

Minutes  
September 24, 2019

Commissioners Present: Timothy Bechtol, Mark Gazarek and Brian Robertson.

Also Present: Cindy Land, Phil Johnson, Charity Rauschenberg, Adam Witteman, Tim Stuart, Mandy Lobdell, Mary Anne LaRoche and Jim Maurer.

Commissioner Bechtol opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the September 19, 2019 meeting were read with Mark Gazarek making the motion to approve, Tim Bechtol seconded. Motion passed 2-0. Brian Robertson abstained.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #608-19 – Authorizing payment of the listed and/or attached purchase orders. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #609-19 – Additional appropriation within the Auditor's certification – Commissioner's to appropriate to Sheriff. Brian Robertson stated that this transaction relates to the outside housing of prisoners for year end. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #610-19 – Advance of funds from the General Fund to Water Pollution Control. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #611-19 – Transfer of funds within the appropriation – Public Defenders. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #612-19 – Transfer of funds within the appropriation – Transfer Del Tax Assessment Collection. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #613-19 – Transfer of funds within the appropriation – Workforce Development. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #614-19 – Repayment of advance from Water Pollution Control to the General Fund. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #615-19 – Repayment of advance from Water Pollution Control to the General Fund. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #616-19 – Repayment of advance from Water Pollution Control to the General Fund. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #617-19 – Repayment of advance from Water Pollution Control to the General Fund. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #618-19 – Transfer of funds within the appropriation – Veterans Services. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #619-19 – Additional appropriation within the Auditor’s certification – Commissioner’s to appropriate to Sheriff. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #620-19 – Rescinding Hancock County Commissioner’s Resolution #562-19 dated August 29, 2019 (Authorizing Change Order No. 1 to the contract with Bluffton Aeration Service, Inc. for the installation of a new Home Sewage Treatment System as part of the Hancock County Water Pollution Control Loan Fund Grant Project #HS390032-003-2018-17). Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

A HRPC administrative invoice was initialed for \$3,544.39 by the Commissioners. The Commissioners signed a release for a CHIP mortgage. Travel requests were approved for the Engineer’s Office, Recorder’s Office and for JFS. The Commissioners also signed 2 updated job descriptions and a new job description for JFS.

Lucinda Land presented the following resolutions for consideration:

Resolution #621-19 – Authorizing Change Order No. 1 to the contract with Bluffton Aeration Service, Inc. for the installation of a new home sewage treatment system as part of the Hancock County WPCLF Grant Project #HS390032-003-2018-17. Cindy Land stated that this change order is for \$1,130.00 due to additional items being needed, for a grand total for the home sewage system to \$3,965.00. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #622-19 – Amending the contract with Bluffton Aeration Service, Inc. for the design and installation of a new home sewage treatment system as part of the Hancock County WPCLF Grant Project #HS390032-003-2018-17. Cindy Land stated that this resolution is due to sales tax being included on the original request and the amended price of \$2,835.00 is correct. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #623-19 – Authorizing a contract with Robin Kershner, d/b/a Kershner Excavating for the design and installation of a new home sewage treatment system as part of the Hancock County WPCLF Grant Project #HS390032-003-2018-22. Cindy Land stated that this contract shall not exceed \$11,303.00. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Lucinda Land requested an executive session in regards to the sale of real estate.

Phil Johnson requested an executive session in regards to pending litigation and potential real estate acquisition.

Charity Rauschenberg reported that the streamline tax use has its own line item in the reports. For several months, this has been distributed and reported. Charity stated that on Thursday note paperwork will be presented and Adam will have the information. Cindy Land stated that she will be out of the office on Thursday, however she will leave instructions. Charity also stated

that in earlier reports, the IT department could potentially have a \$150,000 shortfall in their budget for the remaining 2019. However, after some updated information, the shortfall is now about \$165,000.00. Tim Stuart stated that an additional \$128,000 is needed for Microsoft licensing for 2019, 2020 and 2021. The payments can be spread over 3 years if necessary. Once this initial amount is paid, the cost of the maintenance agreement would then be \$25,000.00 a year per Tim Stuart. The reason the initial cost is so high is because the County did not have the agreement in prior years. The remainder \$37,000.00 is needed for PC upgrades both in about 30 terminals and in software. The current Windows 7 will not be supported in 2020, therefore, all systems that are still using Windows 7 will need to be upgraded. Mark Gazarek inquired as to why it's so expensive now, and Tim Stuart indicated that it's more expensive to buy upfront. Mark also inquired as to when this purchase needs to be made and Tim stated the sooner the better. Brian Robertson stated that he would like to ponder this information for a while, Timothy Bechtol and Mark Gazarek concurred. Charity Rauschenberg inquired about a time frame and a 2 week time frame was agreed upon for a decision.

### **Meetings/Reports**

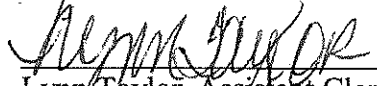
Brian Robertson stated that the financial resolution on today's meeting (#609-19) was a result of communication with the Sheriff's Office and Becky Smith via email. Brian also stated that he spoke with JFS regarding their financial needs for the remainder of 2019. It appears that between \$140,000 and \$144,000 will be needed yet after the figures have been received from the State regarding reimbursements. Both the Sheriff's Office and JFS discussions were needed as key information and numbers were determined for the County's carryover and year end financials. Charity inquired if any numbers were provided from the Engineer's Office regarding their ditch allocations. Mark responded that after a meeting with the Engineer's Office, it was determined that a priority list will be provided with the hopes of ranking the outstanding projects and the funds needed. Brian concurred.

Mark Gazarek stated that Resolution #609-19 was related to outside housing and with the TCAP funds received of \$20,143.00, the total cost for outside housing was \$130,000.00 which is a lot of money.


Timothy Bechtol stated that he met with Anne Spence of the Ohio Attorney General's Office. Tim also met with Ed Lentz of the OSU Extension Office and attended the Economic Development quarterly meeting.


At 10:05 a.m., Timothy Bechtol made the motion to enter into executive session to discuss sale of real estate, pending litigation and potential real estate acquisition. Mark Gazarek seconded. A roll call vote resulted as follows: Timothy Bechtol; yes, Mark Gazarek; yes, Brian Robertson; yes. At 10:50 a.m., Timothy Bechtol made the motion to come out of executive session with no action taken, Mark Gazarek seconded. Motion passed 3-0.

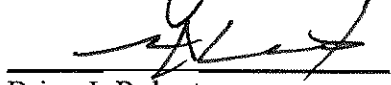
Respectfully submitted,

  
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Lynn Taylor, Assistant Clerk

Reviewed and approved by:

  
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Timothy K. Bechtol

  
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Mark D. Gazarek

  
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Brian J. Robertson