 placements)	(530,528.80)
2022 YTD Foster Care Placement	1,009,859.28
YTD Shared Placement Costs	122,667.40
ADAMHS and Juvenile Court Share	(81,778.29)
SCPA and Title XX used for shared	(40,889.11)
YTD Adoption (county share)	51,839.01
IV-E Reimbursement for Placements	(344,225.22)
Title XX Reimbursements for Placements	(89,220.91)
SS & Child Support	(46,119.90)
MSY Reimbursement (May)	(117,342.00)
MSY Reimbursement	-
SCPA SFY22 used for foster care services	-
Levy funds received	(979,616.11)
30-Days to Family Salary, Benefits, & Shared Costs	51,747.67
Balance	(993,606.98)

3) Federal Poverty Levels

4) Vehicle Purchases

5) ESC/OMJ Security Grant

6) County Website

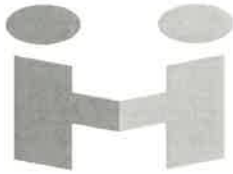
7) Staff Changes – IM Additions

8) JFS Building Updates

9) Staff Training Day

10) Executive Session – Employee Discipline

Providing Help Today and Building Hope for Tomorrow



Hancock County
Job & Family Services

Children's Protective Services Unit
 August 2022

Date of Report: September 12, 2022

Total Number of reports Received:	
May 2022	144
June 2022	98
July 2022	83
August 2022	126
Screened In/Out	
May 2022	IN=48, OUT=96
June 2022	IN=26, OUT=72
July 2022	IN=28, OUT=55
August 2022	IN=41, OUT=85
Breakdown of case Type Screened In:	
	TR/AR/FINS
May 2022	TR=33, AR=13, FINS=2
June 2022	TR=15, AR=8, FINS=3
July 2022	TR=13, AR=13, FINS=2
August 2022	TR=19, AR=20, FINS=2
Total Number of Kids in Care at months end	
May 2022	74
June 2022	79
July 2022	85
August 2022	92 ✖
Breakdown of <u>Current</u> Placements (91)	
Family Foster Homes	57
Kinship Placement	22
Group Home	5
Residential	5
AWOL	3
Total number of Children Entering Care/Exiting Care	
May 2022	Enter=12, Exit=8
June 2022	Enter=13, Exit=8
July 2022	Enter=9, Exit=3
August 2022	Enter=10, Exit= 3
Total number of Children Receiving In-Home Services	

May 2022	122
June 2022	107
July 2022	91
August 2022	77

PLACEMENTS SUMMARY STATEMENT *

Hancock County Job & Family Services

Providing Help Today and Building Hope for Tomorrow

7814 County Road 99
Findlay, OH 45840

DATE: 9/13/2022

To:

Honorable Board of Hancock County Commissioners
300 S. Main Street
Findlay, OH 45840

MONTHLY TOTALS **	Foster Placement	Shared Placements	Adoption	IV-E	Other reimb	Total County Owed
January	167,250.63	1,550.00	6,446.47	(49,690.90)	(19,725.01)	105,831.19
February	127,656.88	1,400.00	6,431.62	(46,677.31)	(18,707.11)	70,104.08
March	137,862.96	5,487.24	6,431.62	(49,068.36)	(24,483.80)	76,229.66
April	136,983.40	7,794.10	6,431.62	(47,979.91)	(26,877.12)	76,352.09
May	140,067.85	8,053.91	6,621.69	(50,398.50)	(28,925.10)	75,419.85
June	157,643.18	6,994.10	6,443.49	(53,011.40)	(26,281.08)	91,788.29
July	142,394.38	6,503.89	6,516.25	(47,398.84)	(28,124.83)	79,890.85
August	-	3,105.87	6,516.25	-	(3,105.87)	6,516.25
September	-	-	-	-	-	-
October	-	-	-	-	-	-
November	-	-	-	-	-	-
December	-	-	-	-	-	-
TOTAL	1,009,859.28	40,889.11	51,839.01	(344,225.22)	(176,229.92)	582,132.26

Bal brought fwd (530,528.80)

County Paid

MSY	-
MSY	-
SCPA Applied	(979,616.11)
Levy funds February	-
Levy funds February	-
Levy funds March	-
Levy funds April	(117,342.00)
Levy funds August	-
Levy funds September	-

January	6,147.04
February	6,181.20
March	6,181.20
April	8,492.04
May	6,204.51
June	6,180.56
July	6,180.56
August	6,180.56
September	-
October	-
November	-
December	-

TOTAL REC'D (1,045,210.44)

Balance (993,606.98)

NET BALANCE DUE

(993,606.98)

* Detailed placement log report available upon request.

** Includes invoices and reimbursements known as of date of report.

All expenses and receipts will be recorded in month accrued/obligated, even if received at a later date.

All Programs FPLs (basic)

HH Size	2022 Federal Poverty Level (100%)	Cash Assistance		PRC Programs		Medicaid				SNAP (130%)	Child Care Initial Eligibility Test (142%)
		OWF Initial Eligibility Test		PRC (150%)	PRC (200%)	Parent/Caretaker Relatives Medicaid (90%)	Adult Expansion Medicaid (133%)	Pregnant Women Medicaid (200%)	Medicaid for Children Without Health Insurance (206%)		
1	1133	567		1699	2265	1020	1507	2265	2333		
2	1526	763		2289	3052	1374	2030	3052	3144		2062
3	1919	960		2879	3839	1728	2553	3839	3954		2599
4	2313	1157		3469	4625	2082	3076	4625	4764		3136
5	2706	1353		4059	5412	2436	3599	5412	5575		3674
6	3100	1550		4649	6199	2790	4122	6199	6385		4211
7	3493	1747		5239	6985	3144	4646	6985	7195		4748
8	3886	1943		5829	7772	3498	5169	7772	8005		5285
9	4280	2140		6419	8559	3852	5692	8559	8816		
10	4673	2337		7009	9345	4206	6215	9345	9626		

*Monthly Gross Income

current as of 9/1/2022

Federal Poverty Level: A measure of income issued every year by the Department of Health and Human Services (HHS).

Federal poverty levels are used to determine eligibility for certain programs and benefits.