



ABOUT US

Hancock County Job and Family Services provides our clients with help for today and hope for tomorrow. The primary focus of protective services is safety for the child. To meet this objective, the emphasis is on improving parenting skills, mental health and substance abuse counseling, domestic violence services, child development, and basic living skills such as housing, finances, and transportation.

POSITION

Children's Services Permanency Caseworker

POST DATES

3/25/2024 – 4/25/2024 or until filled

BENEFITS

- 12+ Paid Holidays
- Immediate Vacation and Sick Leave Accrual
- Medical, Dental, Vision, and Prescription Coverage
- Access to County Vehicles for Work Purposes
- Deferred Compensation Plan
- Retirement Plan with Ohio Public Employees Retirement System
- Discounts at Select Local Businesses
- Student Loan Forgiveness

JOB DUTIES

- Secure Permanent Living Arrangements for Youth in Permanent Custody of the Agency
- Evaluate Each Child's Situation to Determine Appropriate Permanency Plan (Adoption, Kinship, Emancipation etc.)
- Partner with Local Resources (Wendy's Wonderful Kids, BRIDGES etc.)
- Obtain/Maintain Certification as an Adoption Assessor
- Complete Adoption/Permanency Paperwork
- Participate in Matching Meetings, Adoption Interviews, Adoption Hearings etc.
- Significant Time Spent in the Field Meeting with Children and Families
- Utilize a County Vehicle to Travel to these Meetings throughout Ohio
- Demonstrate Skillful Verbal/Written Communication
- Cooperate with Law Enforcement, Attorneys, Prosecutors, and the Court at All Times
- Provide Court Testimony
- Prepare Cases for Administrative or Judicial Procedures
- Display Strong Organization and Time Management Skills
- Prepare Written Documents, such as Case Plans, Assessments, and Reviews
- Meet State Mandates and Other Established Deadlines
- Serve as On-Call Worker on Rotating Basis (Additional Pay Provided)

WAGE

- Starting at \$20.15/hour



MINIMUM QUALIFICATIONS

- Bachelor's degree in human services-related studies
- OR bachelor's degree in any field and have been employed for at least two years in a human services occupation
- OR associate's degree in human services-related studies
- OR been employed for at least five years in a human services-related occupation

*For employment to continue, a person described in option 2, 3, or 4 above must obtain a job-related bachelor's degree not later than five years after the date of employment with the agency commences.

*Note: All liability and responsibility for determining "human services-related studies" or "human services-related occupation" rests with the employing agency.

- Per section 5153.122 of the Ohio Revised Code, each caseworker shall complete at least ninety hours of in-service training during the first year of the caseworker's continuous employment, consisting of courses in recognizing and preventing child abuse and neglect, assessing risks, interviewing persons, investigating cases, intervening, providing services to children and their families, and other topics relevant to child abuse and neglect. After the first year of continuous employment, each caseworker annually shall complete thirty-six hours of training in areas relevant to the caseworker's assigned duties.
- Must have Valid Driver's License

HOW TO APPLY

- Apply on Indeed, submit a resume by mail, in person, or by email. Emails can be addressed to Chelsea Wentling at chelsea.wentling@jfs.ohio.gov

All qualified applicants will receive consideration for employment without regard to race, religion, color, sex, national origin, ancestry, sexual orientation, veteran status, disability or age.