CCA Board Meeting Minutes

# October 16, 2012

**Attendance:**

**Board Members:** Judge Niemeyer, Common Pleas Court Director of Court Services Kim Switzer, Findlay Municipal Court Director of Court Services Dave Beach, ADAMHS Executive Director Precia Stuby, Dr. William Kose, Hancock County Prosecutor Mark Miller, OJFS Director Butch Bycynski, Hancock County Prosecutor Victim’s Assistance Coordinator Denise Hoy, Hancock County Commissioner Ed Ingold,

**Guests:**  Hancock County Adult Probation Officer/Interim Supervisor Patrick Brzozka**,** Forensic Team Leader Brandi Tiell, Century Health CEO Tina Pine, President of Besor Ravine Ministries James Ridge, Assistant Prosecutor Alex Treece and Assistant Law Director Eric Figlewicz.

The CCA Board Meeting was held at the Hancock County Courthouse in the Jury Assembly Room.

**Call to Order and Approval of the Minutes**:

Judge Niemeyer called the meeting to order and requested the Board review the minutes from the meeting of July 10, 2012. Mark Miller moved to approve the minutes as submitted and Dave Beach seconded the motion. The minutes were unanimously approved as submitted.

**Community Corrections Act Updates:**

* **Community Corrections Updates**

Director Switzer reviewed the following:

* **FY12 4th Quarter/Year End Reconciliation and FY 12 Year End Reports:** Switzer advised that the end of the fiscal year was June 30, 2012. These reports are still being prepared and will be available before the next board meeting.
* **Intensive Supervision/407 2013 Grant:** Switzer reported that the program is on track, intaking 24 offenders in the first quarter of FY 13. The program continues to work with the newly developed Forensic Unit to address criminogenic needs/targets in the hopes of reducing recidivism in the future.
* **Pretrial Release/Bond/408 20131 Grant:** Switzer reported that the program is way beyond the first quarter goal, intaking 70 offenders in the first quarter. As the program goal is only 179 for the entire year, we are on track to be well over goal and possibly capacity for one probation officer. The program will continue to monitor intakes and attempt to diagnose the reason for the increase.
* **Training Grant:** Switzer reported that the training grant that was collaboratively applied for (Common Pleas Court/Findlay Municipal Court/ADAMHS Board and Century Health) and received had an aggressive schedule (almost 200 hours) for evidence-based training to be completed within a 12 month period. The training was also offered to and taken advantage of surrounding counties and local Re-entry professionals.

The training is almost complete and the following hours/certifications have been completed:

* + University of Cincinnati Substance Abuse Curriculum
  + EPICS I (Effective Practices in Community Supervision)
  + EPICS II
  + Thinking for a Change
  + Ohio Risk Assessment Certification (provided by 407 Grant)
  + Ohio Risk Assessment Overview (provided by ADAMHS funds)

The final training component, Motivational Interviewing, is scheduled for October 17 and 18 and November 13 and 14, 2012.

* **Probation Improvement/ Forensic Team Grant:** Switzer reported that the team is doing an excellent job providing evidence based support to the felony probation population in Hancock County. The most recent set back is that one of the case managers provided to the team by Century Health will be moving back to Century services and the Century Health CEO Pine and Forensic Team leader Tiell are in the process of hiring her replacement. The employee will finish out the cycle of the groups she is conducting. It should be noted that the employee received all of the above training and certifications and the collaborative will need to meet to determine how the new employee will be trained.

The Forensic Unit was created to assist in providing a comprehensive approach to offender supervision and treatment. Working alongside probation staff, they are providing much-needed and state required case management and treatment services. Research indicates that the approach to supervision must be punitive AND treatment-oriented to have an impact on ultimately reducing recidivism.

Director Switzer further reported that this grant will terminate June 30, 2012 and the collaborative will need to discern if and how the services will continue to be provided. Judge Niemeyer reminded the Board that the State of Ohio has paid for over one half of the probation services received in Hancock County for years and with State and local budget cuts, the community may be required to absorb more of the costs. Discussions are occurring now to determine how this can be accomplished.

* **Cliff Skeen Community Corrections Award Nomination:** Switzer provided the Board with a letter from the Ohio Department of Rehabilitation and Correction highlighting that the Intensive Supervision Program was nominated for the above-referenced award for demonstrating excellent in community corrections. Out of over 2100 programs, the Intensive Supervision Program was one of three that were nominated. Though Butler County received the award for 2012, the program and associated staff should be commended.

Dr. Kose inquired as to what criteria was used for nominations. Director Switzer indicated that the programs were judged on a state profile card which includes:

* + - * Program Intakes
      * Program Success Rates
      * Creativity in Probation Violation Sanctioning
      * Implementation of Evidence-Based Supervision

**Old Business:**

**City of Findlay WORC Program**

Findlay Municipal Court Director of Court Services DaveBeach reported the following:

* + - * The current male population continues to vary and numbers remain low (13 today), but Findlay Municipal Court and City officials remain committed to keeping the program in operation.
      * August 2012 was reserved for female offenders; Assistant Law Director Figlewicz inquired as to a future female month, but Director Beach reported there is not one scheduled at this time.
      * Director Beach did report that they have been working on altering screening and placement criteria to increase the usage of the program. That information will be distributed to all agencies utilizing the program when they are available. The changes are as follows:

**Legislative Updates – Ohio Legislature**

* + - * There was no report provided.
      * Senate Bill 86 sentencing reform clean up remains pending in the Legislature.

