

IN THE COMMON PLEAS COURT OF HANCOCK COUNTY, OHIO  
Domestic Relations Division

\_\_\_\_\_  
Name

Case No. \_\_\_\_\_

Plaintiff/Petitioner 1

Judge \_\_\_\_\_

vs.

Magistrate \_\_\_\_\_

\_\_\_\_\_  
Name

REQUEST FOR SERVICE

Defendant/Petitioner 2

To the Clerk of Courts:

Please issue service of the documents I filed upon \_\_\_\_\_ (name

of other party) by the following method(s) (check one):

\_\_\_\_\_ Certified mail, return receipt requested, at the following address:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Personal service by the Sheriff of the County in which the party resides.

Address(es) where the party may be located (give home, work, or other locations – if work, give work hours):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Residence service by the Sheriff of the County in which the party resides at the following residence (home) address: \_\_\_\_\_

\_\_\_\_\_

I understand that I may be responsible for the costs of the means of service selected, even if no deposit was required at the time I filed the documents.

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Signature of Filing Party

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Address

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Phone Number

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E-mail Address