**Domestic Violence Task Force**

There was no report provided, however the Judge reminded the Board that they are attempting to revitalize the Domestic Violence Task Force. Mark Miller reported that they are currently striving to coordinate and provide national level training to local law enforcement. Any questions, contact Ashley at [aritz@openarmsfindlay.org](mailto:aritz@openarmsfindlay.org).

**Truancy Program and Juvenile Court:**

There was no report provided.

**Substance Abuse Involuntary Commitments:**

ADAMHS Director Stuby reported that there have been no requests made locally.

**Century Health, Inc./Substance Abuse Review:**

At the last Board meeting, it was discussed that in the last years, there were some concerns identified with the services and communications provided by Century Health, Inc. The Findlay Municipal Court Judges asked that other providers be paid for by ADAMHS monies for indigent offenders and in the interim, requested a review of services and what can be improved upon at Century Health, Inc.

CEO Pine and ADAMHS Director Stuby reported that they contracted with a consultant, the analysis is underway and the report with recommendations is due by December of 2012. That report will be shared with the Board.

**New Business**

**Community Service Referrals/Worker’s Compensation Claims:**

Under discussion regarding the WORC Program, Commissioner Ingold inquired as to the utilization of Community Service at Litter Landing. He indicated they have had several costly Workers Compensation Claims resulting from an offender that weren't properly screened before they were referred (i.e. physical limitations/ high risk and incapable of completing such tasks).

Subsequent to much discussion, the various referring agencies will attempt to screen for these issues. The difficulty seems to be with the Law Director’s Office as there is little known about the offender when they are creating a sentencing recommendation.

Directors Beach and Switzer will assist the WORC Program in creating a quick screening face sheet to assist in this matter.

**Besor Ravine Ministries:**

President Jim Ridge reported that they are open for business. It is a residential facility for previously incarcerated individuals with the capacity for 28 and currently has one resident. They also are running a training facility located at the 620 Lynn Street Findlay, Ohio that will provide counseling, education, job training, employment readiness to those attempting to re enter the community from incarceration or those recovering from addiction.

They are looking for volunteers, if you have questions; please contact President Ridge at [jridge@besorravine.org](mailto:jridge@besorravine.org).

**May, 2011 Criminal Justice Summit Follow-up:**

**Jail Expansion Assessment Status**

Findlay Municipal Court Director of Court Services Beach reported the following:

* + - * Findlay Municipal Court Judges continue to meet with the consulting firm updating the jail expansion study performed in 2006. Goals were to update the 2006 report and attempt to anticipate how HB-86 might impact the jail population.
      * Director Beach reported that the final draft of the report has finally been submitted and is under review by the Municipal Judges and himself. They hope to have the findings and recommendations by the next Board meeting.
      * Director Beach further indicated that the Hancock County Justice Center population is way down (65) and wasn’t sure if it was a trend for anomaly.  Judge Niemeyer wanted to be sure the consultants knew that new information for the final recommendations.

**Re-Entry Coalition**

ADAMHS Director and Re Entry Chair Stuby reported the following updates:

* + - * Director Stuby will provide an update to the Re-Entry coalition report. The update will also be placed on the Hancock County Common Pleas web site for further review.
      * Director Stuby further reported that the Re-entry Coalition will be convening on October 25, 2012 from 4 to 6 p.m. in the Mayor’s Office conference room to determine what should be included in Hancock County’s “Welcome Home” video. Decisions regarding what should be included in the video need to be determined by October 31, 2012.
      * She further reported that there was priority placed on training all Re Entry participants in the Ohio Risk Assessment Tool being utilized by the Courts. ADAMHS sponsored that training in September, reaching 35 to 40 attorneys, re entry and interested community members on the risk tool.
      * ADAMHS continues to apply for grants relating to the Detox feasibility study. Updates will be forthcoming.
      * CIT (Crisis Intervention Training) remains a priority as well. They are considering partnering with the Domestic Violence Task Force and offering a one hour portion dedicated to Domestic Violence issues; hoping to reach all law enforcement officers working in the field.

**Next Meeting Date/Time:**

Judge Niemeyer announced the next CCA Board meeting would be held on **Tuesday, February 5, 2012at 5:00 p.m.** in the Hancock County Courthouse Jury Assembly Room.

**Adjourn:**

There being no further business for the Board, Precia Stuby moved to adjourn; it was seconded by Eric Figlewicz. Meeting adjourned at 6:10 P.M.

**MATERIALS AVAILABLE AS HANDOUTS FROM MEETING**

CCA Board Meeting Minutes July 10, 2